

Appendix A: Executive decisions taken since the last annual reporting period 17 July 2021.

Executive decisions taken between 6 March to 30 September, 2021

Decision and purpose	Decision date	Decision Type	Taken by
Herefordshire's co-ordinated admissions arrangements for 2022/2023: To approve Herefordshire Council's proposed admissions arrangements for the academic year 2022/2023. The proposed arrangements comply with the current School Admissions Code which came into force on 19 December 2014. The recommendation applies to admission arrangements determined in 2021 for admission in school year 2022/2023 for those schools in Herefordshire for whom the council is the admissions authority.	11/03/21	Non Key	Cabinet member children and families
Project Plan for the Local Plan update: To set out a project plan for the preparation of an updated Herefordshire Local Plan.	23/03/21	Non Key	Cabinet member Infrastructure and transport
Property services estates capital works programme: To agree the property services estates capital works programme. The proposed programme of works as set out in appendix A and B incorporates a series of planned project works that enables the council to deliver on its obligations to maintain buildings fit for purpose utilising the agreed £2.067m capital budget which was approved at council budget meeting of 12 February 2021	31.3.21	Key (Special Urgency)	Cabinet member commissioning, procurement and assets
Property Services Planned and Reactive Maintenance Programme 2021/22: To agree the property services planned and reactive maintenance programme 2021/22 to ensure the continuing upkeep, improvements and maintenance of the council's property assets and also to allow the council to fulfil its obligations to carry out statutory compliance inspections and related remedial works.	24/03/21	Key	Cabinet member commissioning, procurement and assets
Hoople Service Level Agreement 2021/22: To approve the Hoople Ltd service level agreement for 2021/22.	25/03/21	Key	Cabinet member finance and corporate services
Executive response to the Climate and Ecological Emergency Task and Finish Group Review: The Executive response to the Climate and Ecological Emergency Task and Finish Group Review which reported to general scrutiny on January 25.	25/03/21	Non Key	Cabinet member environment and economy

Decision and purpose	Decision date	Decision Type	Taken by
Car Parking Charges: To approve new parking charges and hours of charging to apply in council car parks and on street pay and display. To continue with a review of parking operations, including cashless payment methods and service delivery.	26/03/21	Key	Cabinet member Infrastructure and transport
High Needs Budget 2021/22: To approve the Dedicated Schools Grant (DSG) high needs budget for 2021/22 as recommended by Schools Forum	31/03/21	Key	Cabinet member children and families
Member Development Strategy: Herefordshire Council is committed to providing high quality development to its elected members to enable them to effectively fulfil their roles, now and in the future. This Member Development Strategy provides a framework for working with members to set out their principal development needs. Underpinning the strategy is a baseline survey of first time elected and returning members. This survey drew upon the LGAs Political Skills Framework toolkit to provide an understanding of member's leadership, relationship building, communications and political skills and experiences. Herefordshire Council is committed to providing high quality development to its elected members to enable them to effectively fulfil their roles, now and in the future.	31/3/21	Non Key	Cabinet member finance and corporate services
Withdrawal of the Bromyard Depot Site from the Development Regeneration Partnership (DRP): To withdraw the Bromyard Depot from the DRP as the council has not been able to secure vacant possession of the entire development site, and therefore current scheme cannot be taken forward at this time.	07/04/21	Key	Cabinet member housing, regulatory services, and community safety
Licensing Fee increase 2021/2022: To agree the updated licensing charges across all chargeable licences and services in line with the council's full cost recovery policy.	16/04/21	Non Key	Cabinet member housing, regulatory services, and community safety
External audit – audit Plan 2020/21: That the draft audit plan for 2020/21 as presented by WR Partners attached at Appendix 1 be approved. That the commissioning of WR Partners to undertake the audit in accordance with the audit plan be approved.	02/03/21		West Mercia energy joint committee
Internal audit – Performance reports to March 2021: That the Committee consider and endorse, with appropriate comment, the performance to date against the 2020/21 Audit Plan as set out in this report.	02/03/21		West Mercia energy joint committee
Internal audit – strategic plan 2021/22: That the proposed programme of audits for 2021/22 be endorsed.	02/03/21		West Mercia energy joint committee

Decision and purpose	Decision date	Decision Type	Taken by
Anti-Slavery and Human Trafficking statement 2020/21: That the draft WME Transparency Statement for 2020/21 be approved. That authority be delegated to the Director to finalise the WME Transparency Statement and publish it in accordance with section 54 of the Modern Slavery Act 2015.	02/03/21		West Mercia energy joint committee
Risk management update: That the WME Risk Management Strategy attached at Appendix A be approved and the position as set out in the report be noted.	02/03/21		West Mercia energy joint committee
Annual business plan and budget 2021/22 including a review of 2020/21 (Exempt): That the recommendations contained within the exempt report be approved.	02/03/21		West Mercia energy joint committee
Executive response to the Waste Management Strategic Task and Finish Group Review: To approve the executive response to the report from the Task and Finish group review concerning the Waste Management Strategic Review. The General Scrutiny committee made 23 recommendations.	22/04/21	Non Key	Cabinet member commissioning, procurement and assets
Herefordshire Capital Investment Strategy 2021-2030 For Specialist Settings Educating Children and Young People with Special Educational Needs and Disabilities SEND: To approve the Herefordshire Capital Investment Strategy for specialist settings for Special Educational Needs and Disability (SEND) 2021-2030. The strategy seeks to ensure that there is high quality sustainable specialist educational accommodation for children and young people with SEND in Herefordshire.	22/04/21	Key	Cabinet
Public Realm Service Annual Plan 2021/22: To confirm the annual plan 2021/22 for the public realm services contract with Balfour Beatty Living Places	26/04/21	Key	Cabinet Member Infrastructure & Transport
Draft Housing Strategy: To approve the draft housing strategy for community consultation.	30/04/21	Non Key	Cabinet member housing, regulatory services, and community safety
Additional Restrictions Grant - Business Recovery Programme: To urgently seek approval to accept and spend the Additional Restrictions Grant (ARG) funding (£1.7m) January 2021 allocation from government, and, if funding conditions are met, to accept and spend the additional £1.791m ARG top up Restart Grant allocation to support businesses and charities affected by the continuing lockdown restrictions and their ongoing recovery. The principal funding condition to trigger the	04/05/21	Key General Exception	Cabinet member environment and economy

Decision and purpose	Decision date	Decision Type	Taken by
additional £1.791m allocation is the achievement of full spend of the existing £1.7m ARG allocation from January 2021.			
Housing Pipeline Investigation Account: Create a Housing Pipeline Investigation Account which could be utilised to procure technical services to undertake initial site studies for sites in third party ownership in order to develop a pipeline of housing schemes.	05/05/21	Non Key	Cabinet member housing, regulatory services, and community safety
Complex Needs Framework: To approve the joining of the Worcestershire complex needs framework.	14/05/21	Key	Cabinet member health and adult wellbeing
Approve the option to deliver the residential and respite service for adults with a learning disability and complex needs: To agree the business case to deliver the residential and respite learning disabilities and complex needs service.	17/05/21	Key	Cabinet member health and adult wellbeing
To accept and approve the gateway delivery of additional Kickstart scheme placements, providing work experience placements to 16 to 24 year olds: To gain approval to accept and deliver additional grant funding offered by the Department of Work and Pensions (DWP). The council has successfully applied to DWP to be a gateway organisation for the delivery of the Kickstart scheme across Herefordshire. As part of the Covid 19 recovery programme, the Kickstart scheme funds 6 monthly work experience placements for 16 to 24 year olds receiving universal credit.	19/05/21	Key General Exception	Cabinet member environment and economy
Mediation arrangements in relation to a contractual dispute with a third party: To approve and put in place arrangements for settlement by way of mediation of a contractual dispute between the council and a third party and to ensure that those participating in the mediation have the authority to participate.	26/05/2021	Key Special Urgency	Cabinet member finance and corporate services
Lugwardine: A438 Improvement scheme:S106 Works Pedestrian Crossing and footway: To approve the allocation of highway contributions secured by way of a S106 agreement to deliver works through the public realm contract. These works are to be undertaken using S106 monies which will deliver a pedestrian crossing and extend a footway to the bus stop. The works are in the vicinity of the school and are aimed to ensure safety for children accessing the school and access for all to the bus waiting facilities	26/05/21	Non Key	Cabinet member Infrastructure and transport

Decision and purpose	Decision date	Decision Type	Taken by
Affordable Housing Supplementary Planning Document (SPD): To seek approval on the adoption of the Affordable Housing Supplementary Planning Document (SPD) following consultation	02/06/21	Non Key	Cabinet member Infrastructure and transport
Q4 Budget & Performance Report: To review the councils final 2020/21 budget output and performance against the 2020-2022 Delivery Plan	03/06/21	Non Key	Cabinet
Department for Education Improvement Notice: To note receipt of improvement notice and establishment of improvement board.	03/06/21	Non Key	Cabinet
Adoption of the Madley neighbourhood plan and consequential updates to the countywide policies map: To make the Madley neighbourhood development plan as part of the statutory development plan for Herefordshire and approve the consequential updates to the countywide policies maps.	07/06/21	Non Key	Cabinet member finance, corporate services and planning
Adoption of the Ross on Wye neighbourhood plan and consequential updates to the countywide policies map: To make the Ross on Wye neighbourhood development plan as part of the statutory development plan for Herefordshire and approved the consequential updates to the countywide policies maps.	07/06/21	Non Key	Cabinet member finance, corporate services and planning
Adoption of the Bromsash, Gorsley and Linton neighbourhood plan and consequential updates to the countywide policies map: To make the Bromsash, Gorsley and Linton neighbourhood development plan as part of the statutory development plan for Herefordshire and approve the consequential updates to the countywide policies maps.	07/06/21	Non Key	Cabinet member finance, corporate services and planning
Adoption of the Clehonger neighbourhood plan and consequential updates to the countywide policies map: To make the Clehonger neighbourhood development plan as part of the statutory development plan for Herefordshire and approve the consequential updates to the countywide policies maps.	07/06/21	Non Key	Cabinet member finance, corporate services and planning
Adoption Of The Much Birch Neighbourhood Plan And Consequential Updates To The Countywide Policies Map: To make the Much Birch neighbourhood development plan as part of the statutory development plan for Herefordshire and approve the consequential updates to the countywide policies maps.	07/06/21	Non Key	Cabinet member finance, corporate services and planning
Adoption of the Allensmore neighbourhood plan and consequential updates to the countywide policies map: To make the Allensmore neighbourhood development plan as part of the statutory development plan for Herefordshire and approve the consequential updates to the countywide policies maps.	07/06/21	Non Key	Cabinet member finance, corporate services and planning

Decision and purpose	Decision date	Decision Type	Taken by
Adoption of the Colwall neighbourhood plan and consequential updates to the countywide policies map: To make the Colwall neighbourhood development plan as part of the statutory development plan for Herefordshire and approve the consequential updates to the countywide policies maps.	07/06/21	Non Key	Cabinet member finance, corporate services and planning
Adoption of the Brampton Abbots and Foy neighbourhood plan and consequential updates to the countywide policies map: To make the Brampton Abbots and Foy neighbourhood development plan as part of the statutory development plan for Herefordshire and approved the consequential updates to the countywide policies maps.	07/06/21	Non Key	Cabinet member finance, corporate services and planning
Adoption of the Garway neighbourhood plan and consequential updates to the countywide policies map: To make the Garway neighbourhood plan as part of the statutory development plan for Herefordshire and approve the consequential updates to the countywide policies maps.	07/06/21	Non Key	Cabinet member finance, corporate services and planning
Town Deal Heads of Terms: The purpose of the report is to seek authorisation and delegation to sign the Heads of Terms that has been received by the Towns Investment Partnership Board and Herefordshire Council.	18/06/21	Key Reg 11	Cabinet member finance and corporate services and planning
Herefordshire Community Renewal Fund submission: To approve the submission to government of a shortlist of projects applying to the UK Community Renewal Fund for a combined maximum amount of £3m, and for the council to agree to be the accountable body for any Community Renewal Funding awarded to those projects shortlisted by the council and approved by government.	11/06/21	Key	Cabinet member environment and economy
Acceptance and implementation of Green Homes Grant Local Authority Delivery (GHG LAD) Phase 2 funding project: The report seeks approval for the Council to accept Green Homes Grant Local Authority Delivery Phase 2 (GHG LAD 2) capital funding of up to £1,460,600 via the signing of a Grant Letter agreement with the Midlands Energy Hub.	16/06/21	Key	Cabinet member environment and economy
National Bus Strategy: To agree the approach to progressing the National Bus Strategy requirements locally. To include preparation of a Bus Service Improvement Plan and intention to establish an Enhanced Partnership with bus operators. This will require publication of a statutory notice to confirm the council's intentions by 30th June 2021.	18/06/21	Key	Cabinet member Infrastructure and transport
Hereford Transport Strategy: To agree the approach to developing and delivering the transport strategy in 2021/22 and to agree the allocation of revenue budget to support the development and delivery of the strategy.	24/06/21	KEY	Cabinet
Covid 19 Recovery Plan: To approve the county Covid 19 Economic Recovery Plan.	24/06/21	KEY	Cabinet
New Arrangements for Commissioned Home Care: To approve a new approach and model for commissioned home care services.	24/06/21	KEY	Cabinet

Decision and purpose	Decision date	Decision Type	Taken by
Sensory Impairment Contract: To approve a competitive market tender for the provision of a sensory impairment contract due to the current contract cessation on 31 January 2022.	05/07/21	KEY	Cabinet member health and adult wellbeing
A465 Aylestone Hill Walking and Cycling Improvements: To approve the development and delivery of a walking and cycling improvement scheme on the A465 Aylestone Hill following the allocation of £120k of Active Travel Fund from the Department for Transport.	15/07/21	Non Key	Cabinet member infrastructure and transport
Executive response to General Scrutiny Recommendations Regarding the Waste Management Strategic Task and Finish Group Review: To approve the executive response to recommendations made by general scrutiny committee regarding the Waste Management Strategic Review.	16/07/21	Non Key	Cabinet member commissioning, procurement and assets
Executive Response to General Scrutiny Recommendations Regarding the Climate and Ecological Emergency Review: To approve the executive response to recommendations made by general scrutiny regarding the climate and ecological emergency review. On 26 April the General Scrutiny committee made a further 11 recommendations after reviewing the executive response to the initial 58 recommendations in the climate and ecological emergency review.	16/07/21	Non Key	Cabinet member environment and economy
Approval of the Regulation of Investigatory Powers Act 2000 (RIPA) Policy and Procedures: To approve the Regulation of Investigatory Powers Act 2000 (RIPA) Policy and Procedures from July 2021 - June 2023.	21/07/21	Key	Cabinet member finance, corporate services and planning
<p>Recommendation for potential sites to progress affordable housing delivery in Herefordshire: This paper seeks agreement to proceed with the outline design of a number of selected council owned sites identified across the county. At Cabinet on 26 November 2020 the decision was taken on how the council would progress the delivery of net carbon zero affordable housing across the county over the coming years.</p> <p>Cabinet also approved Phase 2 of this strategic work to develop a pipeline of sites suitable for development as affordable housing to support discussions with key partners including Homes England.</p>	22/07/21	Key	Cabinet
Hereford City Centre Transport Package (HCCTP) - Development of the remaining element: To confirm next steps to progress the design development and public consultation of the remaining elements of the HCCTP.	22/07/21	Key	Cabinet
Adoption of the Dinedor neighbourhood plan and consequential updates to the countywide policies map: To make the Dinedor neighbourhood plan as part of the statutory development plan for Herefordshire and approve the consequential updates to the countywide policies maps.	28/07/21	Non Key	Cabinet member finance, corporate services and planning
Major contract performance update: To update the Cabinet on the major contract performance review action points reported to Cabinet 24 September 2020	29/07/21	Non Key	Cabinet

Decision and purpose	Decision date	Decision Type	Taken by
2022/23 budget setting and consultation: To recommend the approach for consultation to inform the 2022/23 budget and developing the medium term financial strategy (MTFS). Cabinet is required to publish its timetable for making proposals to Council for the adoption of the MTFS, its capital budget and setting a revenue budget, and its arrangements for consultation of those initial proposals.	29/07/21	Non Key	Cabinet
Allocating the use of the Climate Reserve: This report seeks Cabinet approval to allocate the use of the dedicated Climate Reserve and to draw down funds in support of the recommended projects.	29/07/21	Key	Cabinet
Recovery and Investment Fund: For Cabinet to approve the establishment of a COVID 19 recovery and investment fund to support Herefordshire businesses.	29/07/21	Key.	Cabinet
Mental Health Aftercare Arrangements as required under section 117 of the Mental Health Act 1983: To approve the revised joint Section 117 (Aftercare) policy and Standard Operating Procedure between Herefordshire Council and Herefordshire and Worcestershire Clinical Commissioning Group	29/07/21	Key	Cabinet
To set out the councils new Integrated Waste Management Strategy and Waste Handling Pilots: To adopt the councils new Integrated Waste Management Strategy and to agree an outline plan of potential waste handling pilot schemes	29/07/21	Key	Cabinet
Empty Property Strategy for Herefordshire 2021-2024: To approve the Empty Property Strategy for Herefordshire	29/07/21	Key	Cabinet member housing, regulatory services, and community safety
West Midlands Rail Executive and DfT Collaboration Agreement: To set out the changes to the Collaboration Agreement between West Midlands Rail Ltd and the Department for Transport and seek cabinet member approval to support these changes.	30/07/21	Key	Cabinet member Infrastructure and transport
Empty Property and Development Capital Budget: To approve expenditure and approach to delivering the Empty Property and Development Capital Budget	04/08/21	Key	Cabinet member housing, regulatory services, and community safety
Freehold Transfer of Hinton Community Centre to a third party community organisation: To approve the freehold transfer of Hinton Community centre to a third party community organisation.	06/08/21	Non Key	Cabinet member commissioning, procurement and assets
Welcome Back Fund: To gain approval to accept and spend the Welcome Back Fund (WBF) amounting to £172,188 from the Ministry of Home, Communities, and Local Government (MHCLG). WBF builds from the Reopening of the High Street Safely Fund (RHSSF). HC's allocation is £172,188.	06/08/21	Non Key	Cabinet member environment and economy

Decision and purpose	Decision date	Decision Type	Taken by
<p>Maylord Shopping Centre – Management Services: The current contract for the management of the Maylord Shopping Centre has been in place since the council obtained outright control of the asset in June 2020. The management service provided by a third party is due to expire on the 31st September 2021. It is necessary to ensure that new arrangement for management service is in place when the contract expires and it is proposed that the service is undertaken by Hoople Limited (Hoople) from the 1st October 2021. This is to ensure that the shopping centre can operate and that rent and service charges are collected and administered.</p>	10/08/21	Key	<p>Cabinet member commissioning, procurement and assets</p>
<p>New Arrangements for Commissioned Supported Living Framework: To approve a new approach for commissioned supported living services.</p>	17/08/21	Key	
<p>Town Fund – Projects List (Annex A) Submission: The purpose of the report is to seek authorisation and delegation to submit details of Towns Fund projects to be taken forward and the plan for addressing key conditions attached to those project individually and the Town Investment overall (Annex A) to Ministry, Housing, Communities and Local Government (MHCLG) that has been agreed between the Towns Investment Partnership Board and Herefordshire Council.</p>	23/08/21	Key	<p>Cabinet member finance and corporate services</p>
<p>Acceptance And Implementation Of Solar PV For Schools Project: This report seeks approval for the Council to undertake an invest to save programme to install solar photovoltaic panels (PV) on maintained schools in Herefordshire. The proposal is to develop power purchase agreements (PPA) with schools so that there is no upfront cost for schools for the solar PV systems. Here schools would share the financial benefit through discounted costs for the renewable energy and the income from the sale of the energy would be used to repay the capital investment and further reduce the council’s energy bill. This project will contribute towards the council’s commitment to achieve carbon neutrality by 2030/31, will help to improve local energy security and will generate financial savings for both schools and the council.</p>	26.08.21	Key	<p>Cabinet member environment and economy</p>
<p>Executive Response to the General Scrutiny Committee recommendations following the Fownhope Flood Repair Work Review: To approve the executive response to the general scrutiny committee recommendations in respect of the Fownhope Flood Repair Work. The committee made 10 recommendations.</p>	3/09/21	Non Key	<p>Cabinet member Infrastructure and transport</p>
<p>Executive Response - Follow Up Recommendations To The Committee’s Review Of The Climate And Ecological Emergency July 2021: To approve the executive response to recommendations made by general scrutiny committee regarding the climate and ecological emergency review. On 19 July 2021 the General Scrutiny Committee made a further three recommendations after reviewing the executive response to the follow up 11 recommendations that were made in response to the original 58 recommendations.</p>	13/09/21	Non Key	<p>Cabinet member environment and economy</p>
<p>Executive Response To General Scrutiny Recommendations Regarding Herefordshire Council’s Response To The Covid Pandemic: To approve the executive response to</p>	14/09/21	Non Key	<p>Leader of the Council</p>

Decision and purpose	Decision date	Decision Type	Taken by
recommendations made by general scrutiny committee regarding the council's response to the Covid pandemic.			
Variation To West Mercia Energy Joint Agreement: This report recommends to Cabinet and seeks approval that the Joint Agreement be varied to update the formulae for the distribution of the accumulated surplus each year. The proposed new method ensures that if one Member Authority decides to adjust their margin compared to the other Member Authorities, then the impact is solely on the Member Authority making the change. The Joint Agreement includes the provision that accumulated surpluses identified for distribution are allocated to Member Authorities each year.	16/09/21	Non Key	Cabinet
Environmental Building Design Standards: This paper seeks agreement to approve the output of the proposed environmental building design standards which will set the standard for future developments and retrofit of housing schemes across the county. At Cabinet on 26 November 2020 the decision was taken on how the council would progress the delivery of net carbon zero affordable housing across the county over the coming years. Cabinet also approved the appointment of an independent expert to advise on building housing to maximise the environmental benefits to meet the council's climate emergency responsibilities.	17/09/21	Non Key	Cabinet
Commissioning of Technology Enabled Living Services (TELS) Reactive Call Monitoring Service, Adult Social Care Out Of Hours Service And Lone Worker Services: To approve the re-commissioning of a reactive call monitoring service, incorporating TELS reactive call monitoring, adult social care out of hours (OOH) and the lone working service. These services are currently provided separately and combining them will provide a simplified contract arrangements and potential efficiencies and quality improvements in service delivery. It is proposed that a contract is awarded for two years, with options to extend for two further years.	17/09/21	Non Key	Cabinet member health and adult wellbeing

Executive decisions taken from 4 December to 26 February 2021.

	Decision and purpose	Decision Type	Implementation Date	Taken by
1.	West Midlands Rail Ltd - proposed governance change: To agree the council's response to proposed changes in the governance of West Midlands Rail Limited (WMRL).	Key	19/12/2020	Cabinet member Infrastructure and transport
2.	Herefordshire Council social value: To agree Herefordshire Council's social value pledges and key value indicators to be used to inform the development of a corporate social value framework.	Key	22/12/2020	Cabinet member commissioning, procurement and assets
3.	Brimfield, Orleton and Little Hereford Flood Alleviation Scheme. The report seeks approval for the Council to accept funding of £234,465, to survey, design and install Property Flood Resilience measures.	Non Key	23/12/2020	Cabinet member Infrastructure and transport
4.	Recommendation for the first proceedable affordable housing scheme: To approve the development work for the first proceedable site for affordable housing in Herefordshire.	Non Key	24/12/2020	Cabinet
5.	Local authority school buildings maintenance works 2021-2023: To approve the proposed expenditure of capital grants for school buildings maintenance works.	Key	24/12/2020	Cabinet
6.	Review of fostering allowances and fees for foster carers: To increase fostering allowances and fees for foster carers so that the Fostering service can recruit and retain sufficient foster carers to meet the needs of children and young people in care.	Key	24/12/2020	Cabinet
7.	Transfer of Get Building Funding the New Model Institute Technology and Engineering: To enable the accountable body, Shropshire Council, to delegate responsibility for the managing of the Get Building Funding grant and the relationship with the successful grant applicant (NMI TE) to the council. The full grant amount of £1.6m for project will be transferred from the	Key	12/01/2021	Cabinet member finance and corporate services

	Decision and purpose	Decision Type	Implementation Date	Taken by
	accountable body to the council in advance of project delivery. The grant funding will be utilised to accelerate development of NMITE's Centre for Automated Manufacturing on the Herefordshire Enterprise Zone.			
8.	Workforce and OD Strategy: The workforce and organisation development strategy outlines the work we will do over the next two years to support the delivery of the corporate plan by how we recruit, manage, develop, reward and engage our employees. Cabinet are asked for their views on this strategy.	Non Key	19/01/2021	Cabinet member finance and corporate services
9. 17	£2m Investment in the C and U road network - confirmation of the delivery programme: To approve the programme of works on the C and U road network further to the decision by the cabinet member of 6 August 2020 and resolution of the Council of 14 February 2020.	Key	21/01/2021	Cabinet member Infrastructure and transport
10.	Hereford Transport Strategy: For cabinet to set out its recommendations with regard to current road proposals and allocation of capital funds for consideration of full council and confirm how it will take forward its preferred transport strategy for Hereford.	Key Budget and Policy Framework	21/01/2021	Cabinet
11.	Property services estates capital programme 2021/22: To agree the property services 2021/22 estates capital works programme. The proposed programme of works as set out in appendix A, incorporates a series of planned project works that enables the council to deliver on its obligations to maintain buildings fit for purpose utilising the agreed £1.39m capital budget which was approved at council budget meeting of 15 February 2019	Key	28/01/2021	Cabinet member commissioning, procurement and assets
12.	Schools Capital Investment Programme To approve the proposed expenditure of the preliminary works budget included in the capital programme.	Key	28/01/2021	Cabinet
13.	Hereford Towns Fund town investment plan submission Endorsement of the Hereford Towns Fund town investment plan submission and approval to act as accountable body for any subsequent Town Deal agreed with government.	Key	28/01/2021	Cabinet

	Decision and purpose	Decision Type	Implementation Date	Taken by
14.	<p>2021/22 Council Tax reduction Scheme: To recommend to Council the 2021/22 local council tax reduction scheme (CTR). Council tax charges can be reduced where the bill payer meets certain set criteria contained in the council tax reduction scheme (CTR). The current scheme was initially approved by Council on 18 December 2015, amendments to the scheme are recommended to commence from 1 April 2021 to increase the discount support available. It is a legal requirement to annually review the council's council tax reduction scheme and the decision to approve the scheme is reserved to full Council.</p>	<p>Budget and Policy Framework</p> <p>Forwarded to Council</p>	28/01/2021	Cabinet
15.	<p>2021/22 Capital Investment Budget and Capital Strategy Update</p> <p>To recommend to Council for approval the capital investment budget and capital strategy for 2021/22 onwards.</p> <p>Appendix A provides details of the proposed additions to the existing capital programme that have been identified and the impact of approving these additions. Eleven capital investment budget proposals totaling £20.7m have been identified, to be funded by capital grants (£14.5m), redirected funding from revenue reserves (£1.0m), returns on capital investment (£0.4m) and prudential borrowing of (£4.8m).</p> <p>In line with the Chartered Institute of Public Finance and Accountability (CIPFA) requirements a capital strategy has been written to reflect future direction for capital investment, the strategy is included at appendix D and in line with the guidelines requires Council approval.</p>	<p>Budget and Policy Framework</p> <p>Forwarded to Council</p>	28/01/2021	Cabinet
16.	<p>2021/22 Budget Setting: To agree the draft 2021/22 budget and associated medium term financial strategy and treasury management strategy for recommendation to Council on 12 February. The proposed budget reflects current and expected service delivery requirements and the provisional local</p>	<p>Budget and Policy Framework</p>	28/01/2021	Cabinet

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	<p>government settlement announced on 17 December. Overall the base budget for 2021/22 is proposed to increase to fund budget pressures. Savings of £11.2m are required in 2021/22 and an increase in council tax of 4.99% (inclusive of 3% adult social care precept) is proposed to deliver a balanced budget.</p> <p>The draft medium term financial strategy (MTFS), attached at appendix A, has been updated to reflect current assumptions on future years funding and service requirements in line with the County Plan. The treasury management strategy includes the proposed borrowing and investment strategy, the council's expected minimum revenue provision and the associated prudential indicators which demonstrate that the council's proposed capital investment budget is affordable, prudent and sustainable</p>	Forwarded to Council		
17.	Hereford City Centre Transport Package (HCCTP): This report provides an update on the budget for the Hereford City Centre Transport Package (HCCTP) project and seeks approval of budget adjustments.	Key	29/01/2021	Cabinet member Infrastructure and transport
18.	Strengthening the recruitment of Council Foster Carers: To approve the business case for investment in marketing and engagement services to strengthen the council's in-house fostering service, increase the number of general and specialist foster carers and reduce the reliance on the more costly IFA (independent fostering agency) sector.	Key	29/01/2021	Cabinet member children and families
19.	Capital grant for homelessness hub: To approve a capital grant to Citizen Housing for improvement works to enable the launch of a homelessness hub in Hereford. It is proposed to make a grant of capital to Citizen Housing to enable redecoration and refreshment of the accommodation at 107a Whitecross Road. The grant for works to create a homelessness hub will funded be entirely from a capital grant awarded for the purpose to the council by the Ministry of Housing, Communities and Local Government (MHCLG) The hub will launch during April 2021 and provide drop-in advice and support, eight units of emergency accommodation and four self-contained flats for transition.	Non Key	29/01/2021	Cabinet member health and adult wellbeing

	Decision and purpose	Decision Type	Implementation Date	Taken by
20.	Maylord Shopping Centre - Procurement of Management Contract: The current contract for the management of the Maylord Shopping Centre has been in place since the council obtained outright control of the asset in June this year. The management contract is for a period of one year and is due to expire on the 12 June 2021. It is necessary to procure a new contract with a service provider in order that the shopping centre can operate and that rent and service charges are collected and administered.	Key	02/02/2021	Cabinet member commissioning, procurement and assets
21.	Recommendation for potential sites to progress affordable housing delivery in Herefordshire: At Cabinet on 26 November 2020 the decision was taken on how the council will progress the delivery of net zero carbon affordable housing across the county over the coming years. Cabinet also approved Phase 2 of this strategic work to develop a pipeline of sites suitable for development as affordable housing to support discussions with key partners including Homes England. This paper seeks agreement to proceed with the outline feasibility of an initial number of selected council owned sites and any suitable sites in third party ownership identified across the county in order to progress the pipeline of suitable sites. The aim is to identify sites and prioritise using a market needs analysis	Non Key	04/02/2021	Cabinet
22.	To accept and approve the gateway delivery of the Kickstart scheme, providing work experience placements to 16 to 24 year olds: To gain approval to accept grant funding offered by the Department of Work and Pensions (DWP). The council has successfully applied to DWP to be a gateway organisation for the delivery of the Kickstart scheme across Herefordshire. As part of the Covid 19 recovery programme, the Kickstart scheme funds 6 monthly work experience placements for 16 to 24 year olds receiving universal credit. An urgent decision was required to accept and implement this scheme to meet the DWP deadline to accept the grant by 4 February 2021 as part of the Covid 19 response.	Key Special Urgency	04/02/2021	Cabinet member environment, economy and skills
23.	Schools Budget 2021/22: To approve school forum's recommended budget proposals for school budgets, central school services and early years within	Key	06/02/2021	Cabinet member

	Decision and purpose	Decision Type	Implementation Date	Taken by
	the Dedicated Schools Grant (DSG) for 2021/22. Dedicated Schools Grant funding for the schools block in 2021/22 is £112.95m, which is an increase of £4.5m for primary pupils, £3.8m for secondary pupils, a total of £8.3m although this includes £5m of grant for Teachers pay and pensions which was previously paid separately. The funding for high needs and early years block are provisional and are both subject to final adjustments for pupil numbers and commissioned places. The school funding values and formula calculations are in accordance with the national school funding formula as set by government. The funding above that required to implement the national funding formula is proposed to be distributed to schools at £17 per pupil and £300,000 transferred to the high needs block for 2021/22			children and families
24.	Recommissioning of Independent Advocacy Services: To recommission services for the provision of independent advocacy for adults.	Key	10/02/2021	Cabinet member health and adult wellbeing
25.	Building maintenance, small works and cleaning services - Service Continuity Plan: Approval is being sought to enter into a new arrangement for the current Building Maintenance, Small Works and Cleaning contract which is due to cease on 31 March 2021. A procurement process for these services was undertaken but interrupted by the Covid-19 pandemic in 2020. The procurement exercise was relaunched in the autumn of 2020 that has now concluded and been unsuccessful. This therefore presents a risk in respect of service continuity. A review of available options has been undertaken so that an urgent decision can be taken to mitigate the risk and ensure continuity of service.	Key Special Urgency	10/02/2021	Cabinet member commissioning, procurement and assets
26.	Additional funding in support of Lengthsman Grant: To approve £60k capital works under the public realm annual plan 2020/21 and £10k additional revenue funding to the lengthsman scheme to allow all applications received from parishes under the lengthsman scheme to be undertaken.	Non Key	11/02/2021	Cabinet member Infrastructure and transport
27.	To review and authorise a resourcing plan that will be required to take forward and implement the outcome of the waste management review: The council are currently undertaking a waste management review where by	Key	12/02/2021	Cabinet member

	Decision and purpose	Decision Type	Implementation Date	Taken by
	the council is likely to be responsible for delivering a significant change programme to deliver changes in the way that waste is collected and disposed of throughout the county. There will be a need for expertise across waste contract procurement, public communications, strategic waste management and the capacity to implement change within the organisation.			commissioning, procurement and assets
28.	<p>Community Improvement Project relating to Wilton Sports Centre, Ross-on-Wye: To approve the granting of £173k to the Ross Sports Centre community interest group (CIC) to undertake the works required to the pavilion as a result of flooding in 2020. The amount is what has been agreed with the insurance brokers and is appropriate for the costs of the insured element of the reinstatement works to the building. The council requires the CIC to complete all works to the required regulatory and statutory requirements.</p> <p>Currently the whole site is made up of four separate leases, in order to ensure that the CIC can obtain maximum amounts of external funding it would be appropriate to surrender the existing leases and create one lease that demonstrates the multifunctional sports use of the site</p>	Non Key	19/02/2021	Cabinet member commissioning, procurement and assets
29.	<p>Provision of children centre service in Bromyard: To approve proposals for the temporary extension of a contract for the provision of children's centre service in the Bromyard reach area for a period up to 12-months. The Bromyard Reach area is the only part of Herefordshire where Children's Centre provision is externally commissioned. All other areas are supported via an in-house service which is centrally governed and managed.</p>	Key	26/02/2021	Cabinet member children and families

Executive decisions taken from 2 October to 3 December 2020.

	Decision and purpose	Decision Type	Implementation Date	Taken by
1.	Building maintenance, small works and cleaning services for Herefordshire Council: The council building maintenance and cleansing services were amalgamated under a single contract, which was procured through an open market tender exercise and this contract is due to terminate on the 31 March 2021. This contract now needs to be procured for a period from 1 April 2021 to 30 April 2023	Key General Exception	2 October, 2020	Cabinet member commissioning , procurement and assets
2.	Public Realm Commuted Sums - Spend Allocation: Commuted sums are collected by the council to maintain new assets when adopted within the public realm. This commuted sum is intended to ensure the costs of maintaining the new highway and public open space asset, when adopted, is funded. This report sets out the process for allocating monies collected to date, over the previous five year period, which have not yet been spent to date to be allocated towards the public realm contract for maintenance purposes for which they were required. The intention is to invest the current commuted sums into the public realm over the next 5 year period which is broadly the period over which they have been collected as set out in the recommendation and report.	Key	5 October, 2020	Cabinet member Infrastructure and transport
3.	Approval to Spend £5.432k o the Marches Local Enterprise Partnership Funding That Was Allocated To Further Develop The Hereford Enterprise Zone: The council has been successful in bidding for and securing £5,432k Growth Deal funding from The Marches Local Enterprise Partnership (LEP) to undertake additional infrastructure work at Hereford Enterprise Zone (HEZ). This report seeks approval for the funds to be spent to deliver that additional infrastructure.	Key	5 October, 2020	Cabinet member environment, economy and skills
4.	Weston Under Penyard: A40 Road Improvement Scheme: S106 Works: To approve the allocation of highway contributions secured by way of S106 agreement to deliver works through the public realm contract in conjunction with the programmed resurfacing scheme approved by the Cabinet Member in April, 2020, as set out in the Public Realm Service Annual Plan 2020/21 report and appendices. These works to be done using S106 monies comprise engineering features and road markings which will change the environment of the village and reduce the speed through the village.	Non-Key	6 October, 2020	Cabinet member Infrastructure and transport

	Decision and purpose	Decision Type	Implementation Date	Taken by
5.	Hereford Transport & South Wye Packages Review: This report seeks Cabinet member approval to confirm an extension to the programme for the Hereford transport review for completion to the end of September 2020, and to increase the budget for works to cover this extended period which includes provision for technical support to the subsequent decision making process.	Non-Key	9 October, 2020	Cabinet member Infrastructure and transport
6.	Equality Policy 2020-2023: The council's previous Equality Policy expired in January 2020, and this new policy is designed to run from 2020-2023. It is a key decision because it is significant in its impact on the community. The policy sets out our commitment to equality and details some of the main initiatives that we already undertake, and some actions to which we are committing. Its audience will be both internal (members of staff) and external (public). It will be published on our website and on our intranet. An internal communication will promote it to staff.	Key	13 October, 2020	Cabinet member finance and corporate services
7.	Fostering and Adoption Service Annual Reports 2019/20: To review Adoption and Fostering Services performance and approve related documents 2019 - 2020	Non-Key	15 October, 2020	Cabinet
8.	Endorsement of the Herefordshire Cultural Strategy 2019-2029: The council has been an active member of the Herefordshire Cultural Partnership for a number of years. Through its membership of the Herefordshire Cultural Partnership and support for other projects such as Herefordshire's A Great Place, the council has had a central role in the development of the Cultural Strategy. The strategy has five priority objectives. These are Herefordshire as a Great Place providing a resilient cultural infrastructure supporting people who live work and visit the county; listening to children and young people and connecting them to creativity and culture; building and supporting vibrant and creative economies; ensuring the arts and culture are available to everyone; and raising Herefordshire's national and international profile through cultural tourism. Each of these priorities align with and support the council's wider social, economic and cultural priorities as outlined in the Herefordshire Council County Plan 2020-2024.	Non-Key	15, October, 2020	Cabinet
9.	Review of Waste Management Services: To seek the views of the cabinet member in response to the councils collection and disposal contracts expiring in 2023/24 there is an opportunity to review the service and how it will operate going forward so the modelling work evaluates the current waste collection and disposable methods adopted by Herefordshire Council. This report identifies and evaluates alternative approaches, based on the recommendations put forward by the General Scrutiny Committees on the agreed recommendations made by the Waste Task and	Non-Key	26 October, 2020	Cabinet member commissioning , procurement and assets

	Decision and purpose	Decision Type	Implementation Date	Taken by
	<p>Finish Group to 'shortlist' the options to be put forward for public consultation with a view to bringing back a preferred option to cabinet in Spring 2021.</p> <p>In 2018 the Government released 'Our waste, our resources, a strategy for England' which sets out how England will minimise waste, promote resource efficiency and move towards a circular economy. The Council seeks to align its proposals with the actions that will be taken now and the longer-term policy direction set out by Government.</p>			
10	<p>Acceptance and implementation of Local Authority Delivery (LAD) funding project: In October we took an urgent decision to accept funding from to accept the Green Homes Grant (GHG) Local Authority Delivery (LAD) funding of £1,062,500 and to act as accountable body for this project. This money will help significantly the many families and residents who – through no fault of their own – live in in-efficient expensive to heat homes.</p> <p>Fuel poverty remains a significant issue in both Herefordshire and Shropshire, with an estimated 10,682 households thought to suffer from fuel poverty across Herefordshire and a further 16,826 households in Shropshire. Low incomes, above average numbers of older, 'hard to treat' properties and poor coverage of the mains gas network leave many homes with expensive heating fuel systems and poor energy efficiency ratings and high relative greenhouse gas emissions.</p>	Key General Exception	27 October, 2020	Cabinet member environment, economy and skills
11	<p>Herefordshire Streetworks permit scheme: The report proposed the implementation of the Hereford Permit Scheme thereby meeting the requirements of the new Street Manager regulations and enabling the better management and co-ordination of works on the highway by applying conditions. The permit scheme will be managed by Balfour Beatty Living Places (BBLP) through the public realm contract..</p>	Non-Key	29 October, 2020	Cabinet member Infrastructure and Transport
12	<p>2021/22 budget setting and consultation: To recommend the approach for consultation to inform the 2021/22 budget and developing the medium term financial strategy (MTFS). Cabinet is required to publish its timetable for making proposals to Council for the adoption of the MTFS, its capital budget and setting a revenue budget, and its arrangements for consultation.</p>	Non-Key	29 October, 2020	Cabinet
13	<p>Approach to the Core Strategy review and update in the light of the Planning for the Future White Paper: To agree to undertake a comprehensive update of the Herefordshire Local Plan Core Strategy, following a review of the adopted plan, in accordance with The Town and Country Planning (Local Planning) (England)</p>	Key	9 November, 2020	Cabinet member Infrastructure and transport

	Decision and purpose	Decision Type	Implementation Date	Taken by
	Regulations 2012 (as amended) and paragraph 33 of the National Planning Policy Frameworks and to make any consequential amendments to the Council's approved Local Development Scheme, including incorporating the preparation of a Community Infrastructure Levy.			
14	Covid 19 Additional Restrictions Grant Scheme: Approval to accept and spend the Additional Restrictions Grant (ARG) funding (£3,856,020) allocation from government, to support businesses affected by the second national Covid 19 lockdown period, and any future periods of restriction up to the end of March 2022. This decision is specific to the Additional Restrictions Grant. The national guidance indicates that the council can use this funding for business support activities but it is expected to primarily take the form of discretionary grants to businesses to support them through period of trade restrictions due to Covid 19. The offer letter implies that this allocation is for the current national and any future national or local restrictions (the funding will not be refreshed) through to the end of March 2022.	Key Special Urgency	24 November 2020	Cabinet member environment, economy and skills
15	Homes England Investment Partner Status: Investment Partner status is awarded by Homes England following an assessment to verify the applicant's organisational status and a due diligence process which considers the applicant's financial and technical capacity to undertake an agreed programme of new housing supply and the organisations good financial standing. Homes England have a range of funding programmes that focus on the development of affordable housing and housing that addresses specific housing needs e.g. homelessness and specialist care.	Non-Key	24 November, 2020	Cabinet member environment, economy and skills
16	Accommodation Based Support Service for Young People: Approval of a three month direct award of a contract for accommodation based support service for young people for the period to 31 st January 2021. The contract is due to end on 31 st October 2020 and an unavoidable delay has resulted a request for a direct award to extend to 31 st January 2021. Once approved a waiver will be requested. Procurement will commence for a new housing related support service for young people in June 2020, with mobilisation aligning with the completion of building works and the end of the existing supported accommodation for young people contract on 31 st October 2020, it is planned that the new service would commence on 1 November 2020.	Non-Key	26 November, 2020	Cabinet member health and adult wellbeing
17	Review of peer on peer abuse cases: To receive the outcomes of the review; to agree the recommendations arising from the review; to approve the executive	Non-Key	26, November, 2020	Cabinet

	Decision and purpose	Decision Type	Implementation Date	Taken by
	response to the scrutiny committees recommendations on the report of the review and to approve the peer on peer model guidance for use in all Herefordshire Schools.			
18	Delivery Plan: To agree proposals for the council's Delivery Plan 2020-22. Each year Cabinet is required to produce a delivery plan which sets out how the strategic ambitions within the council's County Plan will be delivered and monitored.	Key	26 November, 2020	Cabinet
19	Quarter 2 Budget and Performance: To review the performance for quarter 2 of the 2020/21 and the budget forecast. This report provides assurances that progress is being made towards the achievement of the agreed revenue budget and service delivery targets, and that the reasons for the major variances or potential under-performance are understood and are being addressed to the cabinet's satisfaction. The 2020/21 forecast outturn is a £14, 790k overspend as at the end of September, 2020	Non-Key	26, November, 2020	Cabinet
20	Hereford Towns Fund accelerated funding: This decision sought approval to accept this grant funding from government and approval for the funds to be spent on delivering the projects submitted to government. The council has been successful in securing £750k Towns Fund accelerated Finance from government to deliver a programme of projects across Hereford City that will provide economic and environmental benefit.	Key	26, November, 2020	Cabinet
21	Options for the delivery of Council Owned Affordable Housing: To approve the approach to the delivery housing model options available to the council to increase the supply of affordable housing in the County. Cabinet is also requested to approve Phase 2 of this strategic work to develop a pipeline of sites suitable for development as affordable housing to support discussions with key partners including Homes England. The County Plan 2020-2024 sets out the council's ambition to provide 1,000 affordable housing units in the county. The term affordable is taken in its widest sense – to provide a range of housing that is genuinely affordable to both rent and purchase given local earnings. The council has not owned its own housing stock since 2002 and a review has therefore been undertaken as to the most appropriate role for the council in delivering its ambition. The options and delivery proposals suggested recognise the structures already in place and available to the council.	Key	26, November, 2020	Cabinet
22	Supported accommodation for care leavers – Development of a local framework: To approve the procurement and launch of a new local framework for the arranging and purchase of support and accommodation for care leavers and some looked after children who are 16+ years old. The services purchased via the framework will support young people to secure accommodation and develop their	Key	1 December, 2020	Cabinet

	Decision and purpose	Decision Type	Implementation Date	Taken by
	<p>skills and resilience and provide opportunities for training and employment, engagement with relevant services and participation in their communities, to enable them to move towards independent living.</p> <p>There are currently limited options for accommodating care leavers and 16 and 17 year old looked after children in Herefordshire. There is a reliance on “out of county” specialist placements, spot purchased at significant cost, and of varying quality. There are also gaps in support for young people at risk of homelessness. Young people require safe and affordable accommodation, aligned to support towards increased independence, underpinned by realistic opportunities for learning and work.</p> <p>The new framework will complement newly commissioned accommodation and support services for care leavers and vulnerable young people and support the vision and principles of the looked after children and complex needs placement sufficiency strategy 2019-2024. The placements will be led by the needs of the young people to achieve positive outcomes. The local framework will support the strategy to address the sufficiency, quality and sustainability of appropriate placement provision as well as value for money in Herefordshire.</p>			
23	<p>Minerals and Waste Local Plan (MWLP): To consider the Herefordshire Minerals and Waste Local Plan (MWLP) development plan document for pre-submission publication, in accordance with regulation 19 of the Town and Country Planning (Local Development) (England) (Amendment) Regulations 2012 (as amended), prior to its consideration at Full Council on 11 December 2020. The report also sets out the recommendations of General Scrutiny Committee on 28 September 2020 in relation to the MWLP and to refer the MWLP to Council, with a recommendation that, following the completion of the pre-submission publication period and consideration of duly made representations, it be submitted to the Secretary of State for independent testing, in accordance with section 20(3) of the Planning and Compulsory Purchase Act 2004 and regulation 22 of the Town and Country Planning (Local Development) (England) (Amendment) Regulations 2012.</p>	Budget and Policy Framework Item	1 December, 2020	Cabinet
24	<p>Peterchurch Primary School Rebuild - Developed Design: To approve the proceeding to the next stage of the rebuilding of Peterchurch Primary School, on the existing site, by commissioning a developed design (Royal Institute of British Architects (RIBA) Stage 3) for a traditional and/or modular build. The design brief will</p>	Key	3 December, 2020	Cabinet

	Decision and purpose	Decision Type	Implementation Date	Taken by
	include a requirement that the building must achieve net zero carbon emissions and obtain a green building certificate. As a minimum it should receive Passivhaus certification. The developed design will include the coordinated architectural, structural and building services design and updated cost information.			
25	<p>Purchase of accommodation and refurbishment of 4 & 5 Blackfriars Street to meet strategic housing priorities, as a consequence of the restrictions caused by Covid-19:</p> <p>To approve the acquisition of eight properties and to undertake the refurbishment of numbers 4 & 5 Blackfriars Street, Hereford. This will enable the council as part of the Covid-19 emergency response to accommodate those who have a long and/or repeated history of rough sleeping. The eight properties would be self-contained accommodation suitable for homeless clients with disabilities and /or accessibility issues. 4 & 5 Blackfriars Street would be used as accommodation for homeless applicants prior to resettlement into sustainable accommodation.</p>	Key Special Urgency	3 December, 2020	Cabinet
26	<p>Hereford Transport Strategy Review: To consider the findings of the Hereford Transport Strategy Review and the Peer Review of the South Wye Transport Package and Hereford Transport Package, recommendations made by the general scrutiny committee and determine any strategy proposals to be taken forward.</p>	Key	3 December, 2020	Cabinet

Executive decisions taken from 10 July to 1 October 2020.

	Decision and purpose	Decision Type	Implementation Date	Taken by
27	<p>Covid 19 Support For Recovery Of The Visitor Economy: On 20 April 2020 the Marches LEP Board took a decision to award the three Local Authorities (Herefordshire Council, Shropshire Council and Telford and Wrekin Council) Marches Investment Funds (MIF) for strategic tourism and business interventions to support those affected by Covid 19. The LEP allocated £444,220 of revenue funding to Herefordshire. Following the LEP Board approval they asked that the council in partnership with Herefordshire Business Board submit a business case identifying</p>	Non-Key	27 July, 2020	Cabinet member environment, economy and skills

	Decision and purpose	Decision Type	Implementation Date	Taken by
	where the funds could be targeted to support recovery from Covid 19, considering local circumstances.			
28	Loan For Courtyard Expansion Project: The Courtyard was the first major new build Art Council funded national lottery capital project in England. The council are the owners of the freehold of the building. The tenant of the building, The Courtyard Trust, is an independent registered charity and is a key provider for cultural services in Herefordshire. It is a thriving venue operating 7 days a week, it is now running at capacity and with no space to expand beyond its current operations. To address this the Courtyard proposed a £1.11m expansion project. In October 2018 the Courtyard secured conditional Arts Council funding of £500k towards the project and have been actively seeking other sources of funding to ensure it could be completed, including a request for loan funding from the council. In February 2019 council allocated a loan to the Courtyard of up £0.611m which, together with the Arts Council grant, would enable the completion of the building works.	Key	29 July, 2020	Cabinet member commissioning , procurement and assets
29	Allocation of Pothole and Challenge Fund 2020/2021 grant for highway maintenance. Reallocation of capital programme budgets for priority flood works: This decision sought Council approval for the allocation of funding to enable priority flood damage repairs and as able works to enhance the resilience of the county's infrastructure. The Bellwin scheme will not fund all repair needs following flooding in February 2020. With no further funding having been specifically made available by Government for recovery from Storm Dennis, the significant gap between what Bellwin provides and the cost of all necessary repairs must be met from within the capital programme.	Key	30 July, 2020	Cabinet
30	Better Ways of Working Revised Implementation: The decision was to support a review of the council's "better ways of working" (BWOW) initiative that enables employees to work flexibly and to consolidate use of premises. This decision responds to the impact and implications of Covid-19 on the plans that were set out and agreed by Cabinet on 27 February 2020. The decisions specifically relates to the future occupancy of the Elgar House offices and the Nelson House building with a focus on Plough Lane as the key office location, along with maximising the potential of home working and use of multi-agency offices in the market towns. A key intention of BWOW is to reflect contemporary work practices that enable adaptable and flexible working arrangements that supports the workforce, aids staff morale and increases productivity. The proposed approach to BWOW also supports the council's ambitions to reduce carbon emissions with a decreased number of sites	Key	30 July, 2020	Cabinet

	Decision and purpose	Decision Type	Implementation Date	Taken by
	using utilities and staff having less travel to work. The decision also put in place approval of the revised BWOW proposals. Particularly to give notice on the Elgar House lease in time to meet the break clause otherwise the tenancy would continue until July 2023.			
31	Heritage Action Zone – Leominster: This decision enabled the council to enter into a funding agreement with The Historic Buildings and Monuments Commission for England (HBMCE) to deliver the Heritage Action Zone Programme in Leominster as per the Delivery Plan with an anticipated total budget of £3.6m from the capital programme (£1.8 of which is match funded) and £1.8m from HBMCE. The nationwide initiative is designed to secure lasting improvements to historic high streets for communities who use them. Herefordshire Council has worked closely with Leominster Town Council in the development and submission of the Delivery Plan which forms the basis of the High Streets Action Zone for Leominster. The scheme is funded by the Ministry of Housing, Communities and Local Government and run by Historic England.	Key	30 July, 2020	Cabinet
32	Herefordshire Multi- Agency Protocol for Children and Young People with Disabilities and Complex Needs - Preparing for Adulthood: In agreeing this protocol we are facilitating a pathway for clear the transition planning and review processes that prepare and support the move from adolescence to adulthood. The protocol is for Herefordshire young people with special education, disabilities and complex needs. Specifically our young people who: are in Education, Health and Care (EHC) Plan; meet the national eligibility criteria from the Care Act (2014); are in receipt of services from the Children with Disabilities Team; have or may have continuing health care needs; have complex needs (a combination of multiple and profound impairments, challenging behaviour and learning disabilities and acute and chronic medical conditions), and others who are not covered by the above but still have significant support needs This period extends from year 9 when a young person is approximately 14 years of age up until their 25th birthday.	Non-Key	30 July, 2020	Cabinet
33	John Kyrle High School and Sixth Form: new permanent accommodation: This decision approved a new permanent building at John Kyrle High School & Sixth Form Centre to accommodate additional pupils admitted from September 2021. There are rising numbers of pupils in Ross-on-Wye. John Kyrle High School & Sixth Form Centre is rated Good with Outstanding features by the Office for standards in education, children’s services and skills (Ofsted) and has been consistently oversubscribed since 2009. In recent years additional permanent accommodation	Key	30 July, 2020	Cabinet

	Decision and purpose	Decision Type	Implementation Date	Taken by
	has been provided and funded by John Kyrle to enable additional children to attend. Funding has been identified in the council's capital programme, using basic need government grant, to enable John Kyrle High School & Sixth Form Centre to expand by one form of entry. A grant will be provided to John Kyrle High School & Sixth Form centre to deliver a new science block which will provide additional classrooms and associated support spaces. The project will be delivered and managed by John Kyrle.			
34	Car Parking Review: A review of countywide car park charges, where work had started prior to the Covid-19 outbreak, will be continued and concluded to ensure that strategic, operational and financial objectives are met as outlined in the Local Transport Plan and County Plan 2020-24. Consultation with key stakeholder groups, such as Town Councils, Hereford City Council, Wye Valley Trust (NHS), Hereford Business Improvement District, Herefordshire Disability United and local Shop-mobility groups will be undertaken to prepare a revised permanent charging structure.	Key	30 July, 2020	Cabinet member Infrastructure and transport
35	Extension of European Regional Development Fund (ERDF) Sustainable Energy in Public Buildings programme: This decision authorised acceptance of the offer by the Ministry of Housing Communities & Local Government (MHCLG) of further ERDF capital and revenue funding to the council, in order to administer the Sustainable Energy in Public Buildings project covering the Marches local enterprise partnership (LEP) area on behalf of Herefordshire, Shropshire and Telford & Wrekin councils. This funding allows public authority applicants to apply for grant funding in order to enable the installation of energy efficiency measures in public buildings.	Key	5 August, 2020	Cabinet member environment, economy and skills
36	Capital Investment in Infrastructure 2020/21 Public Realm Annual Plan: This decision authorised spend / investment in the highway asset and infrastructure following resolution at council meeting 14 February 2020 to allocate £2m from Hereford Transport Package to repair and maintain C and U roads in 2020/21. It also authorised spend of Investment in Infrastructure budget £2m in 2020/21 from capital programme to deliver improvements to the infrastructure assets set out within this report to improve resilience and safety of the highway network.	Key	6 August, 2020	Cabinet member Infrastructure and transport
37	Capital spend on the development of Gypsy and Traveller sites within the County: This decision gave approval to the first of two projects which sought to begin works to modernise and upgrade traveller sites owned/managed by the council. The six sites and 53 pitches require works of further improvements. The proposed works include, improvements to fencing, doors, electric meter and supply	Key	10 August, 2020	Cabinet member commissioning , procurement and assets

	Decision and purpose	Decision Type	Implementation Date	Taken by
	upgrade, improved security on sites, play areas and general site repairs identified in the stock condition survey. Approval was also given to begin works to develop three additional traveller pitches. The pitches consist of two at the Bromyard Site and one at the Grafton Site. Both sites are owned and managed by the council. The development of the new pitches will attract an annual income of £11,700 and there is a waiting list of potential residents to take up tenancies for all these pitches. The second project was approved to commence the design stage of the four proposed pitches and entrance works on a new site adjacent to the already existing site at Pembridge, complete a tender process and award a contract for the works and then carry out the construction works required to complete the project.			
38	West Midlands Combined Authority: This decision gave approval to withdraw as an observer from the West Midlands Combined Authority (WMCA) and to stop paying the £25k membership fee starting this financial year 2020/21. This decision was taken because, to date, there has been no ascertainable benefit to the council and its administrative area in this option. WMCA's strategic investment decisions on transport, housing, planning, policing and economic development do not include Herefordshire.	Non-Key	10 August, 2020	Cabinet member corporate strategy and budget
39	The construction and management of Integrated Wetlands as tertiary treatments for waste water treatment works to reduce phosphate levels within the River Lugg catchment area: This decision approved the design, land acquisition, construction and management of integrated wetlands, providing tertiary treatment to waste water treatment works in order to reduce phosphate levels within the River Lugg catchment area. It will enable the design, construction and management of up to 8 integrated wetland sites set in strategic locations in order to provide tertiary treatment to waste water treatment works within the River Lugg catchment area. And allow the development an interim delivery plan including a phosphate calculator and a suite of recommended mitigation measures appropriate to the River. This will enable developers to calculate the phosphate load of their development proposals and therefore agree measures independently with landowners to mitigate or offset the identified phosphate load. This will need to demonstrate that development will be phosphate neutral or show betterment and any offsetting has to comply with the Habitat Regulations.	Key	10 August, 2020	Cabinet member Infrastructure and transport
40	Executive response to the task and finish group concerning Child Exploitation: This decision approved the executive response to the recommendation from the task and finish group review concerning child exploitation. The task and finish group	Non-Key	14 August, 2020	Cabinet member

	Decision and purpose	Decision Type	Implementation Date	Taken by
	review considered the Herefordshire approach to child exploitation and made ten recommendations. The Children and Young People's Scrutiny Committee established a task and finish group review to review child exploitation. The committee agreed to undertake this review as part of the setting of its work programme priorities. The committee agreed that the review would cover the issues of child sexual exploitation (CSE) and child criminal exploitation (CCE). The topic was identified by the scrutiny committee as a priority over concerns regarding county lines activity, as a form of child criminal exploitation, in the West Midlands.			children and families
41	Writing and Publishing Council Plans, Policies and Procedures: This decision gave agreement on the approach to the production and publication of plans, policies and procedures produced by the council. It includes a framework for producing policy documents whilst recognising the purpose and intended audiences will influence different requirements. The report also covers the publishing of documents that meet the accessibility standards required by law.	Non-Key	21 September, 2020	Cabinet member finance and corporate services
42	Hereford leisure pool re-opening: This decision makes a recommendation to Council that addition new capital budget is made available to ensure the swift reopening of the Hereford leisure pool that has been closed since suffering from flooding in October 2019. The majority of reinstatement work costs are funded from insurance cover however to open the centre to the public uninsured works require funding. The funding of these costs is proposed to be from a combination of existing and new capital budget, funded from prudential borrowing. Hereford leisure pool is a council owned asset with Halo, as tenant, responsible for the provision of leisure facilities.	Key	1 October, 2020	Cabinet
43	Major contract performance review: Herefordshire Council has carried out a review in relation to the Public Realm services and Property and Facilities Management services contracts provided by Balfour Beatty Living Places to identify possible improvements to the current contract management processes. The review was conducted via both desktop review of documents in relation to contract administration and contract management as well as interviews with key stakeholders in the Council to obtain qualitative data from multiple perspectives on what is considered to work well and does not with the contract. Following this review, Cabinet have agreed the following improvements are implemented in a timely manner to improve the performance of the major contracts for Public Realm services and Property and Facilities Management services, specifically: a. Build technical knowledge within the Council; b. Improve internal communication and education; c.	Non-Key	1 October, 2020	Cabinet

	Decision and purpose	Decision Type	Implementation Date	Taken by
	Increase the involvement of the procurement team; d. Set up a contract management framework, and e. Consider an appropriate Contract Management System (CMS)			
44	Quarter 1 Budget and performance report: Cabinet approved the performance for Quarter 1 2020/21 and the budget forecast. Assurances have been provided that progress is being made towards achievement of the agreed revenue budget and service delivery targets, and that the reasons for major variances or potential underperformance are understood and are being addressed to the cabinet's satisfaction. The 2020/21 forecast outturn is a £15,919k overspend as at the end of June 2020, however the council has been allocated COVID-19 grants of £11,878k from Ministry of Housing, Communities and Local Government, therefore reducing this net overspend of £4,041k. It is important to note that this forecast is predicated on no further significant expenditure on COVID-19 matters.	Non-Key	1 October, 2020	Cabinet
45	Performance Management Framework: The cabinet have agreed a refresh of the councils Performance Management Framework; setting out the councils approach to business planning, risk management and performance monitoring. The current Performance Risk and Opportunity Management Framework (PROM) was approved by Cabinet in July 2016. This refreshed approach sets out the council's approach to Performance Management; including business planning, risk management and performance monitoring. It allows for effective triangulation of planning, risk management and performance monitoring is key to ensuring that the strategic priorities within the County Plan are achieved, and where unexpected events occur, these are understood and integrated in to the plan in order to minimise, or mitigate their impact.	Non-Key	1 October, 2020	Cabinet
46	Corporate Parenting Strategy 2020 – 2023: This decision approved and endorsed the Corporate Parenting Strategy and Care Leavers covenant. It also enables Cabinet to receive an annual report on Corporate Parenting to allow progress of the strategy to be monitored. As part of this decision the cabinet also agreed to sign up to the Care Leavers covenant. The Council is a “trailblazer” local authority working with the national organisation responsible for the covenant which seeks to lead the way in improving outcomes for care leavers.	Non-Key	1 October, 2020	Cabinet
47	Talk Community strategic overview: This decision approved the Talk Community strategic approach and its implementation, including the development and delivery of a comprehensive Talk Community programme and strategy. Talk Community is the strategic delivery vehicle for the community ambition of the Herefordshire County Plan 2020-2024 to improve the sustainability, connectivity and wellbeing of our	Key	1 October, 2020	Cabinet

	Decision and purpose	Decision Type	Implementation Date	Taken by
	county by strengthening our communities. It is the council's strategic approach to prevention, enabling people to get the assistance they need and managing demand for more specialist services. Talk Community was cited positively in the recent LGA Corporate Peer Review of the council and as the preferred vehicle for delivering much of its priorities relating to communities.			
48	Approach to the Core Strategy review and update in the light of the Planning for the Future White Paper: This decision paves the way to undertaking a comprehensive update of the Herefordshire Local Plan Core Strategy, following a review of the adopted plan, in accordance with The Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended) and paragraph 33 of the National Planning Policy Frameworks and to make any consequential amendments to the Council's approved Local Development Scheme, including incorporating the preparation of a Community Infrastructure Levy.	Key	1 October 2020	Cabinet member Infrastructure and transport