

Record of operational decision

Decision title:	Award a contract for repair works up to a value of £135,300 at The Old Museum (Black and White House), Hereford.
Date of decision:	10 th May 2023
Decision maker:	Strategic Assets Delivery Director (Formerly Acting Head of Property)
Authority for delegated decision:	<p>The Economy and Environment directorate Scheme of Delegation (03.08.2022) gives the Acting head of Property the authority to take this Decision</p> <p><i>Line 54 To negotiate and agree terms for the grant of leases, licences, tenancies, agreement for lease, development agreements and legal consents.</i></p>
Ward:	Central
Consultation:	This is an operational decision arising out of the management of the council's commercial property portfolio.
Decision made:	<p>To award a contract to Splitlath Ltd to carry out repair works to The Old Museum (Black and White House), Hereford, following a successful tender.</p> <p>Works to include repairs to defective infill panels on external elevations together with associated repairs to timber including frame, windows, bargeboards and finials.</p> <p>ACCESS TO THE SITE Access to the site is via bollard entrance to High Town off St Peter's Square, there will be limited parking adjacent to the site, additional parking can be arranged at the Shirehall.</p> <p>The Contractor shall ensure that the PM is consulted on access routes to the individual working areas in order to avoid possible damage and accidents. There is continuous use of the remainder of the site during the works.</p> <p>To approve the works expenditure of up to £128,800 which includes £16,800 contingency.</p> <p>To approve the expenditure of up to £6,500 For professional fees.</p> <p>Responsibility for delivering works to be carried out by the Capital Senior Project Manager within the spend budget.</p>
Reasons for decision:	<p>These works are part of the Capital Estates Programme.</p> <p>The required improvement works have been assessed and prioritised based upon select criteria which covers health & safety, operational need/impact and lifecycle/value</p>
Highlight any associated risks/finance/legal/equality considerations:	There is a risk that once on site, further work is identified once the repair works start that was not previously apparent. A contingency has been allowed to cover unforeseen elements once the repair works

	commence. Should this contingency be insufficient then a further officer decision will be required.
Details of any alternative options considered and rejected:	Do nothing. This is not recommended as the risk of these works not being completed means that the health and safety risk associated with the continued existence of the building remains.
Details of any declarations of interest made:	None

Signed..... Date: 10/05/23

Name: Sarah Jowett

Job Title: Strategic Assets Delivery Director (Formerly Acting Head of Property)