

Record of officer decision

Decision title:	Service of landlord's notice to terminate a business tenancy
Date of decision:	17 July 2023
Decision maker:	Strategic Assets Delivery Director (formerly Acting Head of Property)
Authority for delegated decision:	Economy and Place Directorate's scheme of delegation dated 23 December 2021 updated 03 August 2022 (line 53) gives the Strategic Assets Delivery Director (formerly Acting Head of Property) the authority to take the decision
Ward:	Central
Consultation:	Cabinet Member Community Services and Assets The High Sheriff of Herefordshire and tenant (to agree a public statement in Cabinet report 20th July 23)
Decision made:	Service of landlord's notice to terminate a business tenancy
Reasons for decision:	<ul style="list-style-type: none"> • Commercial property management to make the best use of the council's property assets. • Current lease has expired and tenant is holding over. • The building is no longer suited to the tenant's needs and a formal letter that advises of this position has been received from the tenant • Owner-occupation required.
Equality Considerations	n/a
Highlight any associated risks/finance/legal/equality considerations:	<ul style="list-style-type: none"> • Tenant challenges the notice although this is unlikely. • Tenant and property details in Appendix 1 as commercially sensitive
Details of any alternative options considered and rejected:	No suitable alternatives were proposed
Details of any declarations of interest made:	None

Signed..... Date: 19/07/2023

Sarah Jowett
Strategic Asset Delivery Director
Formerly Acting Head of Property

