

Record of officer decision

Decision title:	Decision to spend from the Property Services Estates Capital Works Programme on Improvement works at Canal Road Daycare Centre.
Date of decision:	03 March 2023.
Decision maker:	Strategic Assets Delivery Director
Authority for delegated decision:	<p>This decision is to apply for the spend of the budget as agreed by the key decision made on 18th March 2022 (Report Ref: Property Services Estates Capital Programme 2022/25 and Residual Improvement Works From The 2019 Estates Condition Reports).</p> <p>Decision - Property services estates capital programme 2022/25 and residual improvement works from the 2019 estates condition reports (herefordshire.gov.uk)</p>
Ward:	Widemarsh
Consultation:	None.
Decision made:	That authorisation be given to implement the above recommendation in respect of the key decision dated 18 th March 2022 and spend within the approved budget to provide External Fabric and Safeguarding Improvements at Aspire Living, Property Services Programme of Improvement Works from the 2019 Condition Reports CAP1368, of not more than £16k (inclusive of professional fees, contingencies, etc) and enter into an Agreement with S C Joseph Ltd.
Reasons for decision:	<p>A programme of condition surveys on key council establishments was carried out during 2019. The purpose of which was to address identified risks at an early stage to ensure that the Council's Estate is maintained safe and fit for purpose and generally protect and enhance the value of our Corporate assets.</p> <p>The works cover improvements to numerous elements highlighted in the condition report including fire door replacement and external fencing improvement works.</p> <p>Completing the work identified through the condition surveys will enable the strategic objective of reducing reactive maintenance, and therefore revenue expenditure, through planned and targeted investment.</p> <p>S C Joseph Ltd have been identified as the bidder representing best value for money following a competitive tender and assessment process in accordance with Council procurement procedures. Quotations were sought from four contractors and two compliant tender were received for consideration.</p> <p>The work to be awarded to S C Joseph Ltd at a cost of £11,912.</p> <p>The PMO (Programme Management Office) will manage the delivery of the works and Hoople will administer the on-site works guaranteeing quality</p>

	and build specification.
Highlight any associated risks/finance/legal/equality considerations:	None
Details of any alternative options considered and rejected:	<p>Do nothing –</p> <p>This was rejected because a lack of investment in capital work to the council's estate assets would ultimately lead to their deterioration which will eventually make the assets no longer fit for their intended purpose. In turn this will have an impact on any services located in such properties, to the extent that they may have to be closed and service delivery would be severely impacted.</p> <p>This work also addresses a safeguarding issue with the external perimeter security.</p>
Details of any declarations of interest made:	None.

I am an officer delegated to make the decision

Signed:

Date: 16/03/23

Print Name: Sarah Jowett

Job Title: Strategic Assets Delivery Director (Formerly Acting Head of Property)