

Record of officer decision

Decision title:	Decision to spend from the Property Services Estates Capital Works Programme on the provision of point for point lighting and controls installation to various properties (Batch 2).
Date of decision:	23 November 2021
Decision maker:	Acting Head of Property
Authority for delegated decision:	This decision is to for the spend of the budget as agreed by the key decision made on 21st January 2021 (Report Ref: Property Services Estates Capital Programme 2021/22). http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7495
Ward:	Dinedor Hill
Consultation:	None.
Decision made:	That authorisation be given to implement the above recommendation in respect of the key decision dated 21 st January 2021 and spend within the approved budget for the EPC's (Investment Portfolio), Estate Capital Programme 2019/22 CAP909, of not more than £70k (inclusive of professional fees, contingencies, etc) to design and install new "point for point" light fitting replacement with LED equivalent fittings on general lighting and emergency lighting and also introduce lighting controls for energy savings within various industrial units.
Reasons for decision:	<p>C F Roberts Electrical and Mechanical Services have been identified as the bidder representing best value for money following a competitive tender via the SouthWest Portal and assessment process in accordance with Council procurement procedures. Tenders were invited from four contractors and only one valid tender was received for consideration. The work is to be awarded to C F Roberts Electrical and Mechanical Services with a tender value of £59,980.00.</p> <p>C F Roberts Electrical and Mechanical Services were successful in the previous competitive tender for similar works so we know they are competitive and provide quality.</p> <p>The works will offer a cost saving in energy usage, reduce carbon omissions and reduce maintenance requirements. There is also a boost to the local economy as C F Roberts are a local contractor.</p>
Highlight any associated risks/finance/legal/equality considerations:	None.
Details of any alternative options considered and rejected:	Do nothing – This was rejected because the Council will not benefit from the financial and carbon savings this project offers. This will adversely affect the Council's ability to deliver energy savings and carbon reduction targets.

	It is anticipated that the government will increase the EPC rating required on tenanted building in the near future and this work will increase the current rating.
Details of any declarations of interest made:	None.

I am an officer delegated to make the decision

Signed:

Print Name: Sarah Jowett

Job Title: Acting Head of Property