

Record of operational decision

Decision title:	To approve up to £85k to commission Beryl to deliver four e-Cargo bikes and install two fixed docking stations to house the bikes.
Date of decision:	
Decision maker:	Climate and Sustainability Change Manager
Authority for delegated decision:	Executive Officer decision on 26 April 2023 delegated operational matters in relation to the Hereford City Bike Share – eCargo Bikes to the Sustainability and Climate Change Manager. Link: Decision - Hereford City Bike Share - eCargo Bikes - Herefordshire Council
Ward:	Central
Consultation:	The cabinet member for Infrastructure and Transport was consulted on this decision taken.
Decision made:	To approve the expenditure of up to £83k to commission Beryl to deliver four e-Cargo Bikes and install two fixed docking stations to house the bikes via a variation to the existing Hereford City public bike share contract with Beryl. To approve the expenditure of up to £2k for professional fees.
Reasons for decision:	Herefordshire Council have been successful in being awarded £85k of grant funding from the Midland Net Zero Hub to add e-Cargo bikes to the current Hereford City public bike share scheme. The current Hereford City public bike share contract was re-tendered in 2021 and awarded to Beryl on a 5+2+2 year basis, commencing in April 2022. The four e-Cargo bikes will added to the current 200 pedal bikes and 74 electric assist bike fleet.
Equality Considerations	Under section 149 of the Equality Act 2010, the ‘general duty’ on public authorities is set out as follows: A public authority must, in the exercise of its functions, have due regard to the need to: a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act; b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it. The public sector equality duty (specific duty) requires us to consider how we can positively contribute to the advancement of equality and good relations, and demonstrate that we are paying ‘due regard’ in our decision making in the design of policies and in the delivery of services. Our providers will be made aware of their contractual requirements in regards to equality legislation. The e-Cargo bike share scheme will be another form of public transport available in the city of Hereford. Tariffs will be kept low providing low cost access to public transport for residents of the city, lowering the financial barrier to public transport around the city whilst also seeing improvements in public health.
Highlight any associated risks/finance/legal/equality considerations:	The cost of the scheme will be funded through the Midlands Net Zero Hub grant allocation of £85k. No additional staff resource is required for the deployment of e-Cargo bikes as management and maintenance of the bikes and fixed docking stations will

	be covered through the Councils existing contract with Beryl.
Details of any alternative options considered and rejected:	Not to utilise the grant funding from Midlands Net Zero Hub to add four e-Cargo bikes and two fixed docking stations to the Hereford City public bike share scheme. This is not recommended. Any unspent grant funding would be required to be returned back to Midlands Net Zero Hub.
Details of any declarations of interest made:	None.

Signed:

Date: