

Record of officer decision

Decision title:	Award of school transport contracts (Ref 0522)																																																			
Date of decision:	31 May 2022																																																			
Decision maker:	Interim Service Director Transport and Highways																																																			
Authority for delegated decision:	Economy & Environment Scheme of Delegation updated 23 December 2021 Highways and Transport line 81 – (Education Act 1996 Section 508) Award of contracts to operate services identified and procured in accordance with policy and allocated budget																																																			
Ward:	Countywide																																																			
Consultation:	Members were consulted during the Passenger Transport Review reported to Cabinet in April 2017 which set out the approach to the provision of services for public, education and special needs transport.																																																			
Decision made:	<p>The decision has been taken to:</p> <p>1. Award transport contracts as detailed in the table below:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Contract</th> <th>Supplier</th> <th>School / Service</th> <th>Annual Value</th> <th>Bids</th> <th>Term</th> </tr> </thead> <tbody> <tr> <td>AC223P</td> <td>Blue Line Taxis</td> <td>Aconbury Centre</td> <td>£14,220</td> <td>2</td> <td>Up to 5 years</td> </tr> <tr> <td>HD221S</td> <td>Blue Line Taxis</td> <td>Hampton Dene</td> <td>£22,800</td> <td>1</td> <td>Up to 5 years</td> </tr> <tr> <td>WF222S</td> <td>Blue Line Taxis</td> <td>Westfield</td> <td>£2,370</td> <td>1</td> <td>Up to 5 years</td> </tr> <tr> <td>SUM221S</td> <td>Blue Line Taxis</td> <td>Sumergil House</td> <td>£22,800</td> <td>2</td> <td>Up to 5 years</td> </tr> </tbody> </table> <p>2. Approve contract price variations as detailed in the table below.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Contract</th> <th>Annual Increase</th> <th>% Increase</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>DM212</td> <td>£2,565</td> <td>10</td> <td>Additional passenger & larger vehicle</td> </tr> <tr> <td>SUM192S</td> <td>£2,318</td> <td>6</td> <td>Additional passenger & longer route</td> </tr> <tr> <td>BM207S</td> <td>£7,600</td> <td>20</td> <td>Additional passenger & longer route</td> </tr> </tbody> </table>						Contract	Supplier	School / Service	Annual Value	Bids	Term	AC223P	Blue Line Taxis	Aconbury Centre	£14,220	2	Up to 5 years	HD221S	Blue Line Taxis	Hampton Dene	£22,800	1	Up to 5 years	WF222S	Blue Line Taxis	Westfield	£2,370	1	Up to 5 years	SUM221S	Blue Line Taxis	Sumergil House	£22,800	2	Up to 5 years	Contract	Annual Increase	% Increase	Reason	DM212	£2,565	10	Additional passenger & larger vehicle	SUM192S	£2,318	6	Additional passenger & longer route	BM207S	£7,600	20	Additional passenger & longer route
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Reasons for decision:	To ensure that the council manages its transport services effectively whilst also meeting its statutory duties and ensures children are transported to school in line with eligibility.																																																			
Highlight any associated risks/finance/legal/equality considerations:	The Passenger Transport Dynamic Purchasing System (DPS) complies fully with current procurement legislation, the Councils contract procedure rules, and established best practice. Applicants to join the DPS have to complete a thorough evaluation questionnaire which is then checked for compliance by Passenger Transport and Commercial Services. Applicants are only allowed to join the DPS if they meet all of the specified criteria. The e-portal used to carry out tendering exercises under the DPS ensures that contracts are securely advertised to all qualifying parties. The Passenger Transport DPS ensures that contracts are awarded fairly and																																																			

	<p>transparently based on specified evaluation criteria. Selection questionnaires, contract specifications and conditions of contract have been written in consultation with legal and commercial services.</p> <p>The financial implication of this decision is:</p> <ul style="list-style-type: none"> • An increase in SEN transport costs of £63,723 in the 2022/23 financial year. This additional spend having been approved by the budget holder • Contract WF222S is funded by the LAC service
<p>Details of any alternative options considered and rejected:</p>	<p>Not to proceed with re-tendering or the award of contracts. This is not recommended as this is likely to result in services being withdrawn and could mean that the council breaches its statutory responsibilities relating to school transport</p>

<p>Details of any declarations of interest made:</p>	<p>None</p>

I am an officer delegated to make the decision

Signed:

Print Name: Mark Averill

Job Title: Interim Service Director for Highways & Transport