

**Children and Young People  
Scrutiny Committee  
Work programme  
2022**

# Annual reports

The following reports are recommended to be considered by the Committee on an annual basis either as a meeting agenda item or circulated for information outside of the meeting schedule:

1. Independent Reviewing Officer (IRO) and Child Protection (CP) – Matthew Sampson
2. Adoption Service
3. Fostering Service
4. Principal Social Worker
5. Local Authority Designated Officer (LADO) – Matthew Sampson
6. Health & Wellbeing – needs to be reviewed over remit due to Re-Thinking Governance
7. Herefordshire Children’s Safeguarding Partnership – Matthew Sampson (workshop wanted)
8. Corporate Parenting
9. Youth Justice Plan
10. Complaints/Compliments and Comments

# Meeting dates

**Tuesday 17 May 2022– mainstream agenda**

**June 2022 (date tbc) - If additional meetings still required for this municipal year**

If these meetings are still required then further dates will be required and submit a guide for next review of this. Like a quarterly review

**Tuesday 26 July 2022 – mainstream agenda**

**Tuesday 6<sup>th</sup> September – mainstream agenda**

**Tuesday 22 November 2022 (date tbc) – mainstream agenda**

**Tuesday 10<sup>th</sup> January 2023 (date tbc) - mainstream agenda**

Budgetary Meeting

**Tuesday 21<sup>st</sup> March 2023 (date tbc) – mainstream agenda**

## To be scheduled and prioritised or removed (1/4)

| Annual agenda items   |                                    |                  |                                 |
|---|------------------------------------|------------------|---------------------------------|
| Item [type of scrutiny]:  | Origin:                            | Lead officer(s): | Current position:               |
| Independent Reviewing Officer (IRO) and Child Protection (CP) report<br>[Performance review]  | Performance Review – annual report |                  | Assigned to meeting             |
| Adoption Service and Fostering Service annual reports<br>[Performance review – Annual Report] | Standard annual item.              |                  | Assigned to meeting.            |
| Principal Social Worker<br>[Performance review – annual report]                               | Standard annual item               |                  | Assigned to improvement meeting |
| Herefordshire Safeguarding Children Partnership (HSCP) annual report<br>[Performance review]  | Performance Review – annual report |                  | Assigned to meeting             |
| Local Authority Designated Officer (LADO) annual report<br>[Performance review]               | Performance Review – annual report |                  | Assigned to meeting             |

## To be scheduled and prioritised or removed (2/4)

| Annual agenda items  |  |                  |                     |
|--|--|------------------|---------------------|
| Item [type of scrutiny]:   | Origin:  | Lead officer(s): | Current position:   |
| Corporate Parenting Strategy<br>[Performance review – Annual Report]                 | Standard annual item.<br>Also focus on leaving care and preparing for adulthood  |                  | Assigned to meeting |
| Youth Justice Plan   | Annual Item<br>Any comments the committee would wish to make that would inform the production of the Plan for 2022/23. |                  | Assigned to meeting |
| Complaints, compliments and comments report.<br>[Performance review – annual report] | Standard annual item   |                  |                     |

## To be scheduled and prioritised or removed (3/4)

| Potential agenda items  |   |                  |  |
|---|---|------------------|--|
| Item [type of scrutiny]:  | Origin:   | Lead officer(s): | Current position:                            |
| Funding routes to schools and governance around schools funding                         |   |                  | Requested at committee meeting 30 April 2021 |
| Early years intervention and prevention   |   |                  | Requested at committee meeting 30 April 2021 |
| Progress report on savings proposals relating to foster carers and sufficiency strategy |   |                  | Requested at committee meeting 30 April 2021 |
| A report on the outcomes of the external peer review of SEND provision                  |   |                  | Requested at committee meeting 22/02/2022    |
| Response to Covid and review  |   |                  |  |
| Peer on peer abuse recommendations  | To receive an update report on progress with the recommendations from the peer on peer abuse review and those made by the scrutiny committee. |                  |  |

## To be scheduled and prioritised or removed (4/4)

| Potential agenda items                                     |   |                  |  |
|--|---|------------------|--|
| Item [type of scrutiny]:                                   | Origin:   | Lead officer(s): | Current position:  |
| Paediatric therapies T&F Report<br>[Task and Finish Group] |   |                  | Scoping document approved at committee meeting 30 April 2021. Timescales for reporting back to be agreed.                            |
| Autism provision and nurture hubs                          | The committee received a report on 23 March 2021 on the Capital Investment Strategy 2021-2030 For Specialist Settings Educating Children And Young People With Special Educational Needs And Disabilities SEND. It was requested that further detail be presented to a future meeting of increasing provision offered for children with autism. |                  | It was agreed at the committee meeting 30 April 2021 that this be listed as an item to be allocated.<br><br>Item assigned to meeting |

# Agenda items – Improvement Focus

**Tuesday 26 April 2022** Publication deadline: Thursday 14 April  
Questions deadline: Weds 20 April

| <b>Item [type of scrutiny]:</b>  | <b>Origin:</b>   | <b>Lead officer(s):</b> | <b>Current position:</b> |
|--|--|-------------------------|--------------------------|
| 1. Improvement Plan Update – refreshed Plan and progress so far  | Committee request  | Darryl Freeman          |                          |
| 2. Quality Assurance and Practice Development*<br>*(workshop on quality assurance and audit to precede the meeting and this agenda item) | Will be reviewed by DfE  | Matthew Sampson         |                          |
| Work programme 2022/23   | Standard annual item - to agree the work programme and meeting dates for the 2022/23 administrative year | Clerk to the committee  |                          |

| <b>Workshop item</b> | <b>Further info</b> |
|----------------------|---------------------|
|                      |                     |



# Agenda items – Mainstream Meeting

**Tuesday 17 May 2022, 2:30 pm**

**Publication deadline:  
Questions deadline:**

| Item [type of scrutiny]:  | Origin:  | Lead officer(s):       | Current position:      |
|---|--|------------------------|------------------------|
| 1. Special Educational Needs and Disabilities - Autism provision and nurture hubs | The committee received a report on 23 March 2021 on the Capital Investment Strategy 2021 -2030 For Specialist Settings Educating Children And Young People With Special Educational Needs And Disabilities SEND. It was requested that further detail be presented to a future meeting of increasing provision offered for children with autism. |                        |                        |
| 2. Corporate Parenting  | Update on corporate parenting  | Ruth Madembo           |                        |
| Work programme 2022/23  | Standard annual item - to agree the work programme and meeting dates for the 2022/23 administrative year   | Clerk to the committee | Work programme 2022/23 |

| Workshop item                                  | Further info – Tuesday 17 May 2022 11am – 1pm |
|--|---|
| Corporate Parenting                            |   |
| Developing a Trauma informed practice/ service |   |

# Agenda items – Improvement Focus

Tuesday 21<sup>st</sup> June 2022 - 2:30pm

Publication deadline:  
Questions deadline:

| Item [type of scrutiny]:  | Origin:  | Lead officer(s):       | Current position: |
|---|--|------------------------|-------------------|
| 1. Improvement Plan Update – refreshed Plan and progress so far | Committee request  | Darryl Freeman         |                   |
| 2. Retention and Recruitment                                    | As discussed as a recommendation at the 22 <sup>nd</sup> Feb meeting                                     |                        |                   |
| Work programme 2022/23  | Standard annual item - to agree the work programme and meeting dates for the 2022/23 administrative year | Clerk to the committee |                   |

| Workshop item | Further info |
|---------------|--------------|
|               |              |

# Agenda items – Mainstream Meeting

**Tuesday 26 July 2022, 2:30 pm**

**Publication deadline:**  
**Questions deadline:**

| Item [type of scrutiny]:                     | Origin:  | Lead officer(s):       | Current position:      |
|--|--|------------------------|------------------------|
| 1. IRO and Child Protection (CPC) report     | Performance Review – annual report   | Matthew Sampson        |                        |
| 2. Local Authority Designated Officer (LADO) | Performance Review – Annual  | Matthew Sampson        |                        |
| 3. Adoption Service and Fostering Service    | Annual Reports   | Matthew Sampson        |                        |
| 4. Work programme 2022/23                    | Standard annual item - to agree the work programme and meeting dates for the 2022/23 administrative year | Clerk to the committee | Work programme 2022/23 |

| Workshop item             | Further info – Tuesday 26 July 2022, 11am – 1pm                                     |
|---------------------------|---|
| Social Workers Attendance | To speak and discuss practise and get an insight into the work of the social worker |

# Agenda items – Improvement Focus

| Tuesday 21 <sup>st</sup> August 2022 - 2:30pm                   |  |                        | Publication deadline:<br>Questions deadline: |
|---|--|------------------------|--|
| Item [type of scrutiny]:  | Origin:  | Lead officer(s):       | Current position:                            |
| 1. Improvement Plan Update – refreshed Plan and progress so far | Committee request  | Darryl Freeman         |  |
| 2. Principal Social Worker                                      | [Performance review – annual report]   |                        |  |
| Work programme 2022/23  | Standard annual item - to agree the work programme and meeting dates for the 2022/23 administrative year | Clerk to the committee |  |

| Workshop item | Further info |
|---------------|--------------|
|               |              |

# Agenda items

**Tuesday 6 September 2022, 2:30 pm**

**Publication deadline:**

**Questions deadline:**

| Item [type of scrutiny]:                             | Origin:  | Lead officer(s):       | Current position:      |
|--|--|------------------------|------------------------|
| 1. Herefordshire Children's Safeguarding Partnership | Standard Annual Item   |                        |                        |
| 2. Youth Justice Plan 22/23                          | Standard Annual Item   |                        |                        |
| Work programme 2022/23                               | Standard annual item - to agree the work programme and meeting dates for the 2022/23 administrative year | Clerk to the committee | Work programme 2022/23 |

| Workshop item | Further info |
|---------------|--------------|
|               |              |

# Agenda items – Improvement Focus

Tuesday 18<sup>th</sup> October 2022 - 2:30pm

Publication deadline:  
Questions deadline:

| Item [type of scrutiny]:  | Origin:  | Lead officer(s):       | Current position: |
|---|--|------------------------|-------------------|
| 1. Improvement Plan Update – refreshed Plan and progress so far | Committee request  | Darryl Freeman         |                   |
|   |  |                        |                   |
| Work programme 2022/23  | Standard annual item - to agree the work programme and meeting dates for the 2022/23 administrative year | Clerk to the committee |                   |

| Workshop item | Further info |
|---------------|--------------|
|               |              |

# Agenda items

| Tuesday 22nd November 2022, 2:30 pm |  |                        | Publication deadline:<br>Questions deadline: |
|-------------------------------------|--|------------------------|--|
| Item [type of scrutiny]:            | Origin:  | Lead officer(s):       | Current position:                            |
| Work programme 2022/23              | Standard annual item - to agree the work programme and meeting dates for the 2022/23 administrative year | Clerk to the committee | Work programme 2022/23                       |

| Workshop item | Further info |
|---------------|--------------|
|               |              |

# Agenda items

| Tuesday 10 <sup>th</sup> January 2023, 2:30 pm |  |                        | Publication deadline:<br>Questions deadline: |
|--|--|------------------------|--|
| Item [type of scrutiny]:                       | Origin:  | Lead officer(s):       | Current position:                            |
| 1. Budget 23/24                                | Standard annual item   |                        |  |
| Work programme 2022/23                         | Standard annual item - to agree the work programme and meeting dates for the 2022/23 administrative year | Clerk to the committee | Work programme 2022/23                       |

| Workshop item | Further info |
|---------------|--------------|
|               |              |



# Agenda items – Improvement Focus

| Tuesday 21 <sup>st</sup> February 2023 - 2:30pm                 |  |                        | Publication deadline:<br>Questions deadline: |
|---|--|------------------------|--|
| Item [type of scrutiny]:  | Origin:  | Lead officer(s):       | Current position:                            |
| 1. Improvement Plan Update – refreshed Plan and progress so far | Committee request  | Darryl Freeman         |  |
|   |  |                        |  |
| Work programme 2022/23  | Standard annual item - to agree the work programme and meeting dates for the 2022/23 administrative year | Clerk to the committee |  |

| Workshop item | Further info |
|---------------|--------------|
|               |              |

# Agenda items

| Tuesday 21 <sup>st</sup> March 2023, 2:30 pm |  |                        | Publication deadline:<br>Questions deadline: |
|--|--|------------------------|--|
| Item [type of scrutiny]:                     | Origin:  | Lead officer(s):       | Current position:                            |
| Work programme 2022/23                       | Standard annual item - to agree the work programme and meeting dates for the 2022/23 administrative year | Clerk to the committee | Work programme 2022/23                       |

| Workshop item | Further info |
|---------------|--------------|
|               |              |

# Agenda items

**Tuesday 16<sup>th</sup> May 2023, 2:30 pm** **Publication deadline:**  
**Questions deadline:**

| Item [type of scrutiny]: | Origin:  | Lead officer(s):       | Current position:      |
|--------------------------|--|------------------------|------------------------|
| Work programme 2022/23   | Standard annual item - to agree the work programme and meeting dates for the 2022/23 administrative year | Clerk to the committee | Work programme 2022/23 |

| Workshop item | Further info |
|---------------|--------------|
|               |              |

## Workshops / seminars

| Topic:                                     | Origin: | Lead officer(s): | Current position: |
|--|---------|------------------|-------------------|
| Corporate Parenting                        |         |                  |                   |
| Developing a trauma aware practise/service |         |                  |                   |
| Social workers attendance                  |         |                  |                   |

## Task and finish groups

| Topic:   | Origin: | Lead officer(s): | Current position:  |
|--|---------|------------------|--|
| Paediatric therapies                             |         |                  | Scoping document approved at committee meeting 30 April 2021 |
| Not in Education, Employment or Training (NEETs) |         |                  |  |
|  |         |                  |  |

# Briefing notes (1/1)

| Topic:  | Target date:     | Lead officer(s):   | Current position:   |
|---|------------------|--|---|
| Outcome of the audit of the reduction in child protection plans | Summer 2021      |  |   |
| Kick Start Programme  | June / July 2021 |  | Requested at committee meeting 30 April 2021. To be produced and circulated prior to the item on the impact of the pandemic   |
| NEETs project   | September 2021   |  |   |
| Impact of pandemic on opportunities for school and care leavers | 12 October 2021  | Ceri Morgan, Assistant Director Education Development and Skills | Agreed to receive as a written briefing in discussion of the work programme at meeting 5 August 2021. (Was previously on the agenda for Sept / Oct committee meeting) |
| Elective Home Education and current trends                      | November 2021    |  |   |
|   |                  |  |   |