

Record of operational decision

Decision title:	Award of Accommodation Based housing related support service contract
Date of decision:	29/11/2023
Decision maker:	Corporate Director Community Wellbeing
Authority for delegated decision:	<p>The key decision made by Cabinet on 27th July 2023 authorised the Director to award a contract for an Accommodation Based Service for a period of up to 48 months from 1st September 2024 – 31st August 2028 with a maximum total cost of £1,062,096</p> <p>Decision - Accommodation based and floating support services - Herefordshire Council</p>
Ward:	Countywide
Consultation:	<p>The provider market was consulted via a soft market exercise through which a number of respondent providers gave detailed views on delivery models, capacity and resilience issues relating to accommodation based services. These views have shaped aspects of the proposed recommissioning, including the increase in accommodation units.</p> <p>Engagement has taken place with current users of the accommodation based service along with internal and external stakeholders, this supported and informed the development of the service.</p>
Decision made:	To award a contract to Caring for Communities and People (CCP) for the provision of an Accommodation Based housing related support service for a period of up to 48 months. The maximum full term cost of the service for the period is £1,062,096.
Reasons for decision:	<p>The procurement was conducted in line with the above threshold process as set out in the council's Contracts Procedure Rules, the specification of requirements was issued via the council e tendering portal. 5 bids were deemed compliant and these were evaluated in line with the criteria set out within the tender documentation.</p> <p>Following confirmation of the evaluators' scores and completion of the due diligence checks the council will now enter into a contract with Caring for Communities and People (CCP) to deliver an accommodation based service. The service is commissioned as part of the council's approach to preventing and relieving homelessness and supports the council to fulfil its duties under the Homelessness Reduction Act 2017.</p>
Highlight any associated risks/finance/legal/equality considerations:	<p>Health and Safety The commissioned provider will be expected to work to the same health and safety standards and codes of practice as the council, as far as is reasonably practicable.</p> <p>Finance Funding for the commissioning of the service has been approved as part of the governance process.</p>

	<p>Equality The provision of a commissioned accommodation based service specifically benefits those who are vulnerable and in housing crisis. There is no specific indication that any group with protected characteristics is negatively impacted in the service provision. The effect of not commissioning this service would result in an increase in rough sleepers, homelessness applications to the council and growing use of temporary accommodation.</p> <p>Legal The council has conducted a compliant procurement process and an outcome has been identified based on the results of the evaluation carried out by the Evaluation Panel.</p>
<p>Details of any alternative options considered and rejected:</p>	<p>The service is not re-commissioned. This option is not recommended as the contract forms part of the council’s approach to preventing and relieving homelessness and supports the council to fulfil its duties under the Homelessness Reduction Act 2017. The impact of not providing the service would result in an increase in rough sleepers, homelessness applications to the council and growing use of temporary accommodation.</p> <p>Not recommissioning the service would also be a lost opportunity to improve outcomes for very vulnerable individuals and would be detrimental to the council’s ability to comply with its duties under homelessness legislation.</p>
<p>Details of any declarations of interest made:</p>	<p>No Declarations of Interest made.</p>

Signed..... Date:

Please ensure that signatures are redacted before publishing.