

Scrutiny Management Board

Herefordshire Council Plan delivery plan working group

Terms of reference

Background

Scrutiny Management Board has looked at both the Herefordshire Council Plan and the delivery plan several times since May 2023.

- On November 21 2023 the committee looked at the former Herefordshire County Plan's 2023-24 delivery plan, as well as receiving an update on the production of the (then) forthcoming Herefordshire Council Plan for the period 2024-2028.
- On 19 March 2024 the committee agreed to set up a working group to contribute to a draft of the 2024-28 Council Plan.
- On 14 May 2024 the committee reported on its work to contribute to the draft 2024-28 Council Plan, making a number of recommendations to strengthen the plan. At the time, the delivery plan was yet to be published, so the committee agreed to look at the draft plan before its presentation to Cabinet on 27 June 2024.

Unfortunately, the committee was unable to meet before Cabinet agreed the delivery plan. It has therefore agreed to carry out a piece of work to look at the progress in delivering the agreed objectives in the 2024-5 Council Plan delivery plan, as well as progress in producing the 2025-26 delivery plan.

As the committee has agreed a full work programme for the 2024-25 municipal year, it has agreed to carry out this work in an informal working group meeting, the membership of the group being the members of Scrutiny Management Board. It will then report back its findings and recommendations to a formal meeting of Scrutiny Management Board in March 2025.

Objectives

The group aims to:

- Understand the actions the executive is prioritising in the 2024-25 delivery plan.
- Appraise how the executive ensure that the actions in the current and future delivery plans meet the ambitions of the Herefordshire Council Plan.
- Examine how progress in carrying out the delivery plan is monitored, challenged and facilitated.
- Ensure that oversight of the delivery plan is reflected in performance reporting, and that performance reporting is helping to drive delivery of the plan.
- Scrutinise the alignment between the delivery plan, the capital programme and the medium term financial strategy.

- Further scrutinise support for the current delivery plan through the 2024-25 budget, and proposals for the 2025-26 delivery plan and budget.

Information required

- 2024-28 Herefordshire Council Plan
- 2024-25 Herefordshire Council Plan delivery plan
- Draft 2025-26 Herefordshire Council Plan delivery plan
- 2024-25 medium term financial strategy
- 2024-25 capital programme

Participants

- Leader of the Council
- Head of Corporate Performance & Intelligence
- Portfolio Manager, Corporate Services
- Programme co-ordinator

Schedule

Agree terms of reference	16 December 2024
Working group meeting	Date to be confirmed February 2025
Present findings and recommendations to Scrutiny Management Board	11 March 2025
Present recommendations to Cabinet.	27 March 2025