

## Record of officer decision

<b>Decision title:</b>	Service of break notice to terminate a business tenancy
<b>Date of decision:</b>	19th September 2023
<b>Decision maker:</b>	Strategic Assets Delivery Director
<b>Authority for delegated decision:</b>	Corporate Services Directorate's scheme of delegation dated 23 December 2021 updated 17th June 2023 (line 36) gives the Strategic Assets Delivery Director the authority to take the decision
<b>Ward:</b>	Widemarsh
<b>Consultation:</b>	None
<b>Decision made:</b>	Service of break notice to terminate a business tenancy
<b>Reasons for decision:</b>	<ul style="list-style-type: none"> <li>• The building is no longer suited to the council's needs and is no longer required for occupation.</li> <li>• Commercial property management to make the best use of the council's property assets and reduce costs</li> </ul>
<b>Equality Considerations</b>	n/a
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	<ul style="list-style-type: none"> <li>• This is a full repairing lease and a claim by the landlord for accrual of dilapidations will need to be met</li> <li>• Property details in Appendix 1 as commercially sensitive</li> </ul>
<b>Details of any alternative options considered and rejected:</b>	No suitable alternatives were proposed
<b>Details of any declarations of interest made:</b>	None

Signed..... Date: 19/09/2023

Sarah Jowett  
Strategic Asset Delivery Director