

Record of officer decision

Decision title:	Grant Licence to Occupy to Hereford City Church
Date of decision:	04/12/2023
Decision maker:	Strategic Assets Delivery Director (formerly Acting Head of Property)
Authority for delegated decision:	Economy and Place Directorate's scheme of delegation dated July 23 updated 03 August 2022 (line 53) gives the Strategic Assets Delivery Director (formerly Acting Head of Property) the authority to take the decision
Ward:	Central
Consultation:	None
Decision made:	To grant a License to Occupy for Hereford City Church to use Disabled toilet cubicle at Hereford Union Walk Public Convenience from 01/12/2023 - 31/03/2024 between 18:00 - 20:00 Mon-Sun.
Reasons for decision:	<ul style="list-style-type: none"> Hereford City Church will be providing winter food provision hub for the homeless from 18:00 - 20:00 from December through to March and requested the use of a toilet so this provision could be offered to homeless people who attend the Church's winter hub.
Highlight any associated risks/finance/legal/equality considerations:	<ul style="list-style-type: none"> Damage to the toilet block by the users - Church to take sole responsibility in ensuring the disabled WC is locked at all times outside of the licence hours. Need for increased cleaning due to more users - this is to be monitored by the Council and the Church would reimburse the Council if extra cleaning provision is required.
Details of any alternative options considered and rejected:	<ul style="list-style-type: none"> Access to all toilet cubicles (not just disabled cubicle) was considered. However, it was deemed that the disabled cubicle's provision would be sufficient for the hub. Additionally, the disabled cubicle can be independently locked with a separate key that can be provided to the Church without the need to provide access for the additional cubicles.
Details of any declarations of interest made:	None

Signed..... Date: 4th December 2023

Sarah Jowett

Strategic Assets Delivery Director