

**Executive decisions taken between 30 September 2021 and 20 January 2022**  
(28 January – Council meeting)

	<b>Decision and purpose</b>	<b>Decision date</b>	<b>Decision Type</b>	<b>Taken by</b>
<b>1</b>	<p><b>Revision of Capital Programme Budget for Priority Flood Works</b></p> <p>Cabinet consider recommendations from General Scrutiny Committee regarding the proposed capital programme realignment and recommend to council in year adjustments to the capital programme to allow the realignment of capital spend to priority flood projects that require the reallocation of budget.</p>	<b>30/09/21</b>	<b>BPF Item</b>	<b>Cabinet</b>
<b>2</b>	<p><b>Q1 Budget &amp; Performance Report</b></p> <p>To review performance for Quarter 1 2021/22 and the final budget outturn for the year.</p> <p>To provide assurance that progress has being made towards delivery of the agreed revenue budget and service delivery targets, and that the reasons for major variances or potential under-performance are understood and are being addressed to the cabinet's satisfaction.</p> <p>The forecast 2021/22 outturn shows a £65k overspend.</p> <p>The proportion of performance measures showing an improvement, or remaining the same compared to the same period last year is 54%. At the end of the quarter, 60% of actions from the delivery plan are identified as complete or are progressing within planned timescales.</p>	<b>30/09/21</b>	<b>Non Key</b>	<b>Cabinet</b>

3	<p><b>Annual Review Of Earmarked Reserves</b></p> <p>To note and review the reserves held by the council.</p> <p>Earmarked reserves are established to fund future year commitments over and above the annual budget requirement. They generally arise where funding allocations exceeds annual expenditure, usually due to the timing of receipts being ahead of incurring expenditure. As a matter of good practice a review is undertaken each year to establish the continued need for reserves held for earmarked purposes to ensure resources can be used to best effect whilst maintaining a prudent level of reserves to meet future anticipated commitments.</p>	30/09/21	Non Key	Cabinet
4	<p><b>Update On The Improvement Programme Within The Children And Families Directorate Following Publication Of Ofsted Focused Visit July 2021</b></p> <p>To update Cabinet on the outcome of the Ofsted focus visit on 7 - 8 July 2021 and progress to date of the improvement programme.</p>	30/09/21	Non Key	Cabinet
5	<p><b>To accept and spend £675k of LEP funding awarded to the council to spend on infrastructure works to make land ready for development at Hereford Enterprise Zone.</b></p> <p>The council has secured an award of £675k of LEP funding to spend on infrastructure in 2021/22 to prepare land for development at Hereford Enterprise Zone. This funding is in addition to £5,432k previously awarded LEP funds and the £14,947k of capital funding already in the approved capital programme (both of which are shown as separate projects on the capital programme). The funding will enable the council to carry out additional infrastructure work and hence prepare more land for development and sale at the North Magazine of Skylon Park.</p>	1/10/21	Reg 10	Cabinet member environment and economy

6	<p><b>Hereford City Centre Improvements (HCCI)</b></p> <p>To provide an update to HCCI project elements and associated spend profile from that outlined within the 3 December 2020 Cabinet Member decision, and to grant delegated authority to the Director of Economy and Place in consultation with the Chief Finance Officer to progress and deliver the project elements within the outlined budget.</p>	7/10/21	KEY	Cabinet member Infrastructure and transport
7	<p><b>Air Quality Monitoring Station (AQMS) - To approve spend and delegate officer</b></p> <p>To approve expenditure on Air Quality Monitoring Station Resource Improvements to update the equipment on Victoria Street, Hereford with DEFRA approved air quality monitoring equipment and to expand the Air Quality Monitoring Station network to include a second Air Quality Monitoring Station in Leominster. to ensure that the council is able to meet its statutory obligations.</p>	5/10/21	Non Key	Cabinet member housing, regulatory services, and community safety
8	<p><b>Capital Investment in infrastructure and Assets: Extra Ordinary Highways Maintenance, Bio Diversity Net Gain and Winter Fleet</b></p> <p>To authorise the spend/investment in the council / highway asset and infrastructure following the resolution at the Council meeting on 12 February 2021, to allocate £2.299m in Extra Ordinary Highways Maintenance, Bio Diversity Net Gain and the Winter Fleet.</p>	6/10/21	Key	Cabinet member Infrastructure and transport
9	<p><b>National Bus Strategy - Bus Service Improvement Plan</b></p> <p>To approve submission of the Bus Service Improvement Plan (BSIP) for Herefordshire at appendix 1. This being due to the Department for Transport (DfT) no later than 31 October 2021 to meet the deadline of the Government's National bus strategy for England: Bus back better.</p> <p>Submitting the BSIP to DfT will assist the council in securing ongoing government funding support for buses and the development of the council's public transport strategy. This will support the investment in buses that cabinet identified when it determined its preferred transport strategy following the Hereford Transport Strategy Review.</p>	21/10/21	KEY	Cabinet member Infrastructure and transport

10	<p><b>Update To Domestic Abuse Strategy</b></p> <p>To approve a draft multi-agency Domestic Abuse Strategy for Herefordshire 2021-2024 for consultation and wider engagement with stakeholders, in accordance with the Domestic Abuse Act 2021. Also to approve the Domestic Abuse Needs Assessment 2021.</p>	22/10/21	NON KEY	Leader of the Council (Section 9E)
11	<p><b>Approve A Preferred Option For The Development Of A New Care Facility In Herefordshire For Meeting Future Demand And Service Delivery</b></p> <p>To approve the preferred option to invest in and develop the council's own care facility in Herefordshire to meet future demand.</p>	28/10/21	KEY	Cabinet
12	<p><b>Strategic Improvement Plan For Children And Families</b></p> <p>To endorse the draft Strategic Improvement Plan at Appendix 1 and draft Operational Plan at Appendix 2.</p> <p>The Strategic Improvement Plan forms part of the council's response to the non-statutory improvement notice issued by the Department for Education on 18 May 2021.</p>	28/10/21	KEY	Cabinet
13	<p><b>Herefordshire Destination Business Improvement District</b></p> <p>To agree to vote yes in the Herefordshire County Business Improvement District ballot due to be held in November 2021. Should the ballot be successful, the Business Improvement District (excluding Hereford City Centre, which has an existing Business Improvement District) will implement a 5 year business led programme to support the growth of the tourism and retail across Herefordshire.</p> <p>If the BID is formed, the council will be liable for a levy of 2% on business rate payments on 23 units in our ownership equating to £14,515 per annum.</p>	15/11/21	KEY	Cabinet member environment and economy

14	<p><b>Hereford City Bike Share Re-Procurement</b></p> <p>This report seeks authority to re-procure the successful Hereford City public bike share service.</p>	15/11/21	KEY	Cabinet member Infrastructure and transport
15	<p><b>Programme Change To Fastershire Delivery</b></p> <p>The purpose of the report is to agree required changes in the programme combined with taking advantage of new opportunities. The Fastershire Broadband Strategy 2019-22 is in implementation through contracts to network suppliers and bespoke community and business programmes. Through that implementation there has been a number of factors nationally, within the broadband industry and through the delivery methods that are influencing a change of approach. This is particularly relevant as the programme needs to address coverage to high cost premises along with the Government's commitment to reaching 85% of premises with gigabit capability by 2025 and ensuring rural areas are not left behind.</p>	18/11/21	KEY	Cabinet member environment and economy
16	<p><b>Executive Response To The Local Flood Risk Management Strategy Action Plan Review By General Scrutiny Committee</b></p> <p>To approve the executive response to the report from General Scrutiny Committee concerning the Local Flood Risk Management Strategy Action Plan Review. The committee made 13 recommendations.</p>	18/11/21	Non Key	Cabinet member Infrastructure and transport
17	<p><b>Review Of The Statement Of Community Involvement (SCI)</b></p> <p>To recommend to Council the adoption of the Herefordshire Council's revised statement of community involvement</p>	25/11/21	BPF Item	Cabinet

18	<p><b>Quarter 2 Budget &amp; Performance Report</b></p> <p>To review performance for Quarter 2 2021/22 and the final budget outturn for the year.</p> <p>To provide assurance that progress has being made towards delivery of the agreed revenue budget and service delivery targets, and that the reasons for major variances or potential under-performance are understood and are being addressed to the cabinet's satisfaction.</p> <p>The forecast 2021/22 outturn shows a net underspend of £152k.</p> <p>The proportion of performance measures showing an improvement, or remaining the same compared to the same period last year is 73%. At the end of the quarter, 66% of actions from the delivery plan are identified as complete or are progressing within planned timescales.</p>	25/11/21	Non Key	Cabinet
19	<p><b>Section 106 Portfolio Of Works - Delivery Proposals</b></p> <p>To obtain approval of the procurement route, new delivery proposals and processes and to put in place appropriate delegation to approve the spend and resources required in connection with the delivery of the Section 106 schemes identified.</p>	25/11/21	Key	Cabinet
20	<p><b>Waste Management Review – Waste Disposal</b></p> <p>Further to the adoption of the council's new Integrated Waste Management Strategy in July 2021 and subsequent planning for additional commissioning this report seeks to agree the council's preferred waste disposal arrangements necessary to implement the strategy.</p> <p>The council's Waste Management contracts for the collection service and the disposal service are due to expire in 2023 and 2024. The council launched a waste collection consultation with the public in December 2020 following recommendations from the waste task and finish group in September 2020 and in response to expected changes in national legislation.</p>	25/11/21	Key	Cabinet

21	<p><b>Waste Management Review – Waste Collection</b></p> <p>Further to the adoption of the Council’s new Integrated Waste Management Strategy in July 2021 and subsequent planning for additional commissioning this report seeks to agree the council’s preferred waste collection arrangements necessary to implement the strategy.</p> <p>The council’s Waste Management contracts for the collection service and the disposal service are due to expire in 2023 and 2024. The council launched a waste collection consultation with the public in December 2020 following recommendations from the waste task and finish group in September 2020 and in response to expected changes in national legislation. With the consultation concluded, the council will set out its preferred future operating model with a view to procuring the future collection and disposal contracts over the next three years.</p>	25/11/21	Key	Cabinet
22	<p><b>Maylord Orchards Interim Management Plan</b></p> <p>The purpose of this paper is to recommend the adoption of the interim management plan (set out in Appendix A).</p> <p>The Maylord Orchards Centre (the Centre) is owned and managed by the council further to the purchase of the headlease in 2020. The Centre forms a significant part of the city centre and there are emerging plans, development proposals and strategies that may affect the Centre in the medium to long term. These aspects will be brought together under the current City Masterplan and therefore, an interim management plan is required for the Centre.</p>	25/11/21	Non Key	Cabinet

23	<p><b>Grant acceptance and Purchase of accommodation to meet strategic housing priorities, as a consequence of the restrictions caused by Covid-19</b></p> <p>To accept a grant from the Department of Levelling Up, Housing and Communities (DLUHC) via the Rough Sleepers Accommodation Programme and the associated grant terms and conditions.</p> <p>To approve the acquisition of up to six properties from the open market. This will enable the council, as part of the Covid-19 emergency response, to accommodate six people who have a long and/or repeated history of rough sleeping. The six properties would be self-contained accommodation suitable for those with disabilities and /or accessibility issues, subject to the market value</p>	17/12/21	KEY	Leader Decision
24	<p><b>Stronger Towns Fund Grant Acceptance (Maylords)</b></p> <p>To accept and spend the development funding offered by the Hereford Stronger Towns Board in support of the proposed provision of a new library and learning resource centre in Maylord Orchards. To approve the commencement of the procurement of a project design team required to lead the technical development of the project.</p>	22/12/21	Non Key	Cabinet member commissioning, procurement and assets
25	<p><b>Citizen Assembly</b></p> <p>For Cabinet to approve the citizens' assembly. Cabinet to also allocate the new homes bonus funding allocation to the managing climate change ear marked reserve, to enable the views of the assembly to shape the use of the reserve.</p>	14/01/22	KEY	Leader Decision (Section 9E)

<b>26</b>	<b>Herefordshire Council Tenancy Strategy 2021 – 2024</b>  To approve the tenancy strategy as a guiding document for Registered Providers working across Herefordshire. The tenancy strategy is a statutory document. The Localism Act 2011, sets out provisions for housing tenure reform and places a duty on local authorities to prepare and publish a tenancy strategy, to keep it under review and to modify or replace it from time to time. Our existing tenancy strategy was approved in 2016 as part of the revised housing allocation policy. A new housing allocations scheme was agreed and implemented in 2020, but this did not include a tenancy strategy. A new tenancy policy that reflects current legislation and up to date housing needs data is now required.	<b>14/01/22</b>	<b>Non Key</b>	<b>Cabinet member housing, regulatory services, and community safety</b>
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