

**Application to vary a premises licence under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We \_\_\_\_\_ Church Farm Hospitality Ltd  
(Insert name(s) of applicant)

**being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below**

**Premises licence number:** PR01938

**Part 1 – Premises Details**

**Postal address of premises or, if none, ordnance survey map reference or description**

Trilogy, 51-55 Blue School Street

<b>Post town</b>	HEREFORD	<b>Postcode</b>	HR1 2AR
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Telephone number at premises (if any)	
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Non-domestic rateable value of premises	<b>£48,750</b>
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**Part 2 – Applicant details**

Daytime contact telephone number	██████████
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E-mail address (optional)	████████████████████
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Current postal address:	The Farm House Church Farm, Hanley William,
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<b>Post town</b>	Tenbury Wells	<b>Postcode</b>	WR15 8QT
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### Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible? Yes ✓

If not, from what date do you want the variation to take effect?

DD	MM	YYYY
<input type="text"/>	<input type="text"/>	<input type="text"/>

Do you want the proposed variation to have effect in relation to the introduction of the late-night levy? (Please see guidance note 1) No ✓

**Please describe briefly the nature of the proposed variation** (Please see guidance note 2)

This application seeks to replace the existing plan of the premises at Annex 4 of the Premises Licence to reflect the following internal changes:

The proposed changes are to achieve the following:

- Reduce the capacity of the main room with the erection of a partition wall to create a new entrance lobby,
- Reduce the capacity of current Room 2 'Disco Disco' with the erection of a partition wall to create two new areas: 'Replay' and a 'VIP Lounge' with appropriate internal material renovations.
- Incorporate a new cloak room and sound corridor, to enable customers to enter directly into replay without going via the main room on Friday nights
- Remove a redundant set of toilets to create interactive karaoke facilities, that are accessed off the new VIP lounge,
- Remove the outside bar entirely, and
- Reduce the Licensed Area by converting the outside previously licensed area into a consumption area only, where the sale of alcohol may no longer take place.

The impact of the changes upon the Premises Licence, Licensed Activities, and Licensed area have the effect of:

- Reducing the size of the licensed area,
- Reducing the capacity of the main areas,
- Reinforce the Licensing Objective of 'the prevention of public nuisance with the additional sound insulation,
- Dedicating some internal areas to unlicensed activities – cloak room and sound corridor,
- Enhancing the over all customer experience.

In addition, but not required on the plan, as part of the works being undertaken the premises will benefit from additional sound insulation to improve the sound insulating properties of the rear wall of the premises, facing residential premises in St Catherine Street.

This application does not seek to vary the Licensed Activities, Licensed Hours, or Non-Standard Timings which will remain as per the current licence.

In writing the application we have had regard to the Licensing Act 2003, the current Government Guidance issued by the Secretary of State under Section 182 of the Licensing Act 2004, and the Herefordshire Council Statement of Licensing Policy.

Through the Licensing Guys Ltd, the applicant wishes to engage fully with all responsible authorities and other interested parties.

**Should any person wish to discuss any aspect of the application or proposed activities, early contact and dialogue would be welcomed.**

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

#### **Part 4 Operating Schedule**

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

**Provision of regulated entertainment (Please see guidance note 3)**

**Please tick all that apply**

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

A

Plays Standard days and timings (please read guidance note 8)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finis h		Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 5)		
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 6)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 8)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finis h		Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 5)  This application does not seek to vary the licensed hours.		
Tue					
Wed			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 6)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat			As existing.		
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 8)			<u>Please give further details</u> (please read guidance note 5)
Day	Start	Finish	
Mon			
			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 6)
Tue			
Wed			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 7)
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 8)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 5)		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 6)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 8)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	
				Outdoors	
Day      Start      Finish				Both	
Mon			<u>Please give further details here</u> (please read guidance note 5)		
Tue			This application does not seek to vary the licensed hours.		
Wed			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 6)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat			As per existing licence.		
Sun					



F

Recorded music Standard days and timings (please read guidance note 8)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 5)		
Tue			This application does not seek to vary the licensed hours.		
Wed			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 6)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat			As per existing licence.		
Sun					

G

<b>Performances of dance</b> Standard days and timings (please read guidance note 8)			<b><u>Will the performance of dance take place indoors or outdoors or both – please tick</u></b> (please read guidance note 4)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			<b><u>Please give further details here</u></b> (please read guidance note 5)  This application does not seek to vary the licensed hours.		
Tue					
Wed			<b><u>State any seasonal variations for the performance of dance</u></b> (please read guidance note 6)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7)  As per existing licence.		
Sat					
Sun					

H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing  Any type of entertainment similar to the above, not including adult / relevant entertainment.		
Day	Start	Finish	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 4)	Indoors	
Mon				Outdoors	
				Both	
Tue			<b><u>Please give further details here</u></b> (please read guidance note 5)		
Wed			This application does not seek to vary the licensed hours.		
Thur			<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 6)		
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7)		
Sun			As per existing licence.		

<b>Late night refreshment</b> Standard days and timings (please read guidance note 8)			<b><u>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 4)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<b><u>Please give further details here</u></b> (please read guidance note 5)		
Tue			This application does not seek to vary the licensed hours.		
Wed			<b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 6)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u></b> (please read guidance note 7)		
Sat			As per existing licence.		
Sun					

J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 8)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 9)	On the premises	
				Off the premises	
Day	Start	Finish		Both	
Mon			<b><u>State any seasonal variations for the supply of alcohol</u></b> (please read guidance note 6)  This application does not seek to vary the licensed hours.		
Tue					
Wed					
Thur			<b><u>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7)  As per existing licence.		
Fri					
Sat					
Sun					

K

<p><b>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children</b> (please read guidance note 10).</p> <p>None.</p>
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L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 8)			<b><u>State any seasonal variations</u></b> (please read guidance note 6)  This application does not seek to vary the opening hours.
Day	Start	Finish	<b><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u></b> (please read guidance note 7)  As per existing licence.
Mon			
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			

<b>Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.</b>  The current Operating Schedule robustly promotes the Licensing Objectives so no changes are proposed.
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Please tick as appropriate

- I have enclosed the premises licence ☒
- I have enclosed the relevant part of the premises licence ☐

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

**Reasons why I have not enclosed the premises licence or relevant part of premises licence.**

Not applicable.

**M** Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

**a) General – all four licensing objectives**

As per existing licence.

**b) The prevention of crime and disorder**

As per existing licence.

**c) Public safety**

As per existing licence.

**d) The prevention of public nuisance**

As per existing licence.

**e) The protection of children from harm**

As per existing licence.

Checklist:

**Please tick to indicate agreement**


- I have made or enclosed payment of the fee; or ☒
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy. ☐

- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☐
- I understand that I must now advertise my application. ✓
- I have enclosed the premises licence or relevant part of it or explanation. ✓
- I understand that if I do not comply with the above requirements my application will be rejected. ✓

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**Part 5 – Signatures** (please read guidance note 12)

**Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

<b>Signature</b>	 Reba Danson for TL Guys Ltd
<b>Date</b>	26 February 2025
<b>Capacity</b>	Licensing Consultant

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
<b>The Licensing Guys</b> <b>PO Box 303</b>			
Post town	<b>LLANYMYNECH</b>	Postcode	<b>SY10 1GZ</b>
Telephone number (if any)	<b>07983 922180</b>		
If you would prefer us to correspond with you by e-mail, your e-mail address <a href="mailto:reba@thelicensingguys.com">reba@thelicensingguys.com</a>			