

HEREFORDSHIRE COUNCIL FORWARD PLAN



This document, known as the Forward Plan, sets out the decisions which are expected to be taken during the period covered by the Plan by either Cabinet as a whole, or by individual Cabinet Members. The Plan is updated regularly and is available on the Herefordshire Council website (www.herefordshire.gov.uk) and from Council Offices. This edition supersedes all previous editions.

The council must give at least 28 days' notice of key decisions to be taken. A key decision is one which results in the council incurring expenditure or making savings of £500,000 or more, and/or is likely to be significant in terms of the strategic nature of the decision or its impact, for better or worse, on the amenity of the community or quality of service provided by the council to a significant number of people living or working in the locality affected.

Current cabinet members are listed below. For more information and links papers for Cabinet meetings please visit <https://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=251>

Councillor Jonathan Lester	Corporate Strategy and Budget (Leader of the Council)
Councillor Elissa Swinglehurst	Environment (Deputy Leader of the Council)
Councillor Carole Gandy	Adults, Health and Wellbeing
Councillor Ivan Powell	Children and Young People
Councillor Harry Bramer	Community Services and Assets
Councillor Graham Biggs	Economy and Growth
Councillor Pete Stoddart	Finance and Corporate Services
Councillor Barry Durkin	Roads and Regulatory Services
Councillor Philip Price	Transport and Infrastructure
Councillor Dan Hurcomb	Local Engagement & Community Resilience

Documents submitted in relation to each decision will be a formal report, which may include one or more appendices. Reports will usually be made available on the council website at least 5 clear working days before the date of the decision. Occasionally it will be necessary to exempt part or all of a decision report from publication due to the nature of the decision, for example if it relates to the commercial or business affairs of the council. Other documents may be submitted in advance of the decision being taken and will also be published on the website unless exempt.

To request a copy of a decision report or related documents please contact governancesupportteam@herefordshire.gov.uk or telephone 01432 261699.

Report title and purpose	Decision Maker and Due date	Lead officer and lead cabinet member	Directorate	Notice of decision first published / ID	Issue Type and exemptions
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FORWARD PLAN FOR 1 November 2025 ONWARDS

The following information is provided for each entry in the Forward Plan:

Heading	Contains
Report title and purpose	A summary of the proposal
Decision Maker and Due date	Who will take the decision and the date the decision is expected to be made
Lead cabinet member and officer contact(s)	The cabinet member with responsibility for this decision and the officers producing the decision report.
Directorate	The directorate of the council responsible for the decision.
Date uploaded onto plan	The date the decision was first uploaded and the notice period started for key decisions.
Decision type, exemptions and urgency	Whether the decision is a Key or Non-Key decision, if the report is expected to be fully open, partly exempt or fully exempt and if urgency procedures are being followed.

Decisions to be taken by Cabinet at a formal meeting are listed first, ordered by date, and include both Key and Non-Key decisions. Decisions to be taken by individual Cabinet Members are then listed, grouped by portfolio area and sorted by date. These include Key and Non-Key decisions.

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
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Cabinet decisions by date (Key and Non-key listed)

Local Transport Plan 5	Cabinet 20 November 2025		Economy and Environment	24 October 2025	KEY
Local Walking and Cycling Plan adoption To seek Cabinet approval for the adoption of the Local Walking and Cycling Plan	Cabinet 20 November 2025	Cabinet member transport and infrastructure Ffion Horton, Transport Planning Services Manager <small>ffion.horton@herefordshire.gov.uk</small>	Economy and Environment	24 October 2025	KEY Open
Q2 2025/26 Budget Report To report the forecast position for 2025/26 at Quarter 2 (June 2025), including explanation and analysis of the drivers for the material budget variances, and to outline current and planned recovery activity to reduce the forecast overspend	Cabinet 20 November 2025	Cabinet member finance and corporate services Rachael Sanders, Director of Finance <small>Rachael.sanders@herefordshire.gov.uk</small> <small>Tel: 01432 383775</small>	Corporate Support Centre	24 October 2025	Non Key Open

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
Q2 Performance Report To provide an update on the progress against the delivery plan and key KPIs as of end of Q2.	Cabinet 20 November 2025	Cabinet member finance and corporate services Jessica Karia, Head of Corporate Performance and Intelligence <small>jessica.karia@herefordshire.gov.uk</small> <small>Tel: 01432 260976</small>	Corporate Support Centre	NEW ITEM	Non Key Open
Risk Management Update Quarter 2 2025-26 To provide an update on the status of corporate risks at the end of Quarter 2 2025/26 (June 2025) and provide assurance that risks are being managed effectively across the council.	Cabinet 20 November 2025	Cabinet member finance and corporate services Rachael Sanders, Director of Finance <small>Rachael.sanders@herefordshire.gov.uk</small> <small>Tel: 01432 383775</small>	Corporate Support Centre	24 October 2025	Non Key Open
Hereford Western Bypass Phase One Land Acquisition CPO Resolution by cabinet to acquire land for the construction of the Hereford Western Bypass Phase one project through a compulsory purchase order.	Cabinet 18 December 2025	Cabinet member transport and infrastructure Scott Tompkins, Delivery Director - Infrastructure <small>scott.tompkins@herefordshire.gov.uk</small>	Economy and Environment	24 October 2025	KEY Part exempt

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
The New Public Realm Service This report seeks approval to award the council's Public Realm Service contract.	Cabinet 18 December 2025	Cabinet member local engagement and community resilience Ed Bradford, Head of Highways and Traffic Edward.Bradford@herefordshire.gov.uk Tel: 01432 260786	Economy and Environment	24 October 2025	KEY Open
Cabinet Member Decisions (Key and Non Key decisions)					
Portfolio: adults, health and wellbeing					
Reprocurement of Herefordshire Independent Adult Advocacy Services To approve the reprocurement of Herefordshire Independent Adult Advocacy Services, by way of an open tender process.	Cabinet member adults, health and wellbeing 28 November 2025	Cabinet member adults, health and wellbeing John Burgess, Senior Commissioning Officer John.Burgess3@herefordshire.gov.uk	Community Wellbeing	24 October 2025	KEY Open
Portfolio: children and young people					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>Children's Emergency Out of Hours Duty Team (EDT) Service</p> <p>To agree to the direct award, by exemption, of this contract to the incumbent service provider.</p> <p>The Emergency Duty Team (EDT) Service exists to provide an emergency responsive service for children and young people up to the age of 18, but in line with the Leaving Care Act 2000 the service is available to any care experienced young person aged up to 25.</p> <p>The service is provided when a child or young person is believed to be at risk of significant harm, and from whom delay until the next working day would be detrimental to their welfare and safety. The service ensures that they continue to be safeguarded in the immediate term.</p> <p>There is a statutory duty for local authorities to safeguard and promote the welfare of children within their area who are in need. This is Section 17(1) of the Children Act 1989.</p>	<p>Cabinet member children and young people</p> <p>10 November 2025</p>	<p>Cabinet member children and young people</p> <p>Sam Westwood, Commissioning Officer, All Age Disability, Community Wellbeing</p> <p>Sam.Westwood@herefordshire.gov.uk Tel: 01432 383097</p>	<p>Community Wellbeing</p>	<p>24 October 2025</p>	<p>KEY</p> <p>Open</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
The provision of a staffed and managed overnight short breaks and outreach service children for children and young people 0-18 To approve the option to commission a single Supplier, through a competitive tender exercise, to develop and deliver registered overnight short breaks service from a property owned by the council, that will incorporate an outreach service to deliver support within in the child's family home and or in the community	Cabinet member children and young people 21 November 2025	Cabinet member children and young people Sandra Griffiths, Commissioning officer <small>sgriffiths3@herefordshire.gov.uk Tel: 01432 383141</small>	Children and Young People	24 October 2025	KEY Open
Portfolio: community services and assets					
Retaining of the swimming pool at Peterchurch Primary School To approve the retention of and structural improvements to the swimming pool at Peterchurch Primary School	Cabinet member community services and assets 26 November 2025	Cabinet member community services and assets Quentin Mee, Head of Educational Development <small>Quentin.Mee@herefordshire.gov.uk</small>	Children and Young People	24 October 2025	Non Key Open
Portfolio: economy and growth					
Portfolio: environment					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
Allocating the Climate and Nature Reserve Phase 2 To Allocate the balance of the Climate and Nature Reserve for the delivery of projects which will positively impact the climate and natural environment of Herefordshire to the benefit of all who reside in the county.	Cabinet member environment 20 November 2025	Cabinet member environment Richard Vaughan, Acting Head of Environment <small>Richard.Vaughan@herefordshire.gov.uk Tel: 01432 260192</small>	Economy and Environment	24 October 2025	KEY Open
Herefordshire Tree, Hedgerow and Woodland Strategy (H-THAWS). To consider and endorse the new countywide Herefordshire Tree, Hedgerow and Woodland Strategy (H-THAWS).	Cabinet member environment 20 November 2025	Cabinet member environment Mandy Neill, Senior Landscape Officer <small>mandy.neill@herefordshire.gov.uk</small>	Economy and Environment	24 October 2025	KEY Open

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
Solar Car Ports at Plough Lane To approve the scoping and construction of solar car ports at Plough Lane	Cabinet member environment 12 December 2025	Cabinet member environment Katie Ainsworth, Senior Project Manager, Richard Vaughan, Acting Head of Environment, Rosanna Willmott, Sustainability and Climate Change Officer <small>katie.ainsworth2@herefordshire.gov.uk, Richard.Vaughan@herefordshire.gov.uk, rosanna.willmott@herefordshire.gov.uk Tel: 01432 260192, Tel: 01432 261749</small>	Economy and Environment	24 October 2025	KEY Open
Adoption of Herefordshire Local Nature Recovery Strategy To formally adopt the Herefordshire Local Nature Recovery Strategy and accept associated government grant for delivery.	Cabinet member environment 17 April 2026	Cabinet member environment Mandy Neill, Senior Landscape Officer, Richard Vaughan, Acting Head of Environment <small>mandy.neill@herefordshire.gov.uk, Richard.Vaughan@herefordshire.gov.uk Tel: 01432 260192</small>	Economy and Environment	24 October 2025	KEY Open
Portfolio: finance and corporate services					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
Portfolio: local engagement and community resilience					
The New Public Realm Service - Fleet This report seeks approval to procure the internal fleet required to deliver the New Public Realm Service from 1 June 2026.	Cabinet member local engagement and community resilience 18 November 2025	Cabinet member local engagement and community resilience Ed Bradford, Head of Highways and Traffic <small>Edward.Bradford@herefordshire.gov.uk Tel: 01432 260786</small>	Economy and Environment	24 October 2025	KEY Open
The New Public Realm Service – Depot Facilities This report seeks approval to procure and undertake any necessary works to depot and other facilities as required to deliver the New Public Realm Service from 1 June 2026.	Cabinet member local engagement and community resilience 23 January 2026	Cabinet member local engagement and community resilience Ed Bradford, Head of Highways and Traffic <small>Edward.Bradford@herefordshire.gov.uk Tel: 01432 260786</small>	Economy and Environment	24 October 2025	KEY Open
Portfolio: roads and regulatory services					
Portfolio: transport and infrastructure					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>Capability and Ambition Fund 2025/26 allocation</p> <p>The purpose of the report is to confirm what Herefordshire Council will deliver with the Capability and Ambition Fund grant</p>	<p>Cabinet member transport and infrastructure</p> <p>13 November 2025</p>	<p>Cabinet member transport and infrastructure</p> <p>Ffion Horton, Transport Planning Services Manager, Scott Tompkins, Delivery Director - Infrastructure, Richard Vaughan, Acting Head of Environment</p> <p>ffion.horton@herefordshire.gov.uk, scott.tompkins@herefordshire.gov.uk, Richard.Vaughan@herefordshire.gov.uk</p> <p>Tel: 01432 260192</p>	Economy and Environment	24 October 2025	Non Key Open