

## Record of operational decision

<b>Decision title:</b>	Decision to fund £2951.00, of Section 106 monies for “Education” (Primary) towards conversion of a Storage Room into additional Toilet Facilities at Goodrich Primary School, Ross-on-Wye, HR9 6HY																		
<b>Date of decision:</b>	10 January 2023																		
<b>Decision maker:</b>	Director of Resources and Assurance																		
<b>Authority for delegated decision:</b>	Economy and Environment scheme of delegation line 71 Corporate Centre Directorate Scheme of Delegation line 159 Children and Families Scheme of Delegation line 140 Cabinet decision dated 25 November 2021 - Section 106 Portfolio of Works - Delivery Proposals.  <a href="#">Cabinet Report 25 November 2021 - Link</a>																		
<b>Ward:</b>	Kerne Bridge																		
<b>Consultation:</b>	Direct consultation with School Administrator, Danielle Turner (Goodrich Primary School).																		
<b>Decision made:</b>	Decision to fund £2951.00, of Section 106 monies for “Education” (Primary) towards conversion of a Storage Room into additional Toilet Facilities at Goodrich Primary School, Ross-on-Wye, HR9 6HY																		
<b>Reasons for decision:</b>	<p>The Section 106 Contribution arises from one Section 106 legal agreement:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Planning Reference</th> <th style="width: 20%;">GT / FIN Code</th> <th style="width: 20%;">Original Contribution £</th> <th style="width: 30%;">Expiry Date</th> </tr> </thead> <tbody> <tr> <td>DS082931/F</td> <td>GT05 FIN1929</td> <td style="text-align: right;">£2951.00</td> <td>29/01/2030</td> </tr> <tr> <td colspan="4" style="text-align: center;"><b>TOTAL £2951.00</b></td> </tr> </tbody> </table> <p>The decision to fund £2951.00 will fully utilise the Section 106 Primary Contribution.</p> <p>From the Primary contribution there has been no expenditure to date.</p> <p>With increasing numbers the school is under the recommended guidelines of toilets per pupil. The project is therefore a conversion of a storage room into an additional toilet facility.</p> <p>A full tender exercise was completed with two quotations returned:</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="background-color: #FFD700;">Contractor</th> <th style="background-color: #FFD700;">Tender Cost £</th> </tr> </thead> <tbody> <tr> <td>Spa Glass Ltd</td> <td style="text-align: right;">25,729.00</td> </tr> <tr> <td>DM Ward Plumbing</td> <td style="text-align: right;">9208.94</td> </tr> </tbody> </table> <p>Goodrich Primary School would like to appoint DM Ward Plumbing as the most cost effective solution.</p> <p>Goodrich Primary School have agreed to provide the remaining balance to make up the difference over the contribution amount available.</p>	Planning Reference	GT / FIN Code	Original Contribution £	Expiry Date	DS082931/F	GT05 FIN1929	£2951.00	29/01/2030	<b>TOTAL £2951.00</b>				Contractor	Tender Cost £	Spa Glass Ltd	25,729.00	DM Ward Plumbing	9208.94
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	Responsibility for monitoring the project and managing expenditure within the total spend budget is to be with the Senior Project Manager.
<b>Equality Considerations</b>	<p><b>Equality duty</b></p> <p>Under section 149 of the Equality Act 2010, the ‘general duty’ on public authorities is set out as follows:</p> <p>A public authority must, in the exercise of its functions, have due regard to the need to -</p> <ol style="list-style-type: none"> <li>a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;</li> <li>b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;</li> <li>c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.</li> </ol> <p>The public sector equality duty (specific duty) requires us to consider how we can positively contribute to the advancement of equality and good relations, and demonstrate that we are paying ‘due regard’ in our decision making in the design of policies and in the delivery of services. Our providers will be made aware of their contractual requirements in regards to equality legislation.</p> <p>The Toilet Conversion Project provides suitable facilities for the needs of all the children attending Goodrich Primary School. The increase in toilet numbers will bring the school in line with current recommended guidelines of toilets per pupil.</p>
<b>Highlight any associated risks/finance/legal/considerations:</b>	<ul style="list-style-type: none"> <li>• Cost variation – Project has an assigned budget which it cannot exceed.</li> <li>• Unforeseen events/costs – Potential unknown or unforeseen costs could lead to overspend.</li> </ul>
<b>Details of any alternative options considered and rejected:</b>	<p>Not to fund.</p> <p>This option is not recommended.</p> <p>Alternative projects were considered in conjunction with the school however this project was determined to be the best use of available funds.</p>
<b>Details of any declarations of interest made:</b>	None declared.

Date: 10 January 2023

Print Name: Andrew Lovegrove