

Record of officer decision

Decision title:	To realign the individual budget allocations within the overall HCCI budget to allow for anticipated project spend profiles, the effect being to increase in budget for the green cycle shelters with a corresponding decrease in budget for the CLR tree and planters.
Date of decision:	29 March 2022
Decision maker:	Director for Environment and Economy
Authority for delegated decision:	<p>On 7 October 2021 the Cabinet Member for Infrastructure and Transport took a decision to update the HCCI project elements and associated spend profile from that outlined within the 3 December 2020 Cabinet Member decision and authorised the following works be progressed:</p> <p style="margin-left: 40px;">a) The following elements of the Hereford City Centre Improvements programme are progressed in place of those originally set out in the cabinet report dated 3 December 2020:</p> <ul style="list-style-type: none"> a. High Town existing enhancements b. High Town area minor works c. Market and event infrastructure d. CCTV enhancements e. Façade improvement grants / business grants f. Cathedral and River Wye Quarter design g. St Owen’s Street cycle contraflow h. Widemarsh Street kerb improvements i. Cathedral & River Wye Quarter planters j. City Link Road planters and Trees k. City Greening l. “City Trees” m. City green cycle shelters n. Public art/Installations o. Hostile Vehicle Mitigation p. Programme project management <p>The decision delegated authority to progress these works as follows:</p> <p style="margin-left: 40px;">b) The Director for Economy and Place be authorised to take all operational decisions necessary in consultation with the Chief Financial Officer to progress and deliver the programme elements within the overall programme budget outlined within paragraph 17 of the report on a programme basis across the projects.</p> <p>This decision can be viewed using the following link: https://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=8255</p>
Ward:	Central
Consultation:	Consultation of this decision has taken place with the council’s finance and legal services teams.

<p>Decision made:</p>	<p>To realign the individual budget allocations within the overall HCCI budget to allow for anticipated project spend profiles, the effect being to increase in budget for the green cycle shelters with a corresponding decrease in budget for the CLR tree and planters.</p> <p>A letter to be sent to the Marches LEP advising them of the amendments to the budgets as set out below seeking their urgent agreement.</p>
<p>Reasons for decision:</p>	<p>Cabinet Member Infrastructure and Transport took a decision 7 October 2021 to approve the progression of the HCCI project. This included a provision for the installation of city green cycle shelters. Decision - Purchase of Green Cycle Shelters as part of the Hereford City Centre Improvements (HCCI) - Herefordshire Council</p> <p>It was noted in the subsequent decision approved on 5th January 2022 by the Interim Director of Economy and Place that a further proposal would be required for the design and civils work required to install the cycle shelters providing the concrete base and electricity connection for lighting to ensure the safety and security of the shelters.</p> <p>A proposal has been received for £30,000 which includes a saving of approximately £16,000 on the original estimate through value engineering.</p> <p>This is recommended to be funded from an adjustment to the CLR tree and planter element within the HCCI programme through the change process as part of the Marches LEP grant funding agreement. It forming a total budget of £60,000 for the green cycle shelter element.</p> <p>The CLR tree and planter budget will be decreased accordingly. There is currently a forecasted underspend of £178,398.63 on this element due to savings made through efficiencies and design. A reduction of £30,000 for CLR tree and planter will result in a total remaining underspend of £148,398.63.</p> <p>It should be noted that there is no overall increase to the total HCCI budget as a result of these amendments.</p>
<p>Highlight any associated risks/finance/legal/equality considerations:</p>	<p><i>Financial Risk</i></p> <p>There is a small risk that Marches LEP will not agree the amendment to the budgets. However, any increase in spend on this element will then be counted as match funding.</p>
<p>Details of any alternative options considered and rejected:</p>	<p>Not to proceed with the installation of the green cycle shelters. This is not recommended as the cycle shelters have already been purchased and cannot be installed without the design and civils work.</p> <p>This would also reduce the level of spend against the HCCI within the period to the end of March 2022 as laid out in the 7 October 2021 Cabinet Member decision and the commitment outlined in the LEP funding agreement.</p>

Details of any declarations of interest made:	
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I am an officer delegated to make the decision

Signed:

Print Name: Ross Cook

Job Title: Corporate Director Economy and Environment

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