
Appendix B - Cabinet member portfolios

Leader (corporate strategy and budget): Councillor David Hitchiner

Support members: Councillor John Hardwick; Councillor Peter Jinman (Rural issues including a voice for farming, rural transport and infrastructure with Central Government, Rural Services Network, and Borderlands); and Councillor Alan Seldon (LGA/CCN)

- Corporate policy and strategy
- Corporate budget
- Represent the Council on various business and economy organisations including the Marches LEP, Herefordshire Business Board and the Enterprise Zone Board. Working with the Portfolio holder for the Economy.
- Governance of external arrangements with companies, outside bodies and partnerships
- External liaison and relationships
 - Local Government Association (LGA)/County Councils' Network (CCN)
 - European and national matters
 - Regional matters
 - Marches Local Enterprise Partnership
 - NMITE
- Policy development, quality assurance, external liaison, performance improvement and risk assurance relevant to the portfolio at all times having regard to the cross cutting priorities of the council
- Any initiative not specifically allocated to any other portfolio

Finance, corporate services and planning: Councillor Liz Harvey (Deputy Leader)

- Deputise for the leader of the council in his absence
- Agreeing and leading the process for developing revenue and capital budgets, medium term financial strategy, council tax and NNDR
- Financial policy, fees and charging policy, financial control and reporting
- Council tax benefits
- Council ICT services
- Human Resources
- Information governance and modern records
- Equality and human rights

Finance, corporate services and planning continued

- Health and safety, emergency planning and business continuity
- Performance, improvement, risk management, research and intelligence
- Land charges
- Legal and democratic services including member development and training
- Planning and land use strategies including Core Strategy
- Policy development, quality assurance, external liaison, performance improvement and risk assurance relevant to the portfolio at all times having regard to the cross cutting priorities of the council
- Any other specific responsibilities as allocated by the leader

Children and families: Councillor Diana Toynbee**Cabinet Support: Cllr Yolande Watson**

- To provide leadership and ensure coordination across the range of council children's services, and through engagement with partners, with a particular focus on children and young people's health & wellbeing and safeguarding
- Services for vulnerable young people/children/families
- Lead member for children's services in accordance with the Children's Act 2004
- Corporate parenting
- Policy development, quality assurance, external liaison, performance improvement and risk assurance relevant to the portfolio at all times having regard to the cross cutting priorities of the council
- Any other specific responsibilities as allocated by the leader

Education, attainment and skills: Councillor Felicity Norman

- Children and young people's education and attainment
- Post 16 education, training and skills development
- Policy development, quality assurance, external liaison, performance improvement and risk assurance relevant to the portfolio at all times having regard to the cross cutting priorities of the council
- Any other specific responsibilities as allocated by the leader

Commissioning, procurement and assets: Councillor Gemma Davies

- Commissioning and procurement strategy and policy
- Contract management policy
- Waste management strategy
- Waste collection and disposal
- Council asset and property strategies
- Council property services including facilities management
- Common land
- Registration services
- Community services:
 - Parks and countryside
 - Leisure Services
 - Cultural services
 - Libraries
 - Heritage Services
 - Archives
 - Public conveniences
- Policy development, quality assurance, external liaison, performance improvement and risk assurance relevant to the portfolio at all times having regard to the cross cutting priorities of the council
- Any other specific responsibilities as allocated by the leader

Environment and economy: Councillor Ellie Chowns

- Economic development and regeneration (including development and regeneration programme and partnership)
- Tourism
- Environmental and conservation promotion, protection and sustainability including response to climate emergency.
- Broadband
- Policy development, quality assurance, external liaison, performance improvement and risk assurance relevant to the portfolio at all times having regard to the cross cutting priorities of the council
- Any other specific responsibilities as allocated by the leader

Health and adult wellbeing: Councillor Pauline Crockett**Cabinet Support: Cllr Jenny Bartlett (Talk Community, parish summits, parish shared services)**

- Provide leadership and ensure coordination across the range of council adult social care services, and through engagement with partners
- Services for vulnerable adults
- Adult safeguarding
- Leadership of Health and Wellbeing Board and partnership working with health
- Public Health
- Community engagement and development
- Customer services
- Policy development, quality assurance, external liaison, performance improvement and risk assurance relevant to the portfolio at all times having regard to the cross cutting priorities of the council
- Any other specific responsibilities as allocated by the leader

Infrastructure and transport: Councillor John Harrington**Opposition Cabinet Support: Councillor Paul Symonds (BBLP)**

- Transport and highways policy strategy and operations
- Land drainage, flood alleviation, rivers and waterways
- Public Rights of Way
- Streetscene design, policy and delivery
- Traffic Management
- Car parking policy and services
- Policy development, quality assurance, external liaison, performance improvement and risk assurance relevant to the portfolio at all times having regard to the cross cutting priorities of the council
- Any other specific responsibilities as allocated by the leader

Housing, regulatory services, and community safety: Councillor Ange Tyler

- Strategic housing, homelessness, housing allocation and condition
- Communications and web presence
- Bereavement services including Coroner services
- Gypsy and traveller services
- Animal health and welfare
- Environmental health and trading standards
- Markets and fairs
- Licensing
- Community Safety including the Community Safety Partnership
- Policy development, quality assurance, external liaison, performance improvement and risk assurance relevant to the portfolio at all times having regard to the cross cutting priorities of the council
- Any other specific responsibilities as allocated by the leader