

## Record of operational decision

<b>Decision title:</b>	Award a contract to carry out Electrical Infrastructure Scope of Works/Specification at Plough Lane Offices, Hereford up to a value of £57,666.00
<b>Date of decision:</b>	5 <sup>th</sup> April 2024
<b>Decision maker:</b>	Strategic Assets Delivery Director
<b>Authority for delegated decision:</b>	<p>Initial decision is within the cabinet member commissioning, procurement and assets report dated 18<sup>th</sup> March 2022, it was the decision to agree the property services estates capital programme 2022/25 and residual improvement works from the 2019 Estates Condition Reports.</p> <p><a href="http://councillors.herefordshire.gov.uk/mglIssueHistoryHome.aspx?Ild=50040252">http://councillors.herefordshire.gov.uk/mglIssueHistoryHome.aspx?Ild=50040252</a></p> <p>This decision is to apply for the spend of the budget as agreed by the key decision made on 18<sup>th</sup> March.</p>

<b>Ward:</b>	Widemarsh
<b>Consultation:</b>	None
<b>Decision made:</b>	<p>To award a contract to Couch Perry Wilkes LLP. This decision is to award the contract to Couch Perry Wilkes LLP to carry out an Electrical Infrastructure Scope of Works/Specification at Plough Lane Offices, Hereford, following the completion of a successful tender, evaluation and moderation process.</p> <p>To approve the Electrical Infrastructure Scope of Works/Specification up to £57,666.00 which includes £2,746.00 internal fees of the tendered price.</p> <p>Responsibility for delivering the scope of works/ specification to be carried out by the Capital Senior Project Manager within the spend budget of the Capital Building Improvement Programme.</p>
<b>Reasons for decision:</b>	<p>These works are part of the programme of Appendix A - Details of projects included in the Estates Building Improvement Programme 2022-25.</p> <p>The required improvements have been assessed and prioritised based upon select criteria which covers health and safety, operational need, impact and lifecycle and value.</p>
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	No contingency has been allowed for, due to the nature of the scope.
<b>Details of any alternative options considered and rejected:</b>	Do nothing. This is not recommended as the risk of the potential works required, could mean that the health and safety risk associated with the continued existence of the building remains
<b>Details of any declarations of interest made:</b>	None

Signed: Sarah Jowett Date: 5<sup>th</sup> April 2024