

## Record of operational decision

<b>Decision title:</b>	Decision to vary the professional services contract with Weston Williamson + Partners to carry out additional work resulting from numerous delays in reaching the contracted RIBA 4 design stage
<b>Date of decision:</b>	13 <sup>th</sup> December 2023
<b>Decision maker:</b>	Service Director Environment and Highways
<b>Authority for delegated decision:</b>	<a href="#">22 July 2021 Cabinet decision</a> approved the following delegation:  “(d) The remaining programme funding be allocated to the development of the transport hub project design and consultation and the Interim Director for Economy and Place (in consultation with the Section 151 officer and the Cabinet Member for Infrastructure and Transport) is authorised to progress this design and consultation to enable cost certainty to be established and further delivery funding sought; and”
<b>Ward:</b>	Aylestone Hill; Central; College; Eign Hill; Widemarsh;
<b>Consultation:</b>	Consultation on this decision has taken place with the Project SRO and HC Finance department.
<b>Decision made:</b>	To vary the professional services contract with Weston Williamson + Partners (WWP) and pay £72,270 for additional work carried out to deliver the RIBA 4 design stage.
<b>Reasons for decision:</b>	<p>Programme Delay of 23 weeks from 20<sup>th</sup> February to 7<sup>th</sup> August.            Delay in Programme for:</p> <ul style="list-style-type: none"> <li>• RIBA 3 moved 3 weeks to allow for Client sign-off of RIBA 2</li> <li>• Planning and Consultation period moved 7 weeks after cabinet sign off-of RIBA 3</li> <li>• Planning start moved 16 weeks to allow for planning fee sign off</li> <li>• RIBA 4 start date moved 7 weeks to allow for RIBA 3 sign off and agreement to proceed at risk.</li> <li>• RIBA 4 delayed 21 weeks due to late surveys and site access (earlier surveys instructed by HC 11th November 2022)</li> <li>• Ecological survey impact and agreement to submit planning without ecological surveys</li> <li>• Highways comments impact on planning and RIBA 4 (estimated). RIBA 4 cannot run concurrently with planning update.</li> <li>• Delay to procurement to after consultation and agreement to undertake with RIBA 3 information</li> </ul>
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	<p><i>Financial</i>            The additional length of time to complete all the design work was not factored in and as such were not within the scope of the original contract with Weston Williamson &amp; Partners, however, sufficient budget has been allocated to support this increase within the existing budget for the transport hub.</p> <p><i>Risk</i>            There is a risk that reaching a consensus on the approach to the transport hub takes more time and design input because of diverging stakeholder aspirations.            The design brief has been agreed with members and key stakeholders prior to a consultation exercise by the specialist design team.</p> <p><i>Legal</i>            There is a risk that agreement with Network Rail on the delivery of the transport hub on their element of the site in their ownership cannot be reached or incurs additional costs. Discussions continue with Network Rail, their requirements are incorporated into the design, and agreement reached on land acquisition and post completion maintenance arrangements.</p>

<b>Details of any alternative options considered and rejected:</b>	<ol style="list-style-type: none"> <li>1. Not to proceed with the variation to the WW+P contract. This is not recommended as it would result in some package objectives and targets as set out in the 2015 Marches Local Enterprise Partnership (LEP) business case not being achieved. This would also contravene the terms of the funding agreement, and would not be consistent with the council's adopted delivery plan.</li> <li>2. Not to proceed with the ongoing design of the Transport Hub. This will not allow cost certainty to be achieved and further delivery funding to be sought with initial funding now insufficient to deliver the remaining sections of the HCCTP as reported in the July 2021 cabinet report.</li> </ol>
<b>Details of any declarations of interest made:</b>	None

Signed..... Date:.....