

## Record of officer decision

<b>Decision title:</b>	<b>To grant a lease of The Chapel, Venns Lane, Hereford</b>
<b>Date of decision:</b>	25 February 2025
<b>Decision maker:</b>	Senior Estate Manager
<b>Authority for delegated decision:</b>	Corporate Services' scheme of delegation dated August 2023 updated May 2024 (line 35) gives the Senior Estate Manager the authority to take the decision
<b>Ward:</b>	College
<b>Consultation:</b>	None
<b>Decision made:</b>	<b>To grant a lease of The Chapel, Venns Lane, Hereford</b>
<b>Reasons for decision:</b>	<ul style="list-style-type: none"> <li>• Herefordshire College of Arts (HCA) currently occupy these premises under a lease that has expired.</li> <li>• Terms have been agreed for a further lease of three years whilst the renewal lease of the main campus is negotiated.</li> </ul>
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	<ul style="list-style-type: none"> <li>• The lease will be excluded from the provisions of Part II of the Landlord &amp; Tenant Act 1954.</li> <li>• Tenant to be responsible for internal repairs.</li> <li>• The lease will be surrendered if the renewal lease of the main campus is completed sooner than three years hence.</li> </ul>
<b>Details of any alternative options considered and rejected:</b>	There are no suitable alternatives
<b>Details of any declarations of interest made:</b>	None

Signed..... Date: 26<sup>th</sup> February 2025

Print Name: Helen Beale  
 Job Title: Senior Estate Manager