

Record of operational decision

Decision title:	Award a contract to carry out boiler improvements to Nelson House and Maylord Orchard, Hereford, up to a value of £160,421.25
Date of decision:	8 th September 2023
Decision maker:	Strategic Assets Delivery Director
Authority for delegated decision:	<p>Within the cabinet member commissioning, procurement and assets report dated 18th March 2022, it was the decision to agree the property services estates capital programme 2022/25 and residual improvement works from the 2019 estates condition reports.</p> <p>http://councillors.herefordshire.gov.uk/mglIssueHistoryHome.aspx?IId=50040252</p> <p>This decision is to apply for the spend of the budget as agreed by the key decision made on 18th March 2022</p> <p>(Report Ref: Appendix A – Details of projects included in the Estates Building Improvement Programme 2022/25)</p>

Ward:	Whitecross & Central
Consultation:	None
Decision made:	<p>To award a contract to Broad Oak Properties. This decision is to award the contract to Broad Oak Properties to carry out works to Nelson House and Maylord Orchard, Hereford, following the completion of a successful tender, evaluation and moderation process.</p> <p>Works to include carrying out boiler improvements.</p> <p>To approve the works expenditure of up to £160,421.25: Nelson House boiler £121,586 and Maylord Orchard boiler £6,751, including £19,250.55 contingency (15%) and £12,833.70 fees (10%).</p> <p>Responsibility for delivering works to be carried out by the Capital Senior Project Manager within the spend budget of the Capital Building Improvement Programme.</p>
Reasons for decision:	<p>These works are part of the Capital Building Improvement Programme 2022/25</p> <p>The required improvement works have been assessed and prioritised based upon select criteria which covers health and safety, operational need, impact and lifecycle and value.</p>
Highlight any associated risks/finance/legal/equality considerations:	<p>There is a risk that once on site, further work is identified once the repair works start that was not previously apparent. A contingency has been allowed to cover unforeseen elements once the repair works commence.</p>

	Should this contingency be insufficient, then a further decision will be required.
Details of any alternative options considered and rejected:	Do nothing. This is not recommended as the risk of these works not being completed means that the health and safety risk associated with the continued existence of the building remains
Details of any declarations of interest made:	None

Signed..... Date:

Please ensure that signatures are redacted before publishing.