

REVIEW OF POLLING STATION

Name of building: Point 4

Address of building (incl postcode):

Royal National College for the Blind, Venns Lane, Hereford, HR1 1DT

Location of building (eg. Next to church):

Name of room used for polling station:

Kindred Studio

Dimensions of room used for polling station:

9.3m X 13.6m

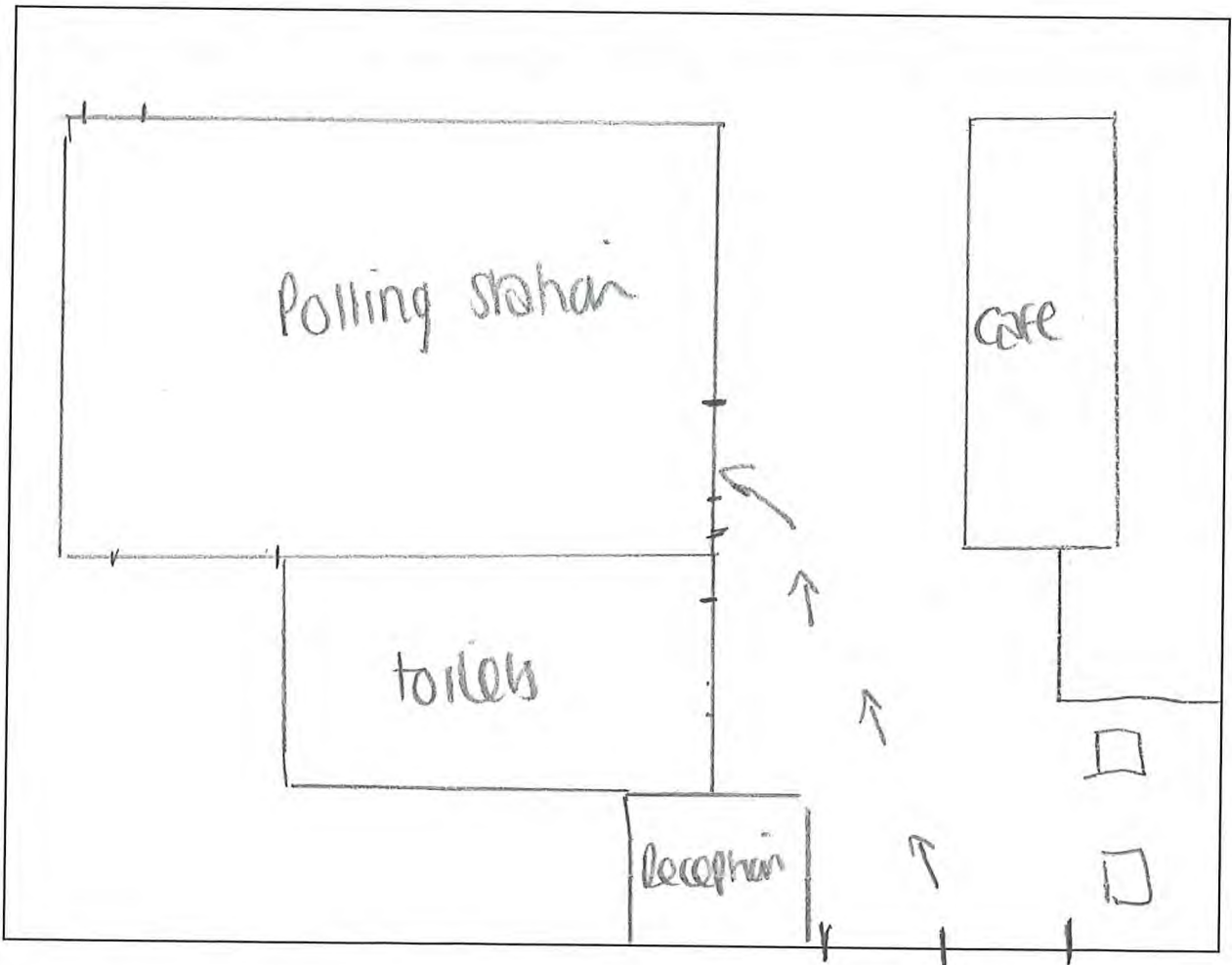
large enough to use as a dual station if required.

Please take a photograph of the outside of the building (mobile phone photo is fine) and email it to elections@herefordshire.gov.uk



Please include a plan of the building (hand drawn below is fine) and indicate the following:

1. The room used as a polling station
2. Access routes for disabled voters
3. Car parking available for electors (Show any spaces specifically designated for disabled car users)



**REVIEW OF POLLING STATION
POLLING STATION CHECKLIST**

Day Passes can be arranged for staff

Polling Station :

GROUNDS OF THE POLLING STATION		Notes or Yes/No/NA
Parking Place	Is there adequate parking?	yes - 30 mins free parking
Conditions of Paths	Are there any obstructions on the paths?	NO
	If so what obstructions are there?	N/A
External Lighting	Are there any external lights?	yes
	Can the external lights be switched on by Staff employed on Polling Day?	Motion Activated. Point L staff are also on site from 6am.
	If the staff cannot switch the external lights on, is there someone who can be contacted to arrange for the external lights to be switched on?	see above.
Designated Entrance	Is the proposed entrance clearly seen?	yes
	Is the entrance accessible to someone in a wheelchair or with mobility problems?	yes
	Is it possible to use an alternative or move accessible entrance?	yes
Steps	Are there any steps surrounding the building?	yes, plus ramped entrance.
	Has a temporary ramp been provided for any steps?	NO, permanent.
	Is the ramp securely fixed?	yes
Entrance Door	Can someone in a wheelchair/walking frame or with mobility/sight problems open and get through the door safely?	yes. automatic double doors.
	Does the door open outwards onto a restricted space?	NO.
	Is there a door sill or lip which needs to be ramped?	NO.

INSIDE THE POLLING STATION		Notes or Yes/No
Entrance	Is there a door mat which is hazardous to someone with poor sight/mobility?	NO.
Access Corridors	Are access corridors wide enough to allow a wheelchair or walking frame to be easily manoeuvred?	yes.
	Are there any internal steps which need to be ramped or any obstructions or hazards which will need to be removed or arranged to have removed?	NO.
	Is the route clearly lit?	yes
Floors	Are the floors even, with a non-slip surface?	yes
Toilet Facilities	Are there adequate toilet facilities?	yes
Kitchen Facilities	Is there a Kitchen?	yes, can be arranged. also a cafe.
Heating/Lighting	Is there heating/lighting that can be turned on by the staff employed on Polling Day?	yes.
	Is the heating/lighting run on £1.00 coins?	NO.
Equipment	Is there a Polling Booth stored on site?	NO.
	If you do not store Polling Booth on site at present is it possible to store them now?	NO.
	Is there adequate table and chairs at the correct height?	yes.

REVIEW OF POLLING STATION

Name of building:

St Barnabus Church Centre

Address of building (*incl postcode*):

45 venns lane, Hereford, HR1 1DT

Location of building (*eg. Next to church*):

Name of room used for polling station:

Worship Hall

(Copper Hall also available)

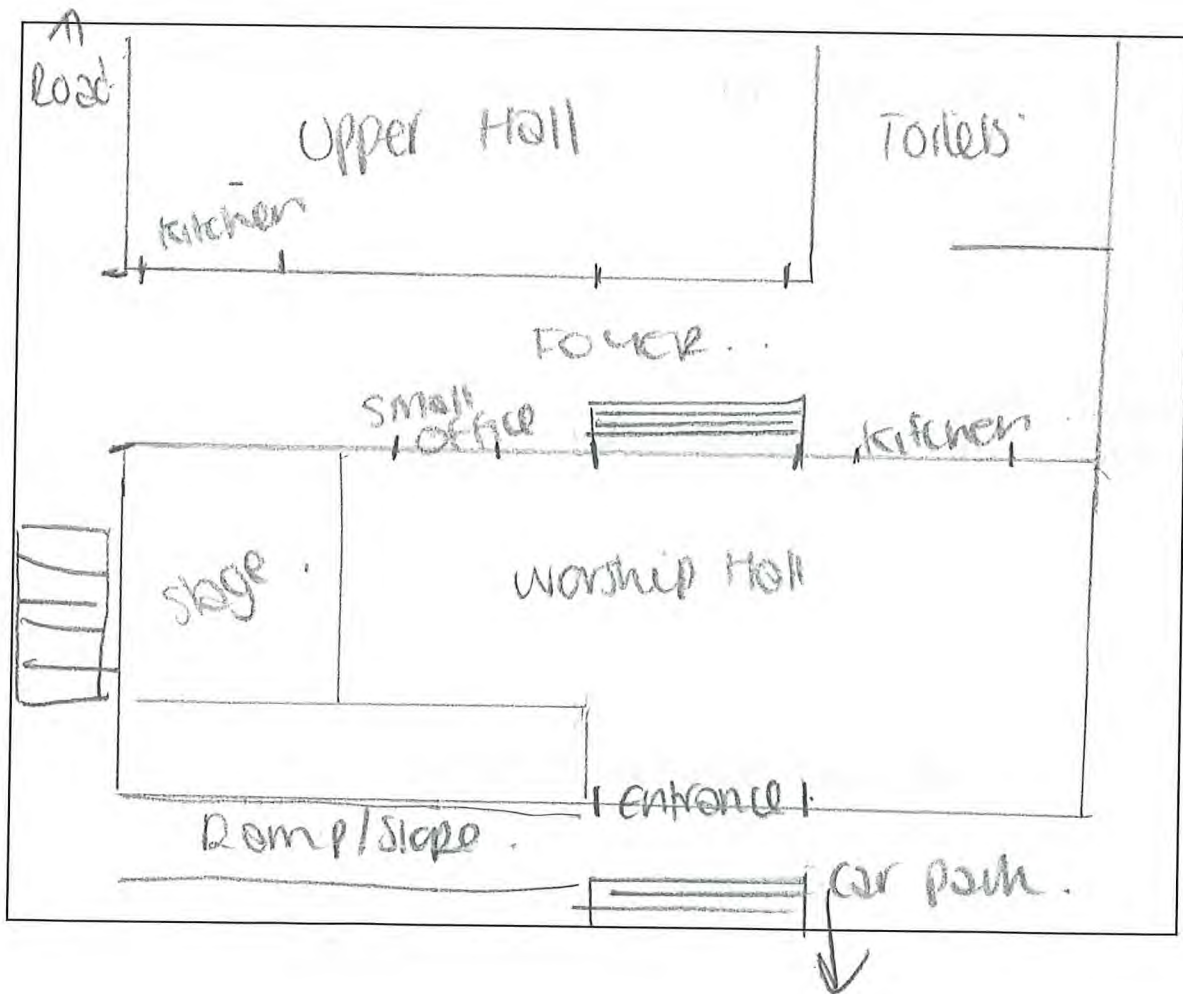
Dimensions of room used for polling station:

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**REVIEW OF POLLING STATION
POLLING STATION CHECKLIST**

Polling Station :

GROUNDS OF THE POLLING STATION		Notes or Yes/No/NA
Parking Place	Is there adequate parking?	yes
Conditions of Paths	Are there any obstructions on the paths?	NO
	If so what obstructions are there?	N/A
External Lighting	Are there any external lights?	yes
	Can the external lights be switched on by Staff employed on Polling Day?	all external lights are on 24/7. or have automatic / motion sensors.
	If the staff cannot switch the external lights on, is there someone who can be contacted to arrange for the external lights to be switched on?	N/A
Designated Entrance	Is the proposed entrance clearly seen?	yes
	Is the entrance accessible to someone in a wheelchair or with mobility problems?	yes
	Is it possible to use an alternative or more accessible entrance?	N/A
Steps	Are there any steps surrounding the building?	yes
	Has a temporary ramp been provided for any steps?	NO
	Is the ramp securely fixed?	yes full disabled access.
Entrance Door	Can someone in a wheelchair/walking frame or with mobility/sight problems open and get through the door safely?	yes, double doors
	Does the door open outwards onto a restricted space?	NO
	Is there a door sill or lip which needs to be ramped?	NO

INSIDE THE POLLING STATION		Notes or Yes/No
Entrance	Is there a door mat which is hazardous to someone with poor sight/mobility?	NO
Access Corridors	Are access corridors wide enough to allow a wheelchair or walking frame to be easily manoeuvred?	yes. double doors
	Are there any internal steps which need to be ramped or any obstructions or hazards which will need to be removed or arranged to have removed?	internal steps to toilet for staff, but can walk around building via ramp
	Is the route clearly lit?	yes
Floors	Are the floors even, with a non-slip surface?	yes
Toilet Facilities	Are there adequate toilet facilities?	yes
Kitchen Facilities	Is there a Kitchen?	yes
Heating/Lighting	Is there heating/lighting that can be turned on by the staff employed on Polling Day?	yes. Heating is controlled on the booking clerk mobile phone.
	Is the heating/lighting run on £1.00 coins?	NO
Equipment	Is there a Polling Booth stored on site?	NO
	If you do not store Polling Booth on site at present is it possible to store them now?	yes
	Is there adequate table and chairs at the correct height?	yes

REVIEW OF POLLING STATION

Name of building:

kinnersley Castle

Address of building (incl postcode):

kinnersley, Hereford, HR3 6QF

Location of building (eg. Next to church):

Next to St James Church

Name of room used for polling station:

front Hall

Dimensions of room used for polling station:

4.5m X 7m

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