

Record of officer decision

Decision title:	Temporary Closure of Kington Library for maintenance work on fire doors
Date of decision:	17 th February 2025
Decision maker:	Libraries & Archives Manager
Authority for delegated decision:	Under point 2 of the Libraries & Archives section of the Community Wellbeing Directorate Scheme of Delegation – updated 3 rd February 2025
Ward:	Kington
Consultation:	Corporate Director Community Wellbeing and the Culture and Leisure Lead Officer were consulted. The Cabinet Member for Community Services and Assets and the local ward member have been informed
Decision made:	To close Kington library to the public on Thursday 20 th March 2025 to facilitate essential maintenance to fire doors
Reasons for decision:	Essential maintenance work is required to the fire doors at Kington library. The work will take two days. To minimize disruption to service, the work has been planned for Wednesday 19 th and Thursday 20 th March. The library is closed to the public on a Wednesday and only open for half a day on the Thursday. The work will therefore mean that the service will only be unavailable to the public for a total of three and a half hours across the two day period of works.
Highlight any associated risks/finance/legal/equality considerations:	None
Details of any alternative options considered and rejected:	The work needs to be completed to ensure that the building remains compliant with fire safety regulations. Other closure dates were considered but would have meant service disruption for longer periods of time
Details of any declarations of interest made:	None

Signed J.Chedgzoy Date: 17th February 2025