

Record of officer decision

Decision title:	Granting a sub-lease at Unit 3A Thorn to facilitate delivery of the Integrated Community Equipment Service (ICES)
Date of decision:	18 th February 2025
Decision maker:	Senior Estate Manager
Authority for delegated decision:	Corporate Services' scheme of delegation dated May 2024 (line 35) gives the Senior Estate Manager the authority to take the decision
Ward:	Dinedor Hill
Consultation:	Consultation was carried out as part of the ICES recommissioning: Decision - To award a contract for the provision of the Integrated Community Equipment Service (ICES) in Herefordshire - Herefordshire Council
Decision made:	Granting a sub-lease at Unit 3A Thorn to facilitate delivery of the Integrated Community Equipment Service which is a joint contract between Herefordshire Council and NHS Herefordshire and Worcestershire Integrated Care Board (ICB)
Reasons for decision:	<ul style="list-style-type: none"> • The Integrated Community Equipment Service is being recommissioned wef 1st April 2025 as it has run its course of the exiting contract and could not be extended. • Herefordshire Council has accommodation available that has been used for this purpose for the last 7 years and is especially suitable.
Highlight any associated risks/finance/legal/equality considerations:	<ul style="list-style-type: none"> • The council is head leaseholder and requires head landlord's consent which will be granted under formal Licence (separate decision). • The tenant will pay market rent and be responsible for all repairs and a contribution to the head landlord's service charge. There will be nil cost to the council. • Full details in Appendix 1. The tenant & contract details are commercially sensitive until completion of the contract.
Details of any alternative options considered and rejected:	No suitable alternatives were proposed
Details of any declarations of interest made:	None

Signed..... Date: 19th February 2025

Print Name: Helen Beale
Job Title: Senior Estate Manager