

# Title of report: Work programme

**Meeting: Audit and Governance Committee**

**Meeting date: 12 October 2022**

**Report by: Democratic Services Officer**

## **Classification**

Open

## **Decision type**

This is not an executive decision.

## **Wards affected**

(All Wards)

## **Purpose**

To consider the committee's work programme (Appendix A). Since the last meeting, the work programme has been updated to reflect that the Corporate Risk Register item has been moved to the scheduled meeting on 31 October 2022 and the 2021/22 Auditor's Annual Report has been moved to the scheduled meeting on 30 January 2023; paragraph 5 provides further information.

## **Recommendation(s)**

**That subject to any further updates made by the committee, the work programme for the Audit and Governance Committee be agreed.**

## **Alternative options**

- 1 There are no alternative options, as the committee requires such a programme in order to set out its work for the coming year.

## **Reasons for recommendations**

- 2 Updating the work programme is recommended, as the committee is required to define and make known its work. This will ensure that matters pertaining to audit and governance are tracked and progressed in order to provide sound governance for the council.
- 3 The committee is asked to consider any further adjustments.

## **Key considerations**

- 4 The routine business of the committee has been reflected as far as is known, including the

regular reporting from both internal and external auditors.

5 Since the last meeting, the following updates have been made:

- An item expected at this meeting on the Corporate Risk Register has been moved to the meeting on 31 October 2022; the Performance Team advise 'Rather than present the committee with a risk register which reflected the situation at the end of quarter one, it was felt that it would be more beneficial to provide the committee with a risk register that better reflected the current situation, picking up some of the issues that were highlighted in the recent Ofsted report'.
- An item expected at the 21 November 2022 meeting on the 2021/22 Auditor's Annual Report has been moved to the scheduled meeting on 30 January 2023; the audit letter explaining the reasons for delay is included at Appendix B.

### **Community impact**

6 A clear and transparent work programme provides a visible demonstration of how the committee is fulfilling its role as set out in the council's constitution.

### **Environmental impact**

7 Whilst this is an update on the work programme and will have minimal environmental impacts, consideration has been made to minimise waste and resource use in line with the council's Environmental Policy.

### **Equality duty**

8 This report does not impact on this area.

### **Resource implications**

9 There are no financial implications.

### **Legal implications**

10 The work programme reflects any statutory or constitutional requirements.

### **Risk management**

11 The programme can be adjusted in year to respond as necessary to risks as they are identified; the committee also provides assurances that risk management processes are robust and effective.

### **Consultees**

12 The Director of Finance and Assurance / S151 Officer, Director of Governance and Legal Services / Monitoring Officer, and committee members contribute to the work programme; the work programme is reviewed at each meeting of the committee.

### **Appendices**

Appendix A Work programme for the Audit and Governance Committee

Appendix B 'VFM extension letter' from Peter Barber, Grant Thornton dated 28 September 2022

### **Background papers**

None identified.