

Record of operational decision

Decision title:	Decision to maintain current parking arrangements at Canonmoor Street, Hereford.
Date of decision:	30 th October 2025
Decision maker:	Group Manager - Streetscene, Public Rights of Way and Traffic Management
Authority for delegated decision:	Economy and Environment Scheme – Highways and Transport 75. To act on behalf of the council in respect of the legislation specified in the Road Traffic Regulation Act 1984. The authorisation limit is within the financial procedure rules and is sufficient for the decision and that the officer has authority under the contract procedure rules.
Ward:	Widemarsh.
Consultation:	<p>A formal investigation process was undertaken from 7th April to 11th April 2025, during which a survey was conducted each day between 07:00 and 19:00. This involved four site visits per day throughout the week to ensure a thorough assessment of activity and conditions at different times.</p> <p>An informal consultation was also carried out on 11th July 2025, which included a detailed plan outlining the proposed alterations and a feedback form with a prepaid return envelope. Consultation materials were delivered to 80 properties along Canonmoor Street and Great Western Way Court to ensure local residents had the opportunity to review the proposals and provide their comments. Of those 80 properties, we received 23 responses in total 9 in support, 9 objections, and 5 expressing partial support for the proposed measures.</p>
Decision made:	Following the investigation altering current parking restrictions, it is recommended that Canonmoor Steet remains as is.
Reasons for decision:	<p>The request originated from a local resident who raised concerns with their ward member regarding parking issues along Canonmoor Street. Following this, a series of site meetings were held with residents, the ward member, and a representative from the Traffic Management Team to better understand the situation and explore potential options.</p> <p>As part of this process, a survey was undertaken between 07:00 and 19:00 to assess parking behaviour and demand. The findings indicated that approximately 90% of the on-street parking spaces were occupied by regular parkers (residents) at the time of the survey.</p> <p>In response to these findings, an informal consultation was subsequently carried out, which included a proposal to relocate the existing on-street parking bay to the opposite side of Canonmoor Street. This proposal aimed to improve accessibility and better manage parking arrangements in the area, taking into consideration the feedback gathered from residents during the consultation process.</p> <p>Following the review of feedback, further investigation was undertaken to assess the appropriateness of the existing infrastructure should the proposed alterations be made permanent. It was concluded that the footway widths on the proposed side are insufficient, and relocating the parking bay would create several obstacles for pedestrians of all abilities, potentially impacting accessibility and safety.</p>

	<p>Based on the survey data, consultation responses, and subsequent technical assessment, it was determined that retaining the existing parking layout would be the most appropriate course of action, balancing the needs of residents with the requirement to maintain safe and accessible pedestrian routes. See appendix 1 for existing on street parking arrangements.</p> <p>Section 122 of the Road Traffic Regulation Act 1984 states that local authorities must exercise their functions under the RTRA so as to 'provide suitable and adequate parking facilities on and off the highway'. It is important to maintain a balance when imposing parking restrictions so as not to be 'over restrictive' and decrease the amount of available parking spaces where it is not necessary to do so. The proposals will seek to improve road safety and amenity. Parking is only restricted where it is deemed unsafe or where it causes an obstruction to other road users. The current parking arrangements are designed to include as many residents parking bays as is safely possible.</p> <p>Further national guidance from Traffic Signs Manual (TSM) Chapter 3 (2019) states 'Permit parking' is provided where residents could have difficulty parking close to their homes because road space would otherwise be taken up by commuters, shoppers etc.' The 0700-1900 survey did show evidence of short stay parking, supporting that the current on-street parking arrangements suffice.</p> <p>It is, therefore, advised to progress with the recommendations outlined in this report for the reasons set out above.</p>
<p>Highlight any associated risks/finance/legal/equality considerations:</p>	<p>Equality duty</p> <p>The public sector equality duty (specific duty) requires us to consider how we can positively contribute to the advancement of equality and good relations and demonstrate that we are paying 'due regard' in our decision making in the design of policies and in the delivery of services.</p> <p>The recommendations set out in this report are considered to be low impact with regards to equality. The restrictions aim to improve road amenity and safety, thus paying regard to the council's duty according to the Equality Act 2010 as set out below.</p> <p>Under section 149 of the Equality Act 2010, the 'general duty' on public authorities is set out as follows: A public authority must, in the exercise of its functions, have due regard to the need to -</p> <ul style="list-style-type: none"> (a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act. (b) advance equality of opportunity between people who share a relevant protected characteristic and people who do not share it. (c) foster good relations between people who share a relevant protected characteristic and people who do not share it. <p>Any impact because of the scheme will be equal to all parties.</p>
<p>Details of any alternative options considered and rejected:</p>	<p>To implement the proposal that was informally consulted on with residents:</p> <p>This is not recommended due to the reasons outlined above.</p>
<p>Details of any declarations of interest made:</p>	<p>None</p>

Signed..... Date: 30/10/2025

Please ensure that signatures are redacted before publishing.

Appendix 1

