

Record of officer decision

The previous Record of officer decision, decision date 6th August 2025, has been corrected below, in relation to cost.

Decision title:	Award of highway works associated with Public Rights of Way structures – PRoW Works Order 4
Date of decision:	16 th September 2025
Decision maker:	Chief Operating Officer
Authority for delegated decision:	<p>For spend relating to the 2025/26 financial year, a Cabinet Member decision was taken on 19th December 2024 relating to how the Highway Infrastructure Investment is proposed to be spent and to seek the necessary approvals to do so.</p> <p>a) Capital investment is made during 2025/26 in the asset groups as set out below:</p> <p style="padding-left: 40px;">vii. Project Management £235k</p> <p>b) Delegated authority is given to the Corporate Director of Economy and Environment to take all operational decisions to deliver the infrastructure projects set out in recommendation (a). Decision - 2025/26 Capital Investment in Existing Highway Infrastructure - Herefordshire Council</p>
Ward:	Countywide.
Consultation:	<p>As part of the revised consultation process for key decisions, Political Group Consultations were undertaken for both Cabinet Member decisions and further details can be found at</p> <p>Decision - 2025/26 Capital Investment in Existing Highway Infrastructure - Herefordshire Council</p> <p>Ward Members and Parish Councils will be informed of works that are to take place in their area.</p>
Decision made:	To award a contract to Owen Pell Ltd using Lot 1 of the Council's NEC 4 Framework Agreement, to the initial value of £80,020.62 to remove and replace 5 existing footbridge structures on the Public Rights of Way network with new Steel-beamed Timber footbridges, as per locations, as set out in appendix 1. In addition, to authorise a 10% contingency of £8,002.06
Reasons for decision:	<p>In order to deliver the investment set out in the decision above.</p> <p>The works associated with the contract are to remove and replace 5 existing footbridge structures on the Public Rights of Way network with new Steel-beamed Timber footbridges, as per locations, as set out in Appendix 1.</p>

<p>Equality Considerations</p>	<p>The selection of assets for investment is considered to have a positive impact on the protected characteristics of Age and Disability. The investment set out in this report is considered to have a neutral impact on the other protected characteristics.</p>															
<p>Highlight any associated risks/finance/legal/equality considerations:</p>	<p>Finance: Under the selection process for the framework, Officers carried out a mini competition exercise using Lot 2 of the Council’s Highways and Public Realm Schemes Framework Agreement. Three tenders were received and an evaluation exercise based on price and quality was undertaken by Officers. Following evaluation, Owen Pell Ltd were identified as the preferred bidder and are recommended for award.</p> <p>A total works budget of £88,023.22 has been allocated to the project, funded through Herefordshire Council’s Capital Programme as follows: £96,822.00 of the uncommitted 2025/26 Public Rights of Way Service budget.</p> <p>The budget allocation utilised is identified below.</p> <table border="1" data-bbox="571 875 1482 1252"> <thead> <tr> <th>Budget Name</th> <th>Total Works Budget</th> <th>Contract Works Value</th> <th>Cost Code</th> </tr> </thead> <tbody> <tr> <td>Public Rights of Way - Works</td> <td rowspan="2">£88,023.22</td> <td>£80,020.62</td> <td>CM7323 CAP2272</td> </tr> <tr> <td>Public Rights of Way - Contingency</td> <td>£8,002.06</td> <td>CM7338 CAP2272</td> </tr> <tr> <td>Total</td> <td>£88,023.22</td> <td>£88,023.22</td> <td></td> </tr> </tbody> </table> <p>Risk Management: The creation of a framework has contributed to minimising risks associated with procurement delay, supply chain resilience and demonstrating competition and value for money for the public purse. The identified works should reduce the risk to users on the network as a result of improved condition.</p> <p>Legal Implications: A procurement process to create a Highways and Public Realm Schemes Framework was conducted during January and February 2024 in accordance with the Council’s Contracts Procedure Rules.</p> <p>The framework is operated under the NEC4 Framework Contract arrangements with NEC4 Engineering and Construction Short Contracts used for delivery of individual schemes.</p>	Budget Name	Total Works Budget	Contract Works Value	Cost Code	Public Rights of Way - Works	£88,023.22	£80,020.62	CM7323 CAP2272	Public Rights of Way - Contingency	£8,002.06	CM7338 CAP2272	Total	£88,023.22	£88,023.22	
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<p>Details of any alternative options considered and rejected:</p>	<p>Not to award. This is not recommended as this would put the Council’s capital programme at risk.</p>															
<p>Details of any declarations of interest made:</p>	<p>None</p>															

Please ensure that signatures are redacted before publishing

Appendix 1 – List of Public Rights of Way Asset Improvements

New Structures

	Path Number	W3W Location
Almeley	AM22A	joyously.surprise.toothpick
Madley	MY3A	minds.buggy.falls
Newton	NW13	stray.tank.attending
Whitbourne	WR22	motion.craziest.mops
Fownhope	FWC2C	reapply.landowner.education