

Record of operational decision

Decision title:	Award a contract to carry out Gas Suppression works at HARC and Plough Lane up to a value of £142,500
Date of decision:	09 th August 2023
Decision maker:	Strategic Assets Delivery Director
Authority for delegated decision:	<p>Initial decision is within the cabinet member commissioning, procurement and assets report dated 01/03/2023, it was the decision to agree the property services estates capital programme 2023/25.</p> <p>Decision - Property services estates capital building improvement programme 2023/25 (herefordshire.gov.uk)</p> <p>This decision is to apply for the spend of the budget as agreed by the key decision made on 1st March 2023 (Report Ref: Appendix A – Details of projects included in the Building Improvement Programme 2023/25. However, the allocated budget of £82,000 (£50,000 Plough Lane and £32,000 HARC) needs to be supplemented from the programme contingency fund, based on tendered costs across various projects once sufficient underspend has been sought in order to fund works from the contingency budget.</p>
Ward:	All Wards
Consultation:	None
Decision made:	<p>To approve the works expenditure of up to £142,500, which includes £17,100 contingency and £11,400 for professional fees. This also includes an additional £60,500 which was not part of the decision on the 1st March 2023.</p> <p>Due to inflation, cost of materials and labour have increased the cost of works and therefore, in order to undertake these works, further budget is required.</p> <p>Responsibility for delivering works to be carried out by the Capital Senior Project Manager within the spend budget of the Capital Building Improvement Programme</p>
Reasons for decision:	<p>These works are part of the Property services estates capital building improvement programme 2023/25.</p> <p>The required improvement works have been assessed and prioritised based upon select criteria which covers health & safety, operational need/impact and lifecycle/value</p>
Highlight any associated risks/finance/legal/equality considerations:	There is a risk that once on site, further work is identified once the repair works start that was not previously apparent. A contingency has been allowed to cover unforeseen elements once the repair works

	<p>commence.</p> <p>Should this contingency be insufficient then a further officer decision will be required.</p>
Details of any alternative options considered and rejected:	Do nothing. This is not recommended as the risk of these works not being completed means that the health and safety risk associated with the continued existence of the building remains.
Details of any declarations of interest made:	None

Signed..... Date: 17/08/2023

Print Name: Sarah Jowett
 Job Title: Strategic Assets Delivery Director