

## Record of operational decision

<b>Decision title:</b>	Contract variation for MESH Construction Consultancy Limited to undertake feasibility studies at Brookfield School, Blackmarston and the Hereford Pupil Referral Unit
<b>Date of decision:</b>	6 June 2022
<b>Decision maker:</b>	Service Director, Education Development and Skills.
<b>Authority for delegated decision:</b>	The <a href="#">High needs grant: feasibility studies</a> non key executive officer report delegated operational decision making to the service director, education development and skills.
<b>Ward:</b>	'Countywide'
<b>Consultation:</b>	Legal services and Commercial Services have been consulted.
<b>Decision made:</b>	To vary the contract with MESH Consultancy Limited (MESH) by £33,750 so that feasibility studies can be carried out at Brookfield School, Blackmarston School and the Hereford Pupil Referral Service
<b>Reasons for decision:</b>	The feasibility studies will be commissioned in order to inform the short, medium and long term options in order to increase or improve the capacity at specialist schools.
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	<p>Legal services were consulted on the possibility of varying the contract and were in agreement with the course of action proposed.</p> <p>The contract variation is £33,750 which will leave £18,250 of the allocated budget for any surveys which may also be required. The total approved budget from the high needs grant for the feasibility studies is £52k.</p>
<b>Details of any alternative options considered and rejected:</b>	The option to go out to invitation to tender was considered and rejected because MESH are currently undertaking feasibility studies at 17 other Herefordshire schools. The contract variation does not exceed 50% of the original contract and therefore the variation is in accordance with both the council's contract procedure rules and the Public Contract Regulations 2015 and varying the existing contract means that the feasibility studies will be concluded more quickly and be undertaken by a firm who were already undertaking similar feasibility studies at other Herefordshire schools.
<b>Details of any declarations of interest made:</b>	N/A

Signed: Ceri Morgan

Date: 6 June 2022

**Please ensure that signatures are redacted before publishing.**