

**Executive decisions taken between 28 June 2018 and 21 September 2018**

**Appendix 1**

	<b>Decision and purpose</b>	<b>Decision date</b>	<b>Taken by</b>
<b>1</b>	<p><b>Sale of land and buildings (Romney huts) within the Enterprise Zone at Chapel Road, Rotherwas</b></p> <p>To approve the marketing and sale of land for development proposals on 0.96ha (2.36 acres) currently comprising 6 romney huts and surfaced bases let to third parties on various terms producing approx £23,500p.a.</p>	28.06.18	Cabinet member contracts and assets
<b>2</b>	<p><b>Annual review of earmarked reserves</b></p> <p>To approve proposed changes to earmarked reserves following the annual review.</p> <p>The annual review resulted in proposed movement of £7.5m of reserve funding from two reserves held into alternative reserves, summarised below-</p> <ul style="list-style-type: none"> <li>• Reduction of the sparsity reserve (£6.4m)</li> <li>• Part utilisation of the minimum revenue provision reserve (£1.1m)</li> <li>• Severe weather fund, proposed reserve addition of £1.4m</li> <li>• Children’s wellbeing structural change, new reserve of £1.6m</li> <li>• Adults and wellbeing provision of care cost, new reserve of £0.5m</li> <li>• Road remedial works, £2.8m</li> <li>• Living Wage, new reserve of £0.5m</li> <li>• Health and wellbeing new reserve of £0.5m</li> <li>• Legal services demand, new reserve £0.2m</li> </ul>	28.06.18	Cabinet
<b>3</b>	<p><b>Local authority schools maintenance programme</b></p> <p>To approve the planned programme of maintenance works at local authority maintained schools, voluntary aided and designated trust schools.</p>	28.06.18	Cabinet
<b>4</b>	<p><b>Corporate Peer Challenge</b></p> <p>To consider the findings of the recent Local Government Association Corporate Peer Challenge and agree how those findings will be used to inform improvement plans.</p>	28.06.18	Cabinet

	<b>Decision and purpose</b>	<b>Decision date</b>	<b>Taken by</b>
<b>5</b>	<p><b>End of 2017/18 corporate budget and performance report</b></p> <p>To review revenue and capital outturn for 2017/18, including the treasury management outturn report and debts written off, and invite cabinet members to consider performance for the year ending 31 March 2018.</p>	28.06.18	Cabinet
<b>6</b>	<p><b>Budget planning / consultation</b></p> <p>To agree budget priority consultation arrangements to inform the budget setting process for 2019/20</p>	28.06.18	Cabinet
<b>7</b>	<p><b>Future delivery of museum, library and archive services</b></p> <p>To agree future delivery options for museum, library and archive services taking into consideration results of soft market test for management of the services, capital works for Hereford Library, next phase savings plans and the review of the museum services conduct as part of the resilient funding from Heritage Lottery.</p>	28.06.18	Cabinet
<b>8</b>	<p><b>Polytunnels Planning Advice</b></p> <p>This report seeks to approve the application of the development guidance principles contained in the Polytunnels Planning Guide 2018, which brings up to date the previous Polytunnels Supplementary Planning Document (SPD) 2008. This will provide planning guidance to prospective planning applicants, officers and members of the council and other interested parties on the erection of polytunnel structures.</p>	29.06.18	Cabinet member infrastructure
<b>9</b>	<p><b>Revenues and benefits system application</b></p> <p>To approve the provision, support and maintenance of the revenues and benefits system application</p>	02.07.18	Cabinet member finance housing and corporate services
<b>10</b>	<p><b>Public realm contract extension</b></p> <p>To approve a two year contract extension for the public realm service contract, with Balfour Beatty Living Places, in line with contract terms and conditions.</p>	09.07.18	Cabinet member transport and regulatory services

	<b>Decision and purpose</b>	<b>Decision date</b>	<b>Taken by</b>
<b>11</b>	<p><b>Courtyard Theatre Expansion Project</b></p> <p>To seek in principle approval for the following:</p> <ul style="list-style-type: none"> <li>• the council act as the lead organisation for the improvement programme including bids for external funding; and</li> <li>• the allocation of capital expenditure funded by prudential borrowing for a capital investment and improvement programme at the Courtyard Centre for the Arts.</li> </ul>	10.07.18	Cabinet member contracts and assets
<b>12</b>	<p><b>IT Strategy Renewal (Digital Strategy)</b></p> <p>To agree the renewed IT strategy for the council outlining the approach and key activity that supports the work of services, assists people accessing council services, creates efficiencies and keeps the organisation operational and safe.</p>	13.07.18	Cabinet member finance, housing and corporate services
<b>13</b>	<p><b>Hereford City Bike Share</b></p> <p>This report seeks to gain a decision on the type of bike share system to be procured in Hereford city.</p>	16.07.18	Cabinet member transport and regulatory services
<b>14</b>	<p><b>Ross Enterprise Park – Development Partner Arrangements</b></p> <p>To approve the arrangements for the implementation of the first phase of employment land at Ross Enterprise Park via the development and regeneration programme.</p>	17.07.18	Cabinet member contracts and assets
<b>15</b>	<p><b>Provision of children's centre services in Bromyard area</b></p> <p>To consider the options to provide children's centre provision in the Bromyard area from October 2018; and to approve the approach for service delivery.</p>	19.07.18	Cabinet member young people and children's wellbeing
<b>16</b>	<p><b>Disposal / Redevelopment of former school land and playing field at Holme Lacy primary school</b></p> <p>To approve disposal of the land at Holme Lacy primary school</p>	19.07.18	Cabinet member contracts and assets

	<b>Decision and purpose</b>	<b>Decision date</b>	<b>Taken by</b>
<b>17</b>	<p><b>Fastershire Procurement Outcome for European Agricultural Fund for Rural Development</b></p> <p>To agree the outcomes of the procurement for the cluster project which forms stage four of the Fastershire Broadband Strategy funded by European Agricultural Fund for Rural Development (EAFRD).</p>	23.07.18	Cabinet member economy and communication
<b>18</b>	<p><b>DRP student accommodation on station approach</b></p> <p>To approve the new project request for student accommodation on station approach</p>	24.07.18	Cabinet member contracts and assets
<b>19</b>	<p><b>Additional investment in the public realm service</b></p> <p>To seek approval to invest additional funding in public realm services. That additional funding comprising of two parts:</p> <ul style="list-style-type: none"> <li>• the first part being £2.8m funding that has been allocated from the council's own reserves as revenue; and</li> <li>• the second being £1.25m funding provided by government to help repair potholes and to protect local roads from severe weather, under Local Transport Capital Block Funding (Flood Resilience Fund) Specific Grant Determination (2017/18) no.31/3296 as capital.</li> </ul> <p>It is proposed that these sums are added to the existing investment of £27m to support additional road and footway maintenance, drainage works and road safety improvements, this together with investments in plant and systems that will improve the productivity or efficiency of public realm services and enable process improvements all as described in appendix 1 to this report.</p>	24.07.18	Cabinet member transport and regulatory services
<b>20</b>	<p><b>Procurement and Commissioning Strategy</b></p> <p>To consider and approve the council's procurement and commissioning strategy which focuses on meeting local needs and delivering value for money. It sets out how the council will provide and arrange innovative and flexible, quality goods and services that are responsive to the needs of our community and deliver optimum value for money.</p>	26.07.18	Cabinet member contracts and assets

	<b>Decision and purpose</b>	<b>Decision date</b>	<b>Taken by</b>
<b>21</b>	<p><b>Shell Store incubation centre project revision</b></p> <p>To seek approval for the revised finances and business case for the "Shell Store" project: an extensive refurbishment and conversion of the redundant Shell Store building within the Hereford enterprise zone, to create a business incubation and research facility that will support business growth and job creation. Additional approval to let a contract for the construction of the centre is also sought. The key revisions to the project include:</p> <ul style="list-style-type: none"> <li>• to increase the project budget by £818k to a total of £7.316m;</li> <li>• the increased budget reflects the high construction inflation experienced since the previous approval and an increase in the contingency to a more appropriate sum;</li> <li>• the project has been delayed due to the time required to secure the external funding package, specifically securing European and local enterprise partnership funding</li> </ul>	27.07.18	Cabinet member contracts and assets
<b>22</b>	<p><b>Hereford Transport Package (HTP)</b></p> <p>To consider: feedback to the HTP Phase 2 consultation, assessment of the shortlist of possible bypass route corridor options, the recommended preferred bypass route corridor, the development of associated walking, cycling, bus and public realm (active travel) improvements and to confirm the scope of the Phase 3 consultation.</p>	27.07.18	Cabinet
<b>23</b>	<p><b>Hereford Area Plan Site Options Consultation</b></p> <p>To approve the publication of the Hereford area plan (HAP) housing and employment site options paper for consultation purposes.</p>	10.08.18	Cabinet member Infrastructure
<b>24</b>	<p><b>Local Development Scheme Review</b></p> <p>To seek approval for a revised Local Development Scheme which sets out a programme for the preparation of development plan documents.</p>	10.08.18	Cabinet member Infrastructure
<b>25</b>	<p><b>Smallholdings disposal additional legal spend to complete sales</b></p> <p>To approve additional legal expenditure of £25k to facilitate the disposal of the council's smallholdings.</p>	16.08.18	Cabinet member contracts and assets

	<b>Decision and purpose</b>	<b>Decision date</b>	<b>Taken by</b>
<b>26</b>	<p><b>Approve payment for Hoople services for 2018/19</b></p> <p>To approve payments to Hoople for services as specified in the Hoople service level agreement for 2018/19</p>	14.09.18	Cabinet member corporate strategy and budget
<b>27</b>	<p><b>Youth Justice Plan 2018-2019</b></p> <p>To recommend the Youth Justice Plan 2018/19 approval by full Council (appendix a); this item appears elsewhere on the agenda for Council today.</p>	27.09.18	Cabinet
<b>28</b>	<p><b>Adoption of the Much Marcle neighbourhood development plan and consequential updates to the countywide policies map</b></p> <p>To make the Much Marcle neighbourhood development plan as part of the statutory development plan for Herefordshire and approve the consequential updates to the countywide policies maps.</p>	21.09.18	Cabinet member Infrastructure
<b>29</b>	<p><b>Adoption of the Hope under Dinmore Group neighbourhood development plan and consequential updates to the countywide policies map</b></p> <p>To make the Hope under Dinmore Group neighbourhood development plan as part of the statutory development plan for Herefordshire and approve the consequential updates to the countywide policies maps.</p>	21.09.18	Cabinet member Infrastructure
<b>30</b>	<p><b>Adoption of the Bodenham neighbourhood development plan and consequential updates to the countywide policies map</b></p> <p>To make the Bodenham neighbourhood development plan as part of the statutory development plan for Herefordshire and approve the consequential updates to the countywide policies maps.</p>	21.09.18	Cabinet member Infrastructure