

## Record of operational decision

<b>Decision title:</b>	Contract variation to enable staffing of emergency accommodation for people experiencing rough sleeping for the period 11 <sup>th</sup> December 2023 to 7 <sup>h</sup> April 2024.
<b>Date of decision:</b>	23/11/23.
<b>Decision maker:</b>	Corporate Director Community Wellbeing
<b>Authority for delegated decision:</b>	CW-07 Housing and homelessness support and solutions.  This decision also supports The Homelessness Prevention Strategy 2020-2025.
<b>Ward:</b>	Countywide
<b>Consultation:</b>	Consultation has taken place through Herefordshire Homeless Forum with a wide range of statutory agencies and Community Voluntary Faith Sector groups.
<b>Decision made:</b>	To award £60,000 to Caring for Communities and People (CCP) to provide staffing of winter accommodation for people experiencing rough sleeping.
<b>Reasons for decision:</b>	<p>Council owned premises have been sourced for use as part of the winter accommodation provision for people experiencing rough sleeping. The premises sourced ensures there is an immediate and safe off the streets offer for people experiencing rough sleeping.</p> <p>There are known risks associated with housing this cohort may have a long and/or repeated history of rough sleeping. Having staff at the premises will support the risk management of providing this accommodation.</p> <p>Funding has been secured from DLUHC to provide for staffing costs of winter accommodation and must be utilised for its intended purpose.</p> <p>There is an established demand for the provision of winter accommodation, as of October 2023 there are 18 people rough sleeping in the county. Demand data demonstrates up to 22 individuals will typically require this service.</p>
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	<p>The financial risk is low as funding has been obtained from DLUHC to provide this model of accommodating and supporting people.</p> <p>The legal risk is low consultation has taken place with legal and commercial services colleagues and all procurement activity has been undertaken within the councils contract procedure rules.</p>
<b>Details of any alternative options considered and rejected:</b>	<p>Doing nothing was rejected for the following reasons:</p> <ul style="list-style-type: none"> <li>• Funding has been provided to the council to enable staffing of winter accommodation. Should it not be used for its intended purpose it would need to be returned to DLUHC.</li> <li>• The council has a duty provide emergency accommodation under the Severe Weather Emergency Protocol (SWEP) to protect people experiencing rough sleeping in the event of extreme weather, should there be no offer of a winter shelter this is likely to exceed the cost of staffing a winter accommodation shelter leading to</li> </ul>

	<p>additional costs for the council.</p> <p>Complete an open procurement process. This option was rejected because having new contractual arrangements could attract higher costs for the council and would be restrictive to potential suppliers due to the time limited nature and the very short mobilization period available.</p>
<p><b>Details of any declarations of interest made:</b></p>	<p>No Declarations of Interest made.</p>

Signed..... Date:

**Please ensure that signatures are redacted before publishing.**