

Audit	Recommendation	Priority	Target Date	Latest Update	Status
AWB					
Deprivation of Liberty (DOLs) – HC	The Assistant Director - Operations has agreed to consider the option of proof reading of Form 5s being carried out as part of the administration function, if changes in the team's establishment make this possible.	4	31/01/2017 Revised to: 01/07/2017 2 nd revision to 31/01/2018	Phase one of BSO Change model has been delayed, but planning meeting to take this forwards to be held in early October 2017 Phase 2 will commence in Oct/Nov 2017 and should include a review of the DoLS Admin function.	In Progress
Deprivation of Liberty (DOLs) - HC	The Assistant Director - Operations has agreed to review the resource level with regard to the administrative function within the DoLS team to assess whether it is adequate.	4	31/01/2017 Revised to: 01/07/2017 2 nd revision to 31/01/2018	Phase one of BSO Change model has been delayed, but planning meeting to take this forwards to be held in early October 2017 Phase 2 will commence in Oct/Nov 2017 and should include a review of the DoLS Admin function.	In Progress
Direct Payments	I recommend that the Joint Team Leader develops and implements documented procedures to set out the timescales and procedures for recovering surplus funds. These must be in accordance with the Financial Procedures Rules requirements to bill for necessary income promptly, ensure service users are treated consistently, and ensure that the Council central finance team have correct oversight of funds owed to the Council.	4	30/09/2016 Revised to: 31/05/2017 2 nd revision to 01/12/2018	Practise development session held on 13 November 2017. System should go live on 15 November 2017.	In Progress
ECC					
Car Parking Income/Enforcement - HC	The Parking Services Manager has agreed to ensure the Persistent Evaders policy is reviewed; approved and implemented promptly.	3	01/01/2017 Revised to: 30/09/2017 2 nd revision to 31/12/2017	Rather than have separate procedures, Persistent Evaders will be included in one single document that includes such things as appeals and enforcement. A paper has been drafted and will be presented to Cabinet in December.	In Progress