

Agenda

Licensing Sub-Committee

Date: **Thursday 17 April 2025**

Time: **11.00 am**

Place: **Online meeting/Conference Room 1 - Herefordshire
Council, Plough Lane Offices, Hereford, HR4 0LE**

Notes: Please note the time, date and venue of the meeting.

For any further information please contact:

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If you would like help to understand this document, or would like it in another format, please call Matthew Evans on 01432383690 or e-mail matthew.evans@herefordshire.gov.uk in advance of the meeting.

Agenda for the Meeting of the Licensing Sub-Committee

Membership

Councillor Polly Andrews (Chairperson)

Councillor Dave Davies

Councillor Peter Hamblin

Agenda

		Pages
PUBLIC INFORMATION		
THE NOLAN PRINCIPLES		
1.	APOLOGIES FOR ABSENCE To receive apologies for absence.	
2.	NAMED SUBSTITUTES (IF ANY) To receive any details of Members nominated to attend the meeting in place of a Member of the committee.	
3.	DECLARATIONS OF INTEREST To receive declarations of interest in respect of items on the agenda.	
4.	APPLICATION FOR A VARIATION OF A PREMISES LICENCE IN RESPECT OF TRILOGY, 51-55 BLUE SCHOOL STREET, HEREFORD. HR1 2AR- LICENSING ACT 2003 To consider an application for a variation for a premises licence in respect of Trilogy, 51-55 Blue School Street, Hereford. HR1 2AR under the Licensing Act 2003	11 - 56

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- Inspect minutes of the Council and all Committees and Sub-Committees and written statements of decisions taken by the Cabinet or individual Cabinet Members for up to six years following a meeting.
- Inspect background papers used in the preparation of public reports for a period of up to four years from the date of the meeting. (A list of the background papers to a report is given at the end of each report). A background paper is a document on which the officer has relied in writing the report and which otherwise is not available to the public.
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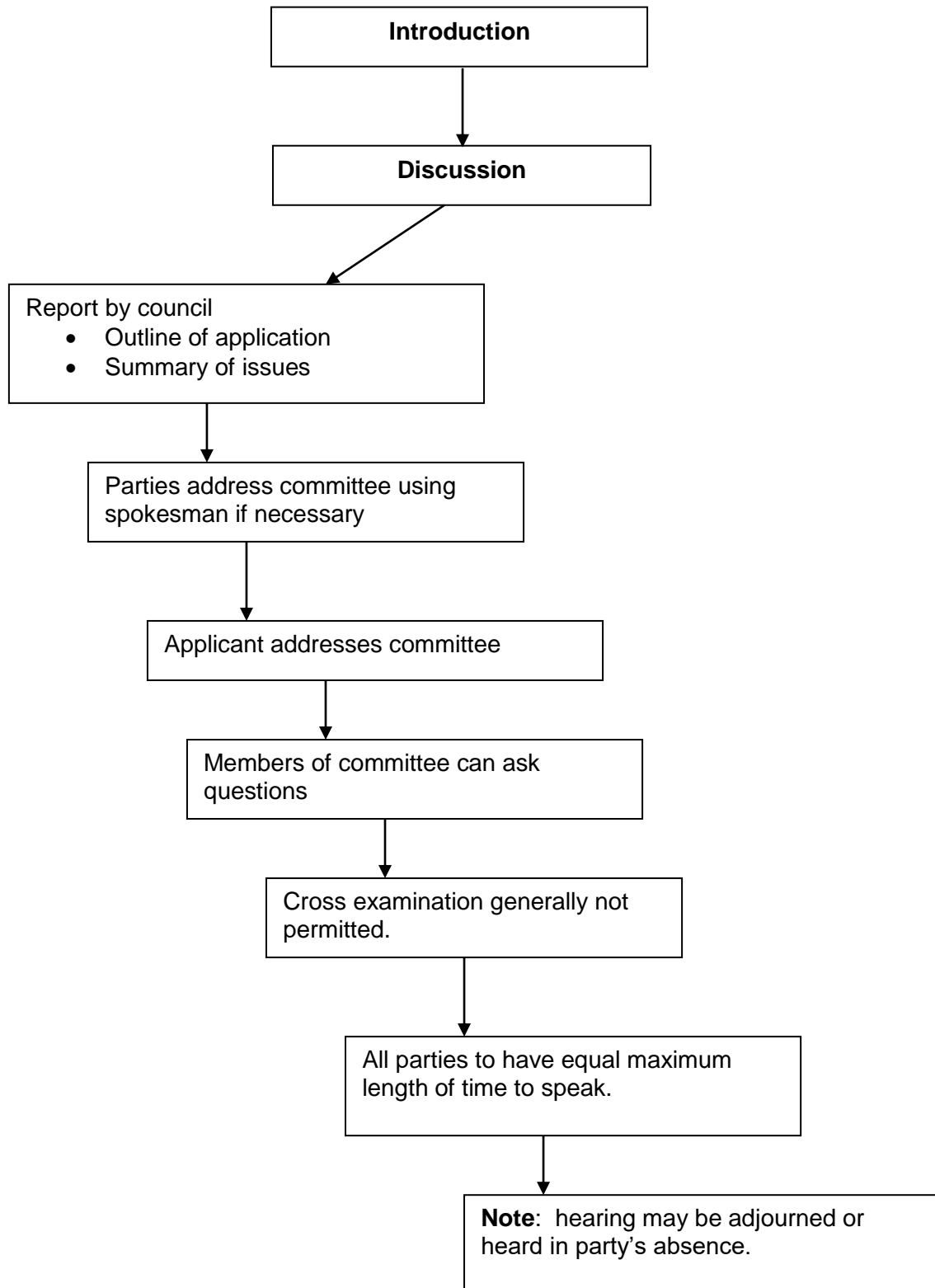
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Licensing Hearing Flowchart



The Seven Principles of Public Life (Nolan Principles)

1. Selflessness

Holders of public office should act solely in terms of the public interest.

2. Integrity

Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships.

3. Objectivity

Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.

4. Accountability

Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.

5. Openness

Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.

6. Honesty

Holders of public office should be truthful.

7. Leadership

Holders of public office should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs.



Title of report: Application for a variation of a premises licence in respect of Trilogy, 51-55 Blue School Street, Hereford. HR1 2AR– Licensing Act 2003.

Meeting: Licensing sub-committee

Meeting date: Thursday 17 April 2025 at 11am

Report by: Principal Licensing Officer

Classification

Open

Decision type

This is not an executive decision

Wards affected

Hereford Central

Purpose

To consider an application for a variation for a premises licence in respect of Trilogy, 51-55 Blue School Street, Hereford. HR1 2AR under the Licensing Act 2003

Recommendation(s)

That:

The sub committee determine the application with a view to promoting the licensing objectives in the overall interests of the local community. They should give appropriate weight to:

- a) The steps that are appropriate to promote the licensing objectives,
- b) The representations (including supporting information) presented by all parties,
- c) The guidance issued to local authorities under Section 182 of the Licensing Act 2003, and
- d) The Herefordshire Council Statement of Licensing Policy 2020 – 2025.

Reasons for Recommendations

Ensures compliance with the Licensing Act 2003

Alternative options

1. There are a number of options open to the sub-committee:
 - a) Grant the licence subject to conditions that are consistent with the operating schedule accompanying the application and the mandatory conditions set out in the Licensing Act 2003,
 - b) Grant the licence subject to modified conditions to that of the operating schedule where the sub-committee considers it appropriate for the promotion of the licensing objectives and add mandatory conditions set out in the Licensing Act 2003,
 - c) To exclude from the scope of the licence any of the licensable activities to which the application relates
 - d) To refuse the application

Key considerations

Licence Application

2. The application for the variation of a premises licence has received relevant representation and is therefore brought before the sub-committee for determination.
3. Herefordshire Council's Statement of Licensing Policy 2020 to 2025 states "All representations must be 'relevant', for example they must be about the likely effect of the grant of the application". This followed paragraph 8.57 in the s182 Guidance which uses the same wording.
4. The details of the application are:

Applicant	Church Farm Hospitality Ltd	
Agent	The Licensing Guys	
Type of application: Grant	Date received: 26 February 2025 28 day consultation started: 27 February 2025	28 Days consultation ended: 26 March 2025

Summary of Application

5. The application (appendix 1) requests the variation of a premises licence to allow the following

- No changes to licensable activities. Plan for premises has changed.
- Reducing the size of the licensed area,
- Reducing the capacity of the main areas,
- Reinforce the Licensing Objective of 'the prevention of public nuisance with the additional sound insulation,
- Dedicating some internal areas to unlicensed activities – cloak room and sound corridor,
- Enhancing the overall customer experience.

Current Licence

A copy of the current licence is attached at Appendix 2. It authorises

Films, Live Music, Recorded Music, Performance of Dance, Anything Similar to Live, Recorded Music & Performance of Dance, Sale/Supply of Alcohol

Monday – Sunday 12:00 – 03:30

Late Night Refreshment

Monday – Sunday 23:00 – 03:30

Non-standard timings:

An additional hour to the terminal hour of licensable activities on Fridays, Saturdays and Sundays preceding all Bank

Holidays and the Saturday before Christmas.

An additional hour to the standard and non-standard timings on the day when British Summertime commences.

From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day

The licence is also subject to a set of conditions that promote the licensing objectives.

Summary of Representations

6. A representation was received from West Mercia Police as a responsible authority. After correspondence, the conditions requested have been agreed by the applicant and their agent. (Appendix 3).
7. The Licensing Authority (as a Responsible Authority) objected to this variation application; however, they wished the attached plan to be added to the licence to promote the licensing objectives and amend an existing condition in relation to the SIA door staff requirement (Appendix 4). Correspondence has ensued though a final proposal of conditions has not been agreed with the applicant (Appendix 5).

Premises History

8. The premises were licenced until 17 December 2020 when the premises licence holder, became insolvent, therefore the premises licence lapsed immediately
9. The premises was first licenced as Play Nightclub in 2021 on this premises licence before you today.
10. In August 2023, the premises licence was transferred to Epic Bars (Hereford) Ltd, the current premises licence holder.
11. In October 2023, the premises changed its name to Trilogy.
12. Since being licensed as Trilogy, the Licensing Authority has received three (3) variations (not including the application before you today. One in October 2023 which was not granted as it did not comply with the advertising regulations and one in November 2023 which was granted on 22 December 2023 with some added conditions of Environmental Protection. The third and final variation came before the licensing sub-committee on 1 October 2024 and was granted with the additional conditions as agreed.
13. Since December 2023, the Authority has also granted one (1) minor variation and three (3) applications to Vary the Designated Premises Supervisor (DPS).

Community impact

14. Any decision may have an impact on the local community.

Environmental Impact

15. This report is in relation to a premises license under the Licensing Act 2003 and as such there are minimal environmental impacts for the council, as licensing authority.

Equality duty

16. Under section 149 of the Equality Act 2010, the 'general duty' on public authorities is set out as follows:

A public authority must, in the exercise of its functions, have due regard to the need to –

- a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;
- b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;
- c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

17. There are no equality issues in relation to the content of this report.
18. This report has human rights implications for both the premises licence holder and the residents from the local neighbourhood. Any of the steps outlined in section 1 of this report may have financial implications for a licensee's business and livelihood and/or may have impact upon the day to day lives of residents living in close proximity to the premises.
19. Article 8(i) of the European Convention of Human Rights provides that everyone has the right to respect for his/her private and family life and his/her home (which includes business premises). This right may be interfered with by the council on a number of grounds including the protection of rights and freedoms of others. The First Protocol – Article 1 – also provides that every person is entitled to the peaceful enjoyment of his possessions and shall not be deprived of his possessions except in the public interest and conditions provided for by law. Members must accordingly make a decision which is proportionate to the hearing and endeavour to find a balance between the rights of the applicant, residents and the community as a whole.

Resource implications

20. This report is in relation to a premises license under the Licensing Act 2003 and as such there are minimal resource implications for the council, as Licensing Authority.

Financial implications

21. There are unlikely to be any financial implications for the council, as Licensing Authority at this time.

Legal implications

22. As relevant representations have been received, the sub committee must determine the application under Section 3.5.7 (c) of the Herefordshire Council constitution. The representations must relate to the licensing objectives and the sub committee must determine the likely effect of the grant of the premises licences on the promotion of the licensing objectives.
23. The Licensing Authority must have regard to the promotion of the four licensing objectives namely; the prevention of crime and disorder; public safety; the prevention of public nuisance; and the protection of children from harm in exercising its functions under the Licensing Act 2003. Further regard should be had to the statutory guidance under Section 182 of the Act and the Council's own statement of licensing policy. The options available to the Licensing Authority are set out in section 1 of this report.
24. The sub committee should be aware of a number of stated cases which have appeared before the Administrative Court and are binding on the Licensing Authority.
25. The case of Daniel Thwaites Plc v Wirral Borough Magistrates' Court (Case No: CO/5533/2006) at the High Court of Justice Queen's Bench Division Administrative Court on 6 May 2008, [2008] EWHC 838 (Admin), 2008 WL 1968943, Before the Honourable Mrs Justice Black. In this case it was summed up that: -

26. A Licensing Authority must have regard to guidance issued by the Secretary of State under section 182. Licensing authorities may depart from it if they have reason to do so but will need to give full reasons for their actions.
27. Furthermore the Thwaites case established that only conditions should be attached to a licence with a view to promoting the Licensing objectives and that 'real evidence' must be presented to support the reason for imposing these conditions.
28. This judgment is further supported in the case of *The Queen on the Application of Bristol Council v Bristol Magistrates' Court*, CO/6920/2008 High Court of Justice Queen's Bench Division The Administrative Court, 24 February 2009, [2009] EWHC 625 (Admin) 2009 WL 648859 in which it was said:

'Licensing authorities should only impose conditions which are necessary and proportionate for the promotion for licensing objectives'.
29. In addition to this it was stated that any condition attached to the licence should be an enforceable condition.

Right of Appeal

30. Schedule 5 Part 1 of the Licensing Act 2003 gives a right of appeal which states:
Variation of licence under section 35.
 - (1) This paragraph applies where an application to vary a premises licence is (in whole or in part) under section 35.
 - (2) The applicant may appeal against any decision to modify the conditions of the licence under subsection (4)(a) of that section. —
 - (3) Where a person who made relevant representations in relation to the application desires to contend—
 - (a) that any variation made ought not to have been made, or
 - (b) that, when varying the licence, the licensing authority ought not to have modified the conditions of the licence, or ought to have modified them in a different way,
 under subsection (4)(a) of that section he may appeal against the decision
 - (4) In sub-paragraph (3) "relevant representations" has the meaning given in section 35(5).
31. Appeals should be made to the Magistrates Court and must be made within 21 days beginning with the day on which the appellant was notified by the licensing authority of the decision appealed against

Risk management

32. There is little risk associated with the decision at this time as the legislation allows a right of appeal to the Magistrates Court within a period of 21 days of being notified of the decision in writing.

Consultees

33. All responsible authorities and members of the public living within Herefordshire.

Appendices

Appendix 1 – Application Form
Appendix 2 – Current Premises Licence
Appendix 3 – West Mercia Police Representation
Appendix 4 – Local Authority Representation
Appendix 5 – Proposed conditions with Local Authority – not agreed

Background papers

None Identified

Please include a glossary of terms, abbreviations and acronyms used in this report.

DPS: Designated Premises Supervisor

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We _____ Church Farm Hospitality Ltd
(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number: PR01938

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description

Trilogy, 51-55 Blue School Street

Post town	HEREFORD	Postcode	HR1 2AR
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Telephone number at premises (if any)	
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Non-domestic rateable value of premises	£48,750
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Part 2 – Applicant details

Daytime contact telephone number	██████████
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E-mail address (optional)	████████████████████
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Current postal address:	The Farm House Church Farm, Hanley William,
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Post town	Tenbury Wells	Postcode	WR15 8QT
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Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible? Yes ☒

If not, from what date do you want the variation to take effect?

DD	MM	YYYY
<input type="text"/>	<input type="text"/>	<input type="text"/>

Do you want the proposed variation to have effect in relation to the introduction of the late-night levy? (Please see guidance note 1) No ☒

Please describe briefly the nature of the proposed variation (Please see guidance note 2)

This application seeks to replace the existing plan of the premises at Annex 4 of the Premises Licence to reflect the following internal changes:

The proposed changes are to achieve the following:

- Reduce the capacity of the main room with the erection of a partition wall to create a new entrance lobby,
- Reduce the capacity of current Room 2 'Disco Disco' with the erection of a partition wall to create two new areas: 'Replay' and a 'VIP Lounge' with appropriate internal material renovations.
- Incorporate a new cloak room and sound corridor, to enable customers to enter directly into replay without going via the main room on Friday nights
- Remove a redundant set of toilets to create interactive karaoke facilities, that are accessed off the new VIP lounge,
- Remove the outside bar entirely, and
- Reduce the Licensed Area by converting the outside previously licensed area into a consumption area only, where the sale of alcohol may no longer take place.

The impact of the changes upon the Premises Licence, Licensed Activities, and Licensed area have the effect of:

- Reducing the size of the licensed area,
- Reducing the capacity of the main areas,
- Reinforce the Licensing Objective of 'the prevention of public nuisance with the additional sound insulation,
- Dedicating some internal areas to unlicensed activities – cloak room and sound corridor,
- Enhancing the over all customer experience.

In addition, but not required on the plan, as part of the works being undertaken the premises will benefit from additional sound insulation to improve the sound insulating properties of the rear wall of the premises, facing residential premises in St Catherine Street.

This application does not seek to vary the Licensed Activities, Licensed Hours, or Non-Standard Timings which will remain as per the current licence.

In writing the application we have had regard to the Licensing Act 2003, the current Government Guidance issued by the Secretary of State under Section 182 of the Licensing Act 2004, and the Herefordshire Council Statement of Licensing Policy.

Through the Licensing Guys Ltd, the applicant wishes to engage fully with all responsible authorities and other interested parties.

Should any person wish to discuss any aspect of the application or proposed activities, early contact and dialogue would be welcomed.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment (Please see guidance note 3)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 8)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finis h		Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 5)		
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 6)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 8)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finis h		Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 5) This application does not seek to vary the licensed hours.		
Tue					
Wed			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 6)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat			As existing.		
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 8)			<u>Please give further details</u> (please read guidance note 5)
Day	Start	Finish	
Mon			
			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 6)
Tue			
Wed			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 7)
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 8)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 5)		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 6)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 8)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 5)		
Tue			This application does not seek to vary the licensed hours.		
Wed			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 6)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat			As per existing licence.		
Sun					

F

Recorded music Standard days and timings (please read guidance note 8)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 5)		
Tue			This application does not seek to vary the licensed hours.		
Wed			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 6)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat			As per existing licence.		
Sun					

G

Performances of dance Standard days and timings (please read guidance note 8)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 5)		
Tue			This application does not seek to vary the licensed hours.		
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 6)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat			As per existing licence.		
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing Any type of entertainment similar to the above, not including adult / relevant entertainment.		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	
Mon				Outdoors	
				Both	
Tue			<u>Please give further details here</u> (please read guidance note 5)		
Wed			This application does not seek to vary the licensed hours.		
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 6)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sun			As per existing licence.		

Late night refreshment Standard days and timings (please read guidance note 8)			<u>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 5)		
Tue			This application does not seek to vary the licensed hours.		
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 6)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat			As per existing licence.		
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption – please tick (please read guidance note 9)	On the premises	
				Off the premises	
Day	Start	Finish		Both	
Mon			<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 6) This application does not seek to vary the licensed hours.		
Tue					
Wed					
Thur			<u>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 7) As per existing licence.		
Fri					
Sat					
Sun					

K

<p>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10).</p> <p>None.</p>

L

Hours premises are open to the public Standard days and timings (please read guidance note 8)			<u>State any seasonal variations</u> (please read guidance note 6) This application does not seek to vary the opening hours.
Day	Start	Finish	<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 7) As per existing licence.
Mon			
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking. The current Operating Schedule robustly promotes the Licensing Objectives so no changes are proposed.
--

Please tick as appropriate

- I have enclosed the premises licence ☒
- I have enclosed the relevant part of the premises licence ☐

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

Not applicable.

M Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives

As per existing licence.

b) The prevention of crime and disorder

As per existing licence.

c) Public safety

As per existing licence.

d) The prevention of public nuisance

As per existing licence.

e) The protection of children from harm

As per existing licence.

Checklist:

Please tick to indicate agreement


- I have made or enclosed payment of the fee; or ☒
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy. ☐

- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☐
- I understand that I must now advertise my application. ✓
- I have enclosed the premises licence or relevant part of it or explanation. ✓
- I understand that if I do not comply with the above requirements my application will be rejected. ✓

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	 Reba Danson for TL Guys Ltd
Date	26 February 2025
Capacity	Licensing Consultant

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
The Licensing Guys PO Box 303			
Post town	LLANYMYNECH	Postcode	SY10 1GZ
Telephone number (if any)	07983 922180		
If you would prefer us to correspond with you by e-mail, your e-mail address reba@thelicensingguys.com			

**LICENSING ACT 2003
Part A - Premises Licence**

Premises licence number - PR01938 (App to Vary Premises Licence)

Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description

**Trilogy (formerly Play Nightclub)
51-55 Blue School Street
Hereford
HR1 2AR**

Telephone number:

Where the licence is time limited the dates:

Not applicable

Licensable activities authorised by the licence

**Films (Indoors)
Live Music (Indoors)
Recorded Music (Indoors)
Performance of Dance (Indoors & Outdoors)
Anything Similar to Live, Recorded Music & Performance of Dance (Indoors & Outdoors)
Late Night Refreshment (Indoors)
Sale/Supply of Alcohol (For consumption both on and off the premises)**

The times the licence authorises the carrying out of licensable activities

**Films, Live Music, Recorded Music, Performance of Dance, Anything Similar to Live,
Recorded Music & Performance of Dance, Sale/Supply of Alcohol
Monday – Sunday 12:00 – 03:30**

**Late Night Refreshment
Monday – Sunday 23:00 – 03:30**

Non standard timings:

An additional hour to the terminal hour of licensable activities on Fridays, Saturdays and Sundays preceding all Bank

Holidays and the Saturday before Christmas.

An additional hour to the standard and non-standard timings on the day when British Summertime commences.

From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day

The opening hours of the premises

Monday – Sunday 12:00 - 04:00

Non standard timings

An additional hour to the terminal hour of licensable activities and closing of the premises on Fridays, Saturdays and Sundays preceding all Bank Holidays, the Saturday before Christmas.

An additional hour to the standard and non-standard timings on the day when British Summertime commences.

New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

Consumption on and off the premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

**Church Farm Hospitality Ltd
The Farm House
Church Farm
Hanley William
Tenbury Wells
Worcestershire
WR15 8QT**

Registered number of holder, for example company number, charity number (where applicable)

Registered Number: **15938622**

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

**Thomas Joseph Williams
XXXXX
XXXXX
XXXXX**

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

**Licence number: 23/03773/PERSLI
Issuing authority: Malvern Hills District Council**

Annex 1 - Mandatory conditions

**Licensing Section, Herefordshire Council
Plough Lane, Hereford. HR4 0LE**

Irresponsible Drinks Promotions

1. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

Free Drinking Water

2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

Age verification

3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.

Small Measures

4. The responsible person must ensure that—
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

**Licensing Section, Herefordshire Council
Plough Lane, Hereford. HR4 0LE**

Below Cost Price

A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

Mandatory conditions where licence authorises supply of alcohol

No supply of alcohol may be made under the premises licence-

- (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
- (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Door supervision

Each individual required to carry out a security activity must be licensed by the Security Industry Authority

Mandatory condition: exhibition of films

Admission of children to the exhibition of any film must be restricted in accordance with any recommendation made by the film classification body or that body specified in the licence unless

- (a) the film classification body is not specified in the licence, or
- (b) the relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question

admission of children must be restricted in accordance with any recommendation made by that licensing authority

In this section-

"children" means persons aged under 18; and

"film classification body" means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c.39) (authority to determine suitability of video works for classification).

Annex 2 - Conditions consistent with the operating Schedule**Licensing conditions****General****Prevention of Crime & Disorder**

CCTV will be provided in the form of a recordable system, capable of providing pictures of evidential quality in all lighting conditions particularly facial recognition;
Cameras shall encompass all ingress and egress to the premises, fire exits, outside areas, and all areas where the sale/supply of alcohol occurs.

Equipment must be maintained in good working order, be correctly time and date stamped, recordings MUST be kept in date order, numbered sequentially and kept for a period of 31 days and handed to Police on demand.

The Premises Licence Holder must ensure at all times a DPS or appointed member of staff is capable and competent at downloading CCTV footage in a recordable format EITHER DISC or

VHS to the Police, an authorised Herefordshire Trading Standards Officer or the Local Authority on demand;

If the request is made due to a serious incident (as defined by a senior police officer of the rank of Police Inspector or above); on all other occasions it will be provided within a period of no more than 48hrs., from the time the request is made.

The Recording equipment and tapes/discs shall be kept in a secure environment under the control of the DPS or other responsible named individual.

In the event of technical failure of the CCTV equipment the Premises Licence holder/DPS MUST report the failure to the Police on contact number '101' immediately

An incident log must be kept at the premises. Incident log records will be retained for a period of 12 months from the date it occurred. It will be made immediately available on request to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003), an authorised Herefordshire Trading Standards Officer or the Police, which must record the following:

- All crimes reported to the venue
- All ejections of patrons
- Any incidents of disorder
- Seizures of drugs or offensive weapons
- Any faults in the CCTV system or searching equipment or scanning equipment
- Any refusal of the sale of alcohol

All staff engaged in the sale of alcohol to be trained in responsible alcohol retailing to the minimum standard of BIIAB level 1 or any equivalent training course within 1 month of commencing employment at the premises. Where there are existing staff this training shall be completed within 3 months of the date that this condition first appears on the licence. No person shall be authorised to sell or supply alcohol until they have completed this training. All trained staff will be retrained every 6 months. Training records shall be kept at the premises and produced to West Mercia Police, an 'authorised person' (as defined by S13 of the Licensing Act 2003) or an authorised trading standards officer of Herefordshire Council.

All staff (including SIA registered door staff) dealing with customers/guests will be trained in 'drug awareness' (drug awareness skills will involve the recognition of suspected illegal substances, their seizure and security until handed to the police and procedure to follow with regards to dealing with a member of the public who is suspected of being under the influence of an illegal drug, or in possession of a suspected illegal drug). This training will be provided within 4 weeks of employment and will be refreshed every 12 months. All existing staff will be trained within 4 weeks of this condition being applied to the premises licence. Training records will be made available on demand to the Licensing Authority, the police or other authorised person defined by S13 Licensing Act 2003. All training records will be retained for 12 months

The venue shall operate a last entry time for all customers. (Save for 'late night workers' who will provide written information that they have come from a place of work which has concluded after the last entry time). There shall be no re-entry to premises allowed after these times.

A minimum of 1 (one) SIA registered door supervisor will be deployed at the front (main) door to the venue 30 minutes prior to the commencement of the last entry time, until the end of all licensable activities.

The premises licence holder or designated premises supervisor will give written notice a minimum of 14 days to the police and the Licensing Authority prior to any children event and teen/16+ event.

The DPS and all other staff shall ensure that no open containers containing alcohol are taken off the premises by customers.

The premises shall be an active member of any locally operating pub watch scheme while such a scheme or similar exists.

**Licensing Section, Herefordshire Council
Plough Lane, Hereford. HR4 0LE**

A minimum of 1 (one) 'pub watch' radio shall be held on the premises. It will be switched on and monitored at all times when the premises is open and undertaking licensable activities.

A personal licence holder will be on the premises from 2100hrs on all days from opening until the end of licensable activities.

The premises licence holder will have a floor walker policy which will be provided on request to the police and Licensing Authority.

The premises use pet glassware for wines, spirits and draught beer throughout except the Botanic bar where toughened glass will be used

The premises licence holder and all other staff shall ensure that no open vessels are taken off the premises by customers with the exception of bottled water in plastic bottles.

A documented search policy shall be in place and will be available for inspection by the police and the Licensing Authority upon request. Details of the search policy to be adopted for any event/function is to be contained in the written risk assessment

A documented dispersal policy shall be in place and will be available for inspection by the Police and the Licensing Authority upon request.

The premises use pet glassware for wines, spirits and draught beer throughout the premises, except the Botanic bar (area shaded in yellow on the plan submitted 20/08/2024) where glass vessels can be used up to 0100hrs

The use of standard glass will be permitted within the cocktail bar (currently called Botanic). Where there is to be any transfer of customer between the cocktail bar and the night club (currently called Trilogy) through internal doors, then the cocktail bar shall only supply alcohol, in pet glassware from 2245 hours until the end of licensable activities. Standard glasses shall not be permitted within the night club and to ensure this there shall be in place a SIA Door person in the doorway between the cocktail bar and the club.

Public Safety

First Aid

An accredited First Aid Trained person must be on duty at all times when the premises operate for licensable activities. An accredited First Aid trained person is defined as a person who holds a current certificate in first aid at work (FAW) issued by a training organisation approved by the Health & Safety Executive (HSE) or a current certificate in emergency first aid at work (EFAW) issued by a training organisation approved by the HSE or by a recognised awarding body of Ofqual or the Scottish Qualifications Authority or any other equivalent qualifications accepted by the Licensing Authority.

A HSE Compliant Industrial High Response First Aid Kit for 21-50 people shall be kept fully stocked at the premises.. Such kit shall contain:

- 1 x Guidance Leaflet
- 60 x Washproof Plasters
- 6 x Eye Pads with Bandage
- 8 x Triangular Bandages
- 12 x Safety Pins
- 16 x Assorted Sterile Dressings
- 20 Moist Wipes
- 3 Pairs Disposable Gloves

**Licensing Section, Herefordshire Council
Plough Lane, Hereford. HR4 0LE**

Hypnotism

The Licensed premises shall not be used for any exhibition, demonstration or performance of hypnotism without the express written consent of the Licensing Authority and in accordance with any conditions attached to such consent.

Any and all gas appliances (except cellar gas) used in the premises must be tested at least once a year and signed off by a competent person whose name appears within the current Gas Safety register (GSR). The sign off certificate shall be produced to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or Police.

Electrical & Gas Installations

All electrical wiring and distribution systems shall be tested at least once a year and signed off by an NICEIC competent person.

Maintenance, Repair and Cleanliness

All parts of the premises and all fixtures and fittings therein including seating, door fastenings, notices, floors, carpets and furniture shall be kept clean and maintained in good order.

Special Effects

The installation and use of laser beams, pyrotechnics or real flames, for any purpose shall not be permitted without prior notification to the Licensing Authority. Notification, together with a detailed description of the method of use, shall be made to the Licensing Authority not less than 14 days prior to the day on which the laser equipment is to be used.

Strobe lights shall be operated on a fixed rate of not more than four flashes per second. Where more than one strobe light is used, the flashes shall be synchronised.

The use of foam shall not be permitted without prior notification, in writing, to the Licensing Authority.

Disabled people

When disabled people are present, arrangements must exist to enable their safe evacuation in the event of an emergency. Details of the arrangements shall be recorded in writing and shall be made immediately available to the Licensing Authority or Police on demand.

Disabled people on the premises must be made aware of the evacuation procedure.

Lighting

Automatic emergency lighting, powered by an independent source, shall be provided. Any emergency lighting batteries shall be fully charged before the admission of the public, members or guests. In the event of the failure of normal lighting, arrangements shall be in place to ensure that the public, members or guests leave the premises within the period of one-third of the total predicted life of the emergency lighting battery, unless within that time normal lighting has been restored and the battery has been fully re-charged.

The maximum permitted numbers of persons in the premises including staff shall be in accordance with the premises Fire Risk Assessment.

A system shall be in place which is capable of showing the number of persons on the premises from 2030hrs until the end of licensable hours. This number shall be given immediately on demand to an officer from the Licensing Authority or police

Prevention of Public Nuisance

The Trilogy outside bar will cease to sell alcoholic drinks by 02:00hrs.

Any external areas of the premises used for licensable activities shall be monitored by the designated premises supervisor or appointed member of staff, to prevent public nuisance

**Licensing Section, Herefordshire Council
Plough Lane, Hereford. HR4 0LE**

Staff at the premises must ensure that patrons leaving the premises do so in an orderly manner and that they do not cause annoyance/disturbance to occupiers of premises in the vicinity which is likely to give rise to complaint.

The Botanic's outside smoking area must be closed by 01:00hrs.

Noise or vibration shall not emanate from the premises so as to cause a nuisance.

The Premises Licence Holder or DPS or the responsible person must immediately comply with any request to adjust noise levels/ frequency spectra made by an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or the Police

After 2400hrs (midnight), any external areas of the premises used for licensable activities shall be monitored by the designated premises supervisor or appointed member of staff, to prevent public nuisance.

Prominent, clear and legible signage shall be displayed at all exits to the premises requesting the public to respect the needs of local residents and to leave the premises and the area quietly.

No 'bottling out' will take place at the venue between the hours of 2300hrs and 0700hrs between 23:00 and 07:00.

'Noise' from the premises should not be 'audible or discernable' within an occupied permanent structure where people normally reside or sleep, when assessed with windows and doors closed. 'In this condition; 'Noise' -is defined as sound which is created by entertainment consisting of either vocal (recorded or live) or instrumental music (recorded or live) or a combination of both. Audible or discernable' -is defined as 'noise' which is distinct above the general hubbub of activity on the site which can be identified by the human ear as originating from discrete sources from the licensed site'.

All external doors to the beer garden must be kept closed except for entrance and exit at all times from 2200hrs. Windows shall be closed at 23:00 hours and adequate ventilation provided.

A dispersal policy agreed with the Police and Local Authority to be in place.

Staff at the premises shall ensure that the immediate vicinity of the premises are cleared of any rubbish or litter after the premises have closed.

The additional outside smoking area for the Botanic's Cocktail Bar area must be closed by 01:00hrs

After 2400hrs (midnight), any external areas of the premises used for licensable activities shall be monitored by the designated premises supervisor or appointed member of staff, to prevent public nuisance.

No amplified music to be played in any of the external areas.

Loudspeakers shall not be located in the entrance lobby or external to any part of the premises.

Protection of Children of Harm

No person under the age of 18 years (save for employees or performing artists) will be allowed on the premises at anytime when the premises undertakes licensable activities – (save for times when teen events or 16+ events take place.) In addition when performers are engaged at the

premises and they are under the age of 18 years, they will be accompanied by a responsible person of the age of 21 years or above

Children events - (defined as age 14 – 18yr events)

No alcohol shall be visible and alcohol dispensers rendered unusable for the duration of the event. Non-alcoholic beverages only shall be made available and the premises shall offer a free supply of drinking water;

A search policy will be implemented; any drink containers found will be removed from individuals seeking to gain entry;

At each and every event and for the full duration of the event there shall be present within the entertainment area a person who has received training as approved by Herefordshire Council in respect of the Safeguarding of Children to a minimum of Level 2.

Additional persons who have received safeguarding awareness skills shall be present at a ratio of 1:100 for the first 100 children and 1:50 thereafter. Such safeguarding awareness skills to be documented and records retained for a period of 12 months.

With the exception of staff and performers, an upper age of 18 years will be in place for customers and guests attending the premises.

Youth events/16+ nights:

Any bar at the premises shall be separate from the area used for regulated entertainment (as defined by the Licensing Act 2003);

No person under 18 shall be permitted access to the bar area unless accompanied by a parent, guardian or responsible person aged over 21;

Each and every person entering the bar shall on every occasion on entry be subject to the Challenge 25 policy;

A valid driver's licence, a valid passport or an identity card carrying the PASS hologram shall be the only acceptable documentation in respect of proof age;

No alcohol shall be removed from any bar area;

A bar area, which will contain non-alcoholic beverages shall be made available at the premises and shall offer a free supply of drinking water;

At each and every event and for the full duration of the event there shall be present within the entertainment area a person who has received training as approved by Herefordshire Council in respect of the Safeguarding of Children to a minimum of Level 2;

Additional persons who have received safeguarding awareness skills shall be present at a ratio of 1:100 for the first 100 customers and 1:50 thereafter. Such safeguarding awareness skills to be documented and records retained for a period of 12 months.

The premises shall operate a Challenge 25 Policy. Such policy shall be written down and kept at the premises. The policy shall be produced on demand of an authorised person' (as defined by Section 13 of the Licensing Act 2003), an authorised Herefordshire Trading Standards Officer or the police. Prominent, clear and legible signage (in not less than 32 font bold) shall also be displayed at all entrances to the premises as well as at, at least one location behind any bar advertising the scheme operated.

A written register of refusals will be kept including a description of the people who have been unable to provide required Identification to prove their age. Such records shall be kept for a period of 12 months and will be collected on a daily basis by the Designated Premises Supervisor and produced to the police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of Herefordshire Council on demand

No adult entertainment or services or activities must take place at the premises

(Adult Entertainment includes, but is not restricted to, such entertainment or services which would generally include topless bar staff, striptease, lap-table, or pole-dancing, performances involving feigned violence or horrific incidents, feigned or actual sexual acts or fetishism, or entertainment involving strong and offensive language).

Annex 3 - Conditions attached after a hearing by the licensing authority

Hearing Date: 1 October 2024

Decision

The Sub-Committee's decision is to approve the application with the additional conditions as agreed

Annex 4 – Plans

As attached — Drawing Number EH-23-301 received 20.08.2024

**LICENSING ACT 2003
Part B - Premises licence summary**

Premises licence number -PR01938 (App to Vary Premises Licence)

Premises details

Postal address of premises, or if none, ordnance survey map reference or description

**Trilogy (formerly Play Nightclub)
51-55 Blue School Street
Hereford
HR1 2AR**

Telephone number:

Where the licence is time limited the dates:

Not applicable

Licensable activities authorised by the licence

**Films (Indoors)
Live Music (Indoors)
Recorded Music (Indoors)
Performance of Dance (Indoors & Outdoors)
Anything Similar to Live, Recorded Music & Performance of Dance (Indoors & Outdoors)
Late Night Refreshment (Indoors)
Sale/Supply of Alcohol (For consumption both on and off the premises)**

The times the licence authorises the carrying out of licensable activities

**Films, Live Music, Recorded Music, Performance of Dance, Anything Similar to Live,
Recorded Music & Performance of Dance, Sale/Supply of Alcohol**

Monday – Sunday 12:00 – 03:30

Late Night Refreshment

Monday – Sunday 23:00 – 03:30

Non standard timings:

An additional hour to the terminal hour of licensable activities on Fridays, Saturdays and Sundays preceding all Bank Holidays and the Saturday before Christmas.

An additional hour to the standard and non-standard timings on the day when British Summertime commences.

From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day

The opening hours of the premises

Monday – Sunday 12:00 - 04:00

Non standard timings

An additional hour to the terminal hour of licensable activities and closing of the premises on Fridays, Saturdays and Sundays preceding all Bank Holidays, the Saturday before Christmas.

An additional hour to the standard and non-standard timings on the day when British Summertime commences.

New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

Consumption on and off the premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

**Church Farm Hospitality Ltd
The Farm House
Church Farm
Hanley William
Tenbury Wells
Worcestershire
WR15 8QT**

Registered number of holder, for example company number, charity number (where applicable)

Registered Number: **15938622**

Name of designated premises supervisor where the premises licence authorises the supply of alcohol

Thomas Joseph Williams

State whether access to the premises by children is restricted or prohibited

The premises shall operate a Challenge 25 Policy

A written register of refusals will be kept including a description of the people who have been unable to provide required Identification to prove their age

No adult entertainment or services or activities must take place at the premises

No person under the age of 18 years (save for employees or performing artists) will be allowed on the premises at anytime when the premises undertakes licensable activities.

Children events - (defined as age 14 – 18yr events)

No alcohol shall be visible and alcohol dispensers rendered unusable for the duration of the event

Youth events/16+ nights:

Any bar at the premises shall be separate from the area used for regulated entertainment (as defined by the Licensing Act 2003);

No person under 18 shall be permitted access to the bar area unless accompanied by a parent, guardian or responsible person aged over 21

From: West Mercia Police
Sent: 21 March 2025 11:17
To: Reba Danson | The Licensing Guys [REDACTED]
Subject: RE: [EXTERNAL] 45-45 - Trilogy Condition

Hi Reba,

Thanks for getting back to me so quickly and with a further suggestion reference SIA condition as below:

*SIA licensed door staff shall be employed externally at the premises as follows –
On every Friday and every Saturday, Sundays preceding all Bank Holidays and the Saturday before Christmas, on the day when British Summertime commences and New Year's Eve a minimum of two (2) door staff will be deployed at the front (main) doors of the premises from 22:00hrs until the termination of licensable activities.- Agreed.*

*SIA licensed door staff shall be employed internally at the premises as follows –
On every Friday and every Saturday, Sundays preceding all Bank Holidays and the Saturday before Christmas, on the day when British Summertime commences and New Year's Eve a minimum of one (1) door staff will be deployed internally at the premises from 23:00hrs until the termination of licensable activities. Should any need arise to transfer a customer between the cocktail bar and the night club (currently called Trilogy) through the internal door one SIA Door person will be deployed to supervise the door between the cocktail bar and the club.*

I am happy with the above agreement. Would you like me to liaise with Hereford council to get these conditions amended?

Many Thanks

PALO | Prevent Hub | West Mercia Police
Malvern Police Station, Victoria Road, Malvern, Worcs, WR14 2TE
Email: gemma.gibbs@westmercia.police.uk
Mobile: Ext.
External: +44 1905 694209





Licensing Authority Representation
Trilogy
20.03.2025

I am an officer authorised under the Licensing Act 2003.

I refer to the application made for a variation of a premises licence in respect of Trilogy, Blueschool Street, Hereford.

It is noted the application states; The current Operating Schedule robustly promotes the Licensing Objectives, so no changes are proposed and the conditions

A new set of plans with the variation have also been submitted, which do not include the highlighted area of Botanic (as per current plans dated 20.08.2024), therefore the condition (under the Prevention of Crime & Disorder objective), ***The premises use pet glassware for wines, spirits and draught beer throughout the premises, except the Botanic bar (area shaded in yellow on the plan submitted 20/08/2024) where glass vessels can be used up to 0100hrs*** would not be enforceable (due to the plans forming part of the licence).

The Licensing Authority object to this variation application, however they wish the following attached plan to be added to the licence to promote the licensing objectives and also amend an existing condition in relation to the SIA door staff requirement

The Prevention of Crime and Disorder

Current condition reads:

The use of standard glass will be permitted within the cocktail bar (currently called Botanic). Where there is to be any transfer of customer between the cocktail bar and the night club (currently called Trilogy) through internal doors, then the cocktail bar shall only supply alcohol, in pet glassware from 2245 hours until the end of licensable activities. Standard glasses shall not be permitted within the night club and to ensure this there shall be in place a SIA Door person in the doorway between the cocktail bar and the club.

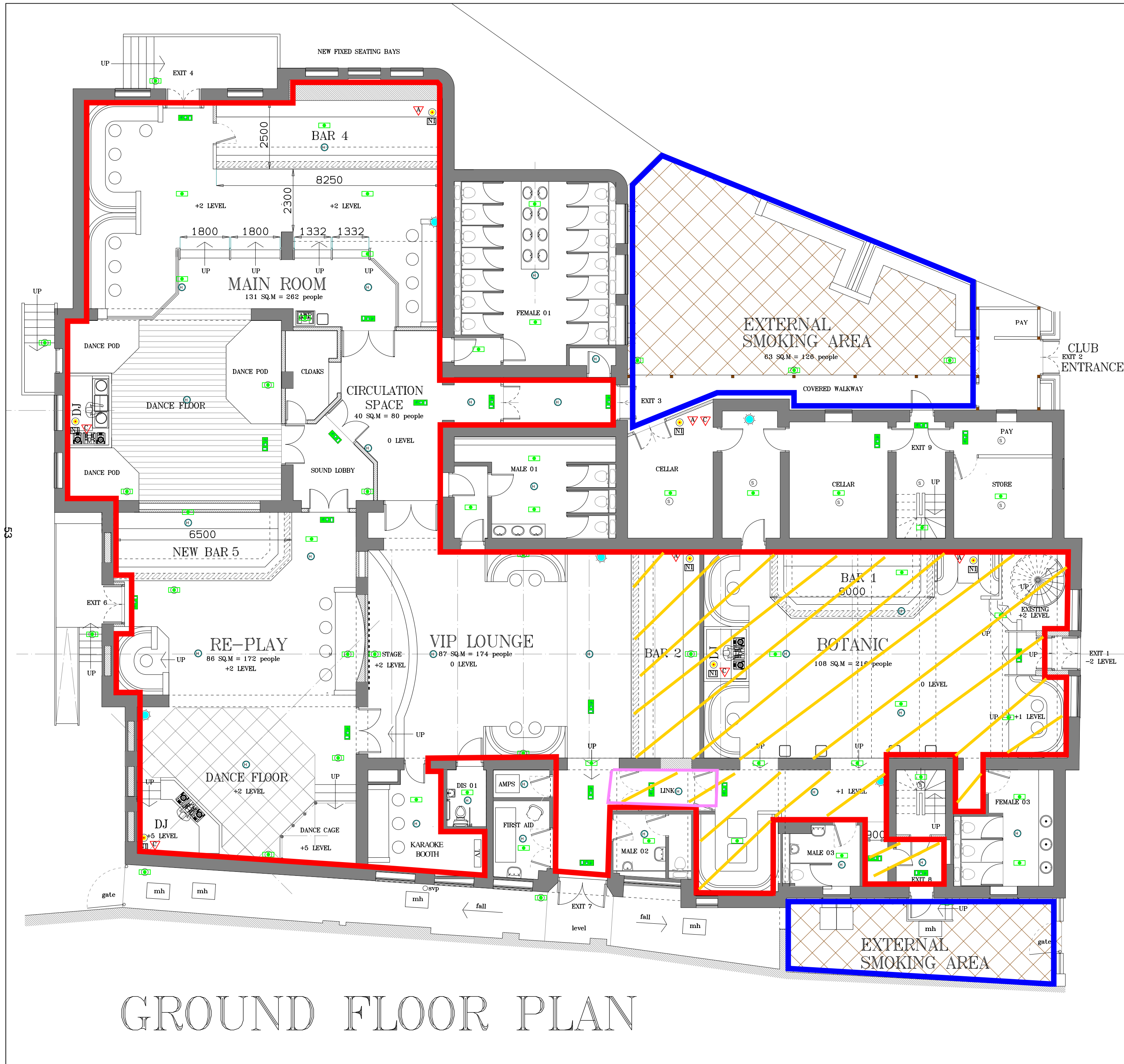
Proposed condition:

The use of standard glass will be permitted within the cocktail bar (currently called Botanic). Where there is to be any transfer of customer between the cocktail bar and the night club (currently called Trilogy) through internal doors, then the cocktail bar shall only supply alcohol, in pet glassware from 2245 hours until the end of licensable activities. Standard glasses shall not be permitted within the night club and to ensure this there shall be in place a SIA Door person in the doorway between the cocktail bar and the club, marked in pink on the plan dated 20.03.2025.

If the applicant agrees to the proposed condition and plan, then the Licensing Authority will withdraw their objection

Senior Technical Licensing Officer - Herefordshire Council

Licensing Section, Herefordshire Council
Plough Lane, Hereford. HR4 0LE
Email: licensing@herefordshire.gov.uk



GROUND FLOOR PLAN

EMERGENCY LIGHTING www.electrical-center.co.uk

- EMERGENCY LIGHT 240V N/M3 BULKHEAD LIGHT BOH REF AC5000
- PUBLIC AREA COMBINE 28 WATT 2D DECORATIVE FITTING
- EMERGENCY SIGN 240V M3
- BOH REF AC5004 PUBLIC AREA AC5019
- EMERGENCY / CLEANERS LIGHT 240V N/M3 IP20 TWIN SPOT WITH MULTI DIRECTIONAL HEADS REF AC5007

FIRE EQUIPMENT

- 6kg MUL-PURPOSE FOAM EXTINGUISHER
- FIRE BLANKET
- 2kg CARBON DIOXIDE EXTINGUISHER

FIRE NOTICES

- GENERAL BY EACH CALL POINT
- STAFF
- KITCHEN
- DUTY MANAGER

FIRE ALARM

- SMOKE DETECTOR
- HEAT DETECTOR
- MANUAL CALL POINT
- FIRST STAGE SOUNDER-LED
- VOID DETECTOR

- FIRE ALARM PANEL
- FIRE ALARM REPEATER PANEL
- DISABLE REFUGE INTERCOM POINT

AREA BOUNDED BY THE RED LINE INDICATES THE PROVISION OF REGULATED ENTERTAINMENT LATE NIGHT REFRESHMENT AND SALE OF ALCOHOL

AREA BOUNDED BY THE BLUE LINE INDICATES LATE NIGHT REFRESHMENT AND SALE OF ALCOHOL WITHIN THE EXTERNAL AREA

MEZZANINE PLAN 20.03.2025

Client TOM WILLIAMS

Project PLAY HEREFORD

Title PROPOSED LICENSING PLAN

Drawn by GRT

Date FEB-25

Scale 1:100@A2

Drawing no: TW-25-301

easy design solutions

Director TW

Drug Name HER-FORD

Proj Lib ARKEY

Layer set

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Prevention of Crime & Disorder

The use of standard glass will be permitted within the cocktail bar (currently called Botanic – shaded in yellow on the plan dated 20.03.2025).

Where there is to be any transfer of customer between the cocktail bar and the night club (currently called Trilogy) through internal doors, then the cocktail bar shall only supply alcohol, in pet glassware from 2245 hours until the end of licensable activities. Standard glasses shall not be permitted within the nightclub – this condition is currently on the licence albeit with a different plan date

When both Botanic and Trilogy are in use, the interconnecting door between Botanic and the Trilogy VIP Lounge shall remain closed (unless there is a transfer of customers between the two). An audible alarm will be fitted to notify staff that the doors have been opened when the door is unmanned.

When a transfer of customers between Botanic and Trilogy through the internal door takes place, one (1) SIA Door staff will be deployed to supervise the door between the cocktail bar and the club, which is marked in pink on the plan dated 20.03.2025, to ensure no glassware is taken though to Trilogy.

