

Record of operational decision

| | |
|--|--|
| Decision title: | Award a contract to carry out building improvements including window frame repairs, localised rainwater good repairs and works to the external canopy at Governor's House, Hereford, up to a value of £130,000 |
| Date of decision: | 1 st June 2023 |
| Decision maker: | Strategic Assets Delivery Director |
| Authority for delegated decision: | <p>Initial decision is within the cabinet member commissioning, procurement and assets report dated 18th March 2022, it was the decision to agree the property services estates capital programme 2022/25 and residual improvement works from the 2019 estates condition reports.</p> <p>http://councillors.herefordshire.gov.uk/mglIssueHistoryHome.aspx?lId=50040252</p> <p>This decision is to apply for the spend of the budget as agreed by the key decision made on 18th March 2022 (Report Ref: Appendix A – Details of projects included in the Estates Building Improvement Programme 2022/25.</p> |
| Ward: | Aylestone Hill Ward |
| Consultation: | None |
| Decision made: | <p>To award a contract to S C Joseph Ltd. This decision is to award the contract to S C Joseph to carry out these works to the Governor's House, Hereford.</p> <p>Works to include carrying out building improvements including window frame repairs, localised rainwater good repairs and works to the external canopy</p> <p>To approve the works expenditure of up to £130,000 which includes £9,400.75 contingency and £14,101.13 for professional fees. This also includes an additional £75,000 which was not part of the decision on the 18th March 2022.</p> <p>Due to Brexit and the Covid pandemic, and the related supply chain issues, inflation has increased the cost of building materials and therefore, in order to undertake these works, further budget is required.</p> <p>The allocated estimated budget of £55,000, will need to be supplemented from the programme contingency fund to the £130,000 required. Based on tendered costs for other works across the various projects once sufficient underspend has been confirmed in order to fund works from the contingency budget.</p> <p>Responsibility for delivering works to be carried out by the Capital Senior Project Manager within the spend budget of the Capital Building</p> |

| | |
|--|---|
| | Improvement Programme |
| Reasons for decision: | <p>These works are part of the Capital Building Improvement Programme 2022/25.</p> <p>The required improvement works have been assessed and prioritised based upon select criteria which covers health & safety, operational need/impact and lifecycle/value</p> |
| Highlight any associated risks/finance/legal/equality considerations: | <p>There is a risk that once on site, further work is identified once the repair works start that was not previously apparent. A contingency has been allowed to cover unforeseen elements once the repair works commence.</p> <p>Should this contingency be insufficient then a further officer decision will be required.</p> |
| Details of any alternative options considered and rejected: | Do nothing. This is not recommended as the risk of these works not being completed means that the health and safety risk associated with the continued existence of the building remains. |
| Details of any declarations of interest made: | None |

Signed..... Date: 8th June 2023

Print Name: Sarah Jowett

Job Title: Strategic Assets Delivery Director (Formerly Acting Head of Property)