

**Record of officer decision**

<b>Decision title:</b>	Award of highway works associated with Public Rights of Way structures – PRoW Works Order 2
<b>Date of decision:</b>	3 <sup>rd</sup> April 2025
<b>Decision maker:</b>	Corporate Director for Economy and Environment
<b>Authority for delegated decision:</b>	<p>For spend relating to the 2025/26 financial year, a Cabinet Member decision was taken on 19<sup>th</sup> December 2024 relating to how the Highway Infrastructure Investment is proposed to be spent and to seek the necessary approvals to do so.</p> <p>a) Capital investment is made during 2025/26 in the asset groups as set out below:</p> <p style="padding-left: 40px;">vii. Project Management £235k</p> <p>b) Delegated authority is given to the Corporate Director of Economy and Environment to take all operational decisions to deliver the infrastructure projects set out in recommendation (a).  <a href="#">Decision - 2025/26 Capital Investment in Existing Highway Infrastructure - Herefordshire Council</a></p>
<b>Ward:</b>	Countywide.
<b>Consultation:</b>	<p>As part of the revised consultation process for key decisions, Political Group Consultations were undertaken for both Cabinet Member decisions and further details can be found at</p> <p><a href="#">Decision - 2025/26 Capital Investment in Existing Highway Infrastructure - Herefordshire Council</a></p> <p>Ward Members and Parish Councils will be informed of works that are to take place in their area.</p>
<b>Decision made:</b>	To award a contract to MF Freeman Ltd using Lot 1 of the Council's NEC 4 Framework Agreement, to the initial value of £16,754.10 to install 50 finger posts on the Public Rights of Way network, as set out in Appendix 1. In addition, to authorise a 10% contingency of £1,675.41
<b>Reasons for decision:</b>	<p>In order to deliver the investment set out in the decision reports above.</p> <p>The works associated with the contract are to install 50 finger posts on the Public Rights of Way network, as set out in Appendix 1.</p>
<b>Equality Considerations</b>	The selection of assets for investment is considered to have a positive impact on the protected characteristics of Age and Disability. The investment set out in this report is considered to have a neutral impact on the other protected characteristics.
<b>Highlight any associated</b>	Finance:

**risks/finance/legal/  
equality considerations:**

Under the selection process for the framework, Officers carried out a mini competition exercise using Lot 1 of the Council’s Highways and Public Realm Schemes Framework Agreement. Three tenders were received and an evaluation exercise based on price and quality was undertaken by Officers. Following evaluation, MF Freeman Ltd were identified as the preferred bidder and are recommended for award.

A total works budget of £100k has been allocated to the project, funded through Herefordshire Council’s Capital Programme as follows: £18,429.51 of the uncommitted 2025/26 Project Management budget.

The budget allocation utilised is identified below.

Budget Name	Total Works Budget	Contract Works Value	Cost Code
Highway Infrastructure Investment (PRoW Structures) - Works	£18,429.51	£16,754.10	CM7338 CAP1751
Highway Infrastructure Investment (PRoW Structures) - Contingency		£1,675.41	CM7338 CAP1751
<b>Total</b>	<b>£18,429.51</b>	<b>£18,429.51</b>	

**Risk Management:**

The creation of a framework has contributed to minimising risks associated with procurement delay, supply chain resilience and demonstrating competition and value for money for the public purse. The identified works should reduce the risk to users on the network as a result of improved condition.

**Legal Implications:**

A procurement process to create a Highways and Public Realm Schemes Framework was conducted during January and February 2024 in accordance with the Council’s Contracts Procedure Rules.

The framework is operated under the NEC4 Framework Contract arrangements with NEC4 Engineering and Construction Short Contracts used for delivery of individual schemes.

**Details of any alternative options considered and rejected:**

Not to award. This is not recommended as this would put the Council’s capital programme at risk.

**Details of any declarations of interest made:**

None

Signed..... Date:

**Please ensure that signatures are redacted before publishing.**

**Appendix 1 – List of Public Rights of Way Asset locations**

## OFFICIAL

Our Ref	Path Number	Parish	W3W	Grid Ref	Fingerpost Type
41316538	FWD7	Fownhope	///helpfully.racing.signs	GR 358173/233876	Metal
41600178	MW1	Monnington on Wye	///microfilm.status.recording	GR 336014/245061	Metal
41310286	SY12	Staunton on Wye	///repeating.blaring.retaliare	GR 336620 244831	Metal
41194840	DH6	Docklow	///deck.electrode.crispy	GR 356408/257481	Metal
41234622	AP11	Ashperton	///ambushes.liver.flown	GR 364972/240665	Metal
41236703	PX6	Pixley	///sleepers.prank.totals	GR 364143/239750	Metal
41250288	LV43	Llanveynoe	///skips.shippers.doghouse	GR 327810/233064	Metal
41250289	LV43	Llanveynoe	///pats.increased.motored	GR 327810/233064	Metal
41262919	MD9A	Much Dewchurch	///stealing.sailors.culling	GR 349601/231657	Metal
41262920	MD11	Much Dewchurch	///spouting.totals.modem	GR 349582/231265	Metal
41600567	MF13	Mordiford	///spires.flesh.grins	GR 360931/237921	Metal
41600569	MF14	Mordiford	///rosette.rivals.chap	GR 360735/237993	Metal
41600755	KL1	Kingsland	///freezing.gestures.pollution	GR 344815/261316	Comp
41600768	WR23	Whitbourne	///trails.salmon.browser	GR370799/255058	Comp
41600767	WR23	Whitbourne	///agreeing.boards.trial	GR 370724/255406	Comp
41600664	PR38	Peterchurch	///arrives.silent.downsize	GR 332007/239748	Comp
41600239	CL86	Clifford	///mistaken.efficient.secretly	GR 329506/245119	Wooden
41600771	CL18	Clifford	///skins.impresses.fiction	GR 325811/244908	Wooden
41600733	WA19	Walford	///regulate.impulse.gloom	GR 361074, 221492	Comp
41600588	LG18	Llangarron	///quaking.beads.boarded	GR 351850/220497	Comp
41600589	WO32	Woolhope	///gurgling.sardine.racked	GR 361226/236250	Comp
41600591	WO34	Woolhope	///spoil.monorail.ground	GR 363240/237427	Comp
41600590	WO48	Woolhope	///presumes.repeated.until	GR 362532/236265	Comp
41600649	MM1a	Much Marcle	///toads.puddings.sloping	GR363752/232983	Comp
41600637	BA1	Brampton Abbots	///needed.tones.processes	GR 360056/226471	Comp
41600708	MM9	Much Marcle	///dips.chop.nicely	GR 363243/233048	Comp
41600709	SH19	Sollers Hope	///deeper.hardening.drilled	GR 361460/232882	Comp
41600710	SH8	Sollers Hope	///adapt.brightly.dolls	GR 361751/232733	Comp
41600711	SH26	Sollers Hope	///backhand.modes.vanish	GR 361873/232497	Comp
41600674	HK7	How Caple	///cherry.blogging.scouted	GR 361224/230622	Comp
41600730	BA16	Brampton Abbots	///flotation.farmland.fizzled	GR361638/226441	Comp
41600773	BKR9	Brockhampton	///stub.impose.skunks	GR 359080/232348	Comp
41600719	YT2	Yatton	///smile.though.method	GR 362662/230810	comp

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41600720	YT2	Yatton	///empires.essential.exist	GR 363331/229226	comp
41600721	UB1	Upton Bishop	///packet.topics.pretty	GR 364030/226943	Comp
41600594	AG6	Aston Ingham	///daunted.briefer.trickling	GR 368039/224575	Comp
41600587	AG6	Aston Ingham	///bandwagon.challenge.cleansed	GR368355/223605	Comp
41600565	WP27	Weston Under Penyard	///universes.skyrocket.improvise	GR 362307/221736	comp
41600592	AG18	Aston Ingham	///chilled.landlords.request	GR 368133/222632	Comp
41600593	AG18	Aston Ingham	///pinks.economics.shuttled	GR 369153/222250	Comp
41600596	AG15	Aston Ingham	///potential.liver.rival	GR 367190/223264	Comp
41600595	AG7	Aston Ingham	///camps.starfish.noses	GR 368761/224623	Comp
41600774	WP15	Weston Under Penyard	///cabbage.outsiders.warthog	GR 364083/222582	Comp
41600726	AG14	Aston Ingham	///spike.blizzard.ditching	GR 367384/223240	Comp
41600776	WP16	Weston Under Penyard	///firework.hopefully.pleasing	GR 363921/222937	Comp
41600740	HM22	Hope Mansell	///meant.vented.workbench	GR 364107/220072	Comp
41600729	CH9	Clehonger	///shaky.bulbs.pouting	GR 347329/237569	Comp
41600784	CP28	Canon Pyon	///reputable.writings.evaded	GR 346567/251759	Comp
41600785	CP26	Canon Pyon	///dispensed.navy.cardinal	GR 346682/251749	Comp
41600663	KS32	Kingstone	///arranged.proof.alerting	GR 344067/237044	Comp