

## Record of officer decision

<b>Decision title:</b>	<b>To spend from the Property Services Estates Capital Works Programme on Boiler Replacement Works</b>
<b>Date of decision:</b>	13 August 2021
<b>Decision maker:</b>	Head of Project Management
<b>Authority for delegated decision:</b>	This decision is to apply for the spend of the budget as agreed by the key decision made on 31 March 2021 (Report Ref: Property Services Estates Capital Works Programme). <a href="http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7736">http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7736</a>
<b>Ward:</b>	Hinton & Hunderton, Leominster East, Kington
<b>Consultation:</b>	None
<b>Decision made:</b>	That authorisation be given to implement the above recommendation in respect of the key decision dated 31 March 2021 and spend within the approved budget for Boiler Replacement, Property Services Estates Capital Works Programme CAP1149, of not more than £100k (inclusive of professional fees, contingencies, etc) and enter into Contracts with T H Haskett and Son Ltd and CF Roberts Electrical & Mechanical Services.
<b>Reasons for decision:</b>	<p>The boilers providing heating at H3, Hunderton Neighbourhood Nursery, Kington Library and Leominster Library are considered to be end of life and therefore need to be replaced to maintain heating provision and allow the sites to continue to provide services for those who need them.</p> <p>The works were tendered in two packages to reflect the geographical split of the properties.</p> <p>T H Haskett and Son Ltd have been identified as the bidder representing best value for money for the H3 and Hunderton Neighbourhood Nursery works following a competitive tender and assessment process in accordance with Council procurement procedures. Tenders were invited from four prospective companies and three returned valid tenders for consideration.</p> <p>The work to be awarded to T H Haskett and Son Ltd at a cost of £37,680.00.</p> <p>CF Roberts Electrical &amp; Mechanical Services have been identified as the bidder representing best value for money for the Kington Library and Leominster Library works following a competitive tender and assessment process in accordance with Council procurement procedures. Tenders were invited from four prospective companies and three returned valid tenders for consideration.</p> <p>The work to be awarded to CF Roberts Electrical &amp; Mechanical Services at a cost of £42,550.00</p>

<b>Highlight any associated risks/finance/legal/equality considerations:</b>	The upgrade will be carried out within an occupied building and will require careful planning to keep disruption to a minimum.
<b>Details of any alternative options considered and rejected:</b>	Do nothing – This was rejected because a lack of investment on building improvement works on council property estate assets could render them to deteriorate further with likely risk to staff working conditions and business continuity. The heating plant at these properties is coming to the end of its useful life and needs to be replaced.
<b>Details of any declarations of interest made:</b>	None.

Signed:

Sarah Jowett  
Head of Project Management

Date 13 August 2021