

Record of officer decision

Decision title:	Services of Notices under the Landlord and Tenant Act 1954 in respect of the council's property portfolio
Date of decision:	7 th August 2023
Decision maker:	Strategic Assets Delivery Director
Authority for delegated decision:	The Herefordshire Council Scheme of Delegation for Corporate Services dated July 2023 line 36 gives the Strategic Assets Delivery Director authority to take this decision (<i>To instruct Legal Services to serve legal notices. Sign Notices to Quit/Terminate Lease/ Seal Contracts</i>)
Ward:	Countywide
Consultation:	None - This is an operational decision arising out of the management of the council's property portfolio
Decision made:	To instruct Legal Services to Serve Notices under the Landlord and Tenant Act 1954
Reasons for decision:	<ul style="list-style-type: none"> • The council property portfolio is held to enable the council to deliver services and to produce commercial returns through rental income in support of the council's ambitions defined in the Corporate Plan 2020 – 2024. • To enable the effective and efficient management of the property portfolio it may be necessary to serve notices under the Landlord and Tenant Act 1954. • Not serving notices could impact negatively on the council's ability to deliver services or expose the council to financial risk
Highlight any associated risks/finance/legal/equality considerations:	Any notices to be served will be prepared and served by the council's Legal Services department
Details of any alternative options considered and rejected:	None
Details of any declarations of interest made:	None

Signed..... Date: 7th August 2023

Print Name: Sarah Jowett
Job Title: Strategic Assets Delivery Director