

Record of operational decision

Decision title:	Award a contract to carry out External Improvement Works up to a value of £137,000.00
Date of decision:	7 th November 2023
Decision maker:	Strategic Assets Delivery Director
Authority for delegated decision:	<p>Initial decision is within the cabinet member commissioning, procurement and assets report dated 18th March 2022, it was the decision to agree the property services estates capital programme 2022/25 and residual improvement works from the 2019 estates condition reports.</p> <p>http://councillors.herefordshire.gov.uk/mglIssueHistoryHome.aspx?IId=50040252</p> <p>This decision is to apply for the spend of the budget as agreed by the key decision made on 18th March 2022 - Appendix A – Details of projects Estates Building Improvement Programme 2022-25. However, the allocated budget of £55,000, will be supplemented from the programme contingency fund, based on tendered costs for other works across the various projects.</p>

Ward:	Aylestone Hill Ward
Consultation:	None
Decision made:	<p>To award a contract to SWG. This decision is to award the contract to SWG to carry out works at Governors House, Hereford, following the completion of a successful tender, evaluation and moderation process.</p> <p>Works to include carrying out external improvement works to the roof at Governor’s House.</p> <p>The approved funding of £55,000 to undertake this work, is not sufficient. Therefore, we are requesting a further £82,000. A total of £137,000. The reason for the increase is due to cost of living crisis, meaning that material and labour prices have risen.</p> <p>The most recent Building Materials and Components Index reported shows a 10.4% increase for all work for January 2023. This is a result of the impact of the Covid-19 pandemic and strong demand during the period of economic recovery.</p> <p>To approve the works expenditure of up to £137,000 which includes £10,671.29 contingency and £5,335.64 for internal and external fees of the tendered price.</p> <p>Responsibility for delivering works to be carried out by the Capital Senior Project Manager within the spend budget of the Capital Building Improvement Programme.</p>
Reasons for decision:	<p>These works are part of the Estates Capital Programme 2022/25 Residual</p> <p>The required improvement works have been assessed and prioritised based upon select criteria which covers health and safety, operational need, impact and lifecycle and value.</p>

Highlight any associated risks/finance/legal/equality considerations:	<p>There is a risk that once on site, further work is identified once the repair works start that was not previously apparent. A contingency has been allowed to cover unforeseen elements once the repair works commence.</p> <p>Should this contingency be insufficient, then a further decision will be required.</p>
Details of any alternative options considered and rejected:	<p>Do nothing. This is not recommended as the risk of these works not being completed means that the health and safety risk associated with the continued existence of the building remains</p>
Details of any declarations of interest made:	<p>None</p>

Signed..... Date: 16th November 2023

Sarah Jowett
Strategic Assets Delivery Director