

Record of officer decision

Decision title:	Licence to occupy part Etnam Street Car Park Leominster to Leominster Town Council(LTC)
Date of decision:	30.11. 2023
Decision maker:	Strategic Assets Delivery Director
Authority for delegated decision:	Corporate Services' scheme of delegation dated July 2023 updated August 2023 (line 35) gives the Strategic Assets Delivery Director the authority to take the decision
Ward:	Leominster East
Consultation:	With the parking team who have agreed to the grant of the licence
Decision made:	Approve the grant of licence to occupy part Etnam Street car park Leominster
Reasons for decision:	<ul style="list-style-type: none"> • The Council in partnership with Leominster Town Council (LTC) are carrying out refurbishment of the central area of Leominster, designated as Leominster Heritage Action Zone (HAZ) in consultation with Historic England using funds awarded under the government scheme for heritage regeneration projects. • During the period of the work, (approximately 6 months in early 2024) it will be necessary for the weekly street markets and the monthly farmers markets run by LTC to be relocated to an alternative location. • A review of possible sites was carried out and it has been agreed that part of Etnam Street car park which is owned by the Council is the most suitable. • The occupation will be documented by a licence to occupy under which LTC will be responsible for managing the markets, clearing any litter, for reinstating any damage caused, managing any altered traffic flows necessary and holding all appropriate insurances • The parking manager has been consulted and has no objection to use of part of the car park for this purpose
Highlight any associated risks/finance/legal/equality considerations:	Not proceeding with this proposal may result in delay to the proposed central area refurbishment and have negative impact on the local economy
Details of any alternative options considered and rejected:	Alternative locations were considered and following consultation between all stakeholders Etnam Street car park agreed as the most suitable
Details of any declarations of interest made:	None

Signed..... Date: 30 November 2023

Strategic Assets Delivery Director