

Record of officer decision

Decision title:	Public Realm Services Contract Expert Resource
Date of decision:	8 August 2024
Decision maker:	Corporate Director for Economy and Environment
Authority for delegated decision:	<p>The 27 June 2024 Cabinet approved the funding for the project budget including the following wording.</p> <p>https://councillors.herefordshire.gov.uk/ieListDocuments.aspx?CategoryId=251&Mid=9301&Ver=4</p> <p><i>“The 2024/25 approved revenue budget includes £0.9 million of one-off funding allocated to deliver the project and additional funding of £1.0 million from the council’s earmarked reserve balances has been identified”.</i></p>
Ward:	Countywide
Consultation:	Engagement with Cabinet Members and cross party Member Working groups leading to 25 April 2024 and 27 June 2024 Cabinet reports
Decision made:	<p>To award a contract to Bloom Procurement Services Limited under the Bloom Framework agreement for DMSqd Limited to provide the technical advisor services for the procurement for a public realm provider under a sub-contract with a collateral warranty with the council. The contract term is from August 2024 to 18 December 2026.</p> <p><u>Contract value</u></p> <p>£65,400 fixed price for Milestones 1 and 2</p> <p>And estimate of £72,800 time charged for Milestones 3-9</p> <p>Budget allocated £138,200 plus £27,640 Contingency</p> <p>Total provision of £165,840.</p>
Reasons for decision:	<p>The Bloom framework is a complaint framework set up by North East Procurement Organisation and awarded to Bloom Procurement Services Limited, who then sub-contracts with the provider that the council has selected through a mini competition under the framework. The council require the Public Realm Services Contract Expert Resources to:</p> <p>Lead on preparation, development and completion of the contract documents, the specification and support development of the tender documents and award criteria by December 2024.</p> <p>Support the procurement during 2025 of the public Realm</p>

	<p>services provider.</p> <p>Support the council during mobilisation of the new contract in 2026.</p> <p>Support change management and the transition during the remainder of 2026.</p>
Equality Considerations	The procurement process ensured tenders comply with equality requirements.
Highlight any associated risks/finance/legal/equality considerations:	<p>Equality impact assessments were provided as appendices to the 27 June 2024 cabinet report, which will be developed along with the project.</p> <p>The procurement was carried out through a framework that is compliant with Public Contract Regulations 2015.</p> <p>The procurement is within the current budget allocated for this project.</p>
Details of any alternative options considered and rejected:	If the Council do not appoint the Public Realm Services Contract Expert Resource to commence work in August 2024, this may compromise the project programme which requires completed contract and tender documents, to allow procurement to commence early January 2025.
Details of any declarations of interest made:	None

Signed: Ross Cook – Corporate Director – Economy & Environment

Date: 14/08/2024