

Record of officer decision

Decision title:	Decision to spend from the Property Services Estates Capital Works Programme on installation of CCTV equipment at Maylord Orchards and Garrick House Car Parks.
Date of decision:	02 August 2022.
Decision maker:	Strategic Asset Delivery Director
Authority for delegated decision:	This decision is to apply for the spend of the budget as agreed by the key decision made on 18 th March 2022 (Report Ref: Property Services Estates Capital Programme 2022/25 And Residual Improvement Works From The 2019 Estates Condition Reports). Decision - Property services estates capital programme 2022/25 and residual improvement works from the 2019 estates condition reports (herefordshire.gov.uk)
Ward:	Widemarsh, Central
Consultation:	None.
Decision made:	That authorisation be given to implement the above recommendation in respect of the key decision dated 18 th March 2022 and spend within the approved budget to install CCTV equipment at Maylord Orchards and Garrick House Car Parks, Property Services Estates Capital Works Programme CAP1405 and CAP1379, of not more than £35k (inclusive of professional fees, contingencies, etc) and enter into an Agreement with OpenView Security Solutions Ltd.
Reasons for decision:	To improve security at both car parks and prevent crime and anti-social behaviour and reduce revenue repair costs. OpenView Security Solutions Ltd are the councils incumbent supplier of Security and Surveillance Equipment & Maintenance Services as agreed by the non key decision made on 15 th April 2019 (Report Ref: Upgrade and Renewal of CCTV Equipment). Decision - Upgrade and Renewal of CCTV Equipment - Herefordshire Council The have proved best value for money following their original competitive tender and assessment process in accordance with Council procurement procedures so a quotation for both car parks was sought from them and returned at £31,475. The installation of CCTV equipment at Maylord Orchards and Garrick House Car Parks to be Awarded to OpenView Security Solutions Ltd at a cost of £31,475.
Highlight any associated risks/finance/legal/equality considerations:	The original budget awarded for the CCTV installation was £30k so a top up of £1,475 is required for the enhancement and emergency fund.

Details of any alternative options considered and rejected:	Do nothing – The council could decide not to proceed with the works and continue to fund ongoing repairs costs. This is not recommended as the anti-social issues are persistent and difficult to address without visual evidence.
Details of any declarations of interest made:	None.

I am an officer delegated to make the decision

Signed:

Date: 4/8/22

Print Name: Sarah Jowett

Job Title: Strategic Assets Delivery Director
(Formerly Acting Head of Property)