

Agenda

Scrutiny Management Board

Date: **Monday 16 December 2024**

Time: **1.00 pm**

Place: **Conference Room 1 - Herefordshire Council, Plough Lane Offices, Hereford, HR4 0LE**

Notes: Please note the time, date and venue of the meeting.

For any further information please contact:

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If you would like help to understand this document, or would like it in another format, please call Danial Webb, Statutory Scrutiny Officer on 01432 260659 or e-mail Danial.Webb@herefordshire.gov.uk in advance of the meeting.

Agenda for the meeting of the Scrutiny Management Board

Membership

Chairperson **Councillor Ben Proctor**
Vice-chairperson **Councillor Louis Stark**

Councillor Bruce Baker
Councillor Jenny Bartlett
Councillor Simeon Cole
Councillor Frank Cornthwaite
Councillor Pauline Crockett
Councillor Clare Davies
Councillor Toni Fagan
Councillor Ed O'Driscoll
Councillor Richard Thomas
Councillor Rob Williams

Agenda

		Pages
1.	<p>APOLOGIES FOR ABSENCE</p> <p>To receive apologies for absence.</p>	
2.	<p>NAMED SUBSTITUTES</p> <p>To receive details of members nominated to attend the meeting in place of a member of the board.</p>	
3.	<p>DECLARATIONS OF INTEREST</p> <p>To receive declarations of interests from members of the board in respect of items on the agenda.</p>	
4.	<p>MINUTES</p> <p>To receive the minutes of the meeting held on 28 October 2024.</p>	9 - 20
<p>HOW TO SUBMIT QUESTIONS</p> <p>The deadline for the submission of questions for this meeting is 5pm on Tuesday 10 December 2024.</p> <p>Questions must be submitted to councillorservices@herefordshire.gov.uk. Questions sent to any other address may not be accepted.</p> <p>Accepted questions and the responses will be published as a supplement to the agenda papers prior to the meeting. Further information and guidance is available at www.herefordshire.gov.uk/getinvolved</p>		
5.	<p>QUESTIONS FROM MEMBERS OF THE PUBLIC</p> <p>To receive any written questions from members of the public.</p>	
6.	<p>QUESTIONS FROM COUNCILLORS</p> <p>To receive any written questions from councillors.</p>	
7.	<p>FINANCIAL MONITORING</p> <p>To present the forecast position for 2024/25 at quarter 2 (September 2024), including explanation and analysis of the drivers for the material budget variances, and to outline current and planned recovery activity to reduce the forecast overspend. To provide assurance that progress has been made towards delivery of the agreed revenue budget and service delivery targets, and that the reasons for major variances are understood and are being addressed, as reported to Cabinet at its meeting on 28 November 2024.</p>	21 - 62
8.	<p>HEREFORDSHIRE COUNCIL PLAN - DELIVERY PLAN WORKING GROUP</p> <p>To agree terms of reference for the Herefordshire Council Plan delivery plan working group.</p>	63 - 68
9.	<p>THE DELIVERY AND MANAGEMENT OF HEREFORDSHIRE COUNCIL'S CAPITAL PROJECTS - RESPONSE FROM SCRUTINY MANAGEMENT</p>	

BOARD

The response from the Scrutiny Management Board to the 'Delivery and management of Herefordshire Council's capital projects' item from the 28 October 2024 meeting.

[Papers to follow]

10. WORK PROGRAMME

To consider the work programme for the board.

11. DATE OF THE NEXT MEETING

Tuesday 14 January 2025, 1pm

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