

Herefordshire Council

**Online chlamydia screening
and testing service for 16 to 24
year olds**

Tender evaluation report

Procurement Reference:PRO1000122

Contents

- 1 Overview 3**
- 2 Purpose 3**
- 3 Introduction 3**
- 4 Background 3**
- 5 Evaluation Process 4**
- 6 Evaluation Results 5**
- 7 Recommendation 5**
- 8 Approval 5**

1 Overview

- 1.1. This procurement involves a replacement service for public health (part of the adult and wellbeing directorate) which involves the provision of an online based chlamydia screening and testing service.
- 1.2. The service is an interim service pending the tendering of the sexual health network of services. This report sets out the procurement strategy and results of a tender exercise for the online chlamydia screening and testing service for 16 to 24 year olds.

2 Purpose

- 2.1 The purpose of this document is to present a recommendation to the director of public health for consideration and approval. The recommendation is based on the results of the quotation evaluation carried out by the quotation evaluation team for the online chlamydia screening and testing service for 16 to 24 year olds.

3 Introduction

- 3.1 This report has been compiled on behalf of the online chlamydia screening and testing service for 16 to 24 year olds quotation evaluation team, following the completion of the evaluation of responses to the Invitation to Quote (ITQ).
- 3.2 This document contains information that is commercial in confidence and is not in the public domain. The contents of this document must not be disclosed or discussed with any third party.
- 3.3 An executive summary has been provided. Any further information or points of clarification should be addressed to the category manager, Mark Cage.

4 Background

- 4.1 The National Chlamydia Screening Programme (NCSP) aims to reduce the prevalence of chlamydia trachomatis infection ('Chlamydia') through free testing and treatment for sexually active 16 to 24 year olds.

4.2

At present the most commonly used model of online chlamydia testing in England is ordering a test on the internet which is delivered to the home where the client takes the sample, posts it to the laboratory and accesses the result via text message, email or in this case via the website.

The provision of an online chlamydia screening service aims to provide young people in Herefordshire with a free postal screening service, that is easily accessible directly through either a website or local community based outlets. The service will contribute to the national and local chlamydia screening programmes and their targets.

- 4.3 The contract information and documents were made available electronically on the Councils procurement web portal 'Proactis'. One provider submitted a completed Invitation to Quote (ITQ) as part of the single stage process.
- 4.4 The proposed contract will be with one provider to supply the service. The contract is anticipated to run for 6 months from September 1st 2014 with an option to extend for a further 6 months at the Councils discretion. However there is a fixed budget of £18,500 and if this is expended before the contract is ended then the contract will terminate with immediate effect if no further funding can be sourced.
- 4.5 The proposed contract will be with one provider to supply the service. The contract is anticipated to run for six months from DATE 2014 with an option to extend for a further six months at the Councils discretion.
- 4.6 The ITQ was issued via Proactis on the 11th July 2014 and closed on 28th July 2014.
- 4.7 Suppliers were able to seek clarification on the tender documentation via 'Proactis' during the Invitation to Quote (ITQ) procurement phase.
- 4.8 Five providers expressed an Interest in the opportunity and one submitted completed tender documentation.

5 Evaluation Process

- 5.1 The closing date for receipt of quotations was 12pm on 28 July 2014. All quotations were received via the council's secure web portal 'Proactis'. Tenders were downloaded and logged into a secure file for evaluation.
- 5.2 Compliance checks were undertaken by the category manager, Mark Cage.
- 5.3 The qualitative evaluation was carried out by representatives of public health (Alison Shepherd, Lauraine Jones and Sophie Young).
- 5.4 Tenderers were required to score a minimum of "Satisfactory" (according to the scoring regime as detailed in the quotation documents) for each quality question in order to be considered for this tender. A minimum overall score of 16 out of a possible 40 had to be achieved for the bid to be considered further.
- 5.5 There has been no prior contact with the supplier who submitted a bid, however as part of the evaluation process the bidder was invited to attend an amplification and clarification meeting to clarify elements of their bid.

6 Evaluation Results

The results of the tender submissions are as follows:

Provider Name	Cost ()	Cost Score (Max 60%)	Quality Score (Max 40%)	Total Score (Max 100%)
Source Bio Science	Supply Kit (by mail) £3.95	60	22	82
	Supply Kit (Outreach Centre) £3.95			
	Test Returned kit and notify £7.85			

7 Recommendation

That:

- a. The Director of Public Health the award of the contract to Source BioScience UK Ltd subject to contractual terms being satisfactorily agreed.
- b. On the basis of the approval provided above and the results of the quotation process undertaken the Quotation Evaluation Team recommends that the Contract is awarded to Source BioScience UK Ltd.
- c. Subject to approval, a standard notification of award decision letter will be issued to the successful bidder.

8 Approval

Recommendation Supported:

Signed:

Name:

Date:

Title: