

# Agenda

## Audit and Governance Committee

Date: **Wednesday 12 October 2022**

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Time: **10.15 am**

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Place: **Committee Room 1, Herefordshire Council Offices,  
Plough Lane, Hereford, HR4 0LE**

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Notes: Please note the time, date and venue of the meeting.

For any further information please contact:

**Ben Baugh, Democratic Services Officer**

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If you would like help to understand this document, or would like it in another format, please call Ben Baugh, Democratic Services Officer on 01432 261882 or e-mail [ben.baugh2@herefordshire.gov.uk](mailto:ben.baugh2@herefordshire.gov.uk) in advance of the meeting.

# **Agenda for the meeting of the Audit and Governance Committee**

## **Membership**

**Chairperson**            **Councillor Nigel Shaw**  
**Vice-chairperson**   **Councillor Jenny Bartlett**

**Councillor Polly Andrews**  
**Councillor Christy Bolderson**  
**Councillor Dave Boulter**  
**Councillor Clare Davies**  
**Councillor Peter Jinman**

## Agenda

		Pages
1.	<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive apologies for absence.</p>	
2.	<p><b>NAMED SUBSTITUTES</b></p> <p>To receive details any details of members nominated to attend the meeting in place of a member of the committee.</p>	
3.	<p><b>DECLARATIONS OF INTEREST</b></p> <p>To receive declarations of interest in respect of items on the agenda.</p>	
4.	<p><b>MINUTES</b></p> <p>To approve and sign the minutes of the meeting held on 25 July 2022. Further to minute 18 / action 170, a document containing queries from Councillor Shaw and the responses of the Director of Resources and Assurance in relation to the 2021/22 Draft Statement of Accounts is included at Appendix A. The action log for the committee is also attached at Appendix B.</p> <p><b>HOW TO SUBMIT QUESTIONS</b></p> <p>The deadline for the receipt of questions is 9.30 am on Friday 7 October 2022.</p> <p>Questions must be submitted to <a href="mailto:councillorservices@herefordshire.gov.uk">councillorservices@herefordshire.gov.uk</a>. Questions sent to any other address may not be accepted.</p> <p>Accepted questions and the response to them will be published as a supplement to the agenda papers prior to the meeting. Further information and guidance is available at <a href="https://www.herefordshire.gov.uk/getinvolved">https://www.herefordshire.gov.uk/getinvolved</a></p>	11 - 24
5.	<p><b>QUESTIONS FROM MEMBERS OF THE PUBLIC</b></p> <p>To receive questions from members of the public.</p>	
6.	<p><b>QUESTIONS FROM COUNCILLORS</b></p> <p>To receive any questions from councillors.</p>	
7.	<p><b>DRAFT ANNUAL GOVERNANCE STATEMENT 2021/22</b></p> <p>To seek the view of the committee as to whether the draft Annual Governance Statement (AGS) for 2021/22 properly reflects the internal control environment the council is operating in and the appropriateness of actions identified to improve.</p>	25 - 42
8.	<p><b>ICT BUSINESS CONTINUITY, RESILIENCE AND DISASTER RECOVERY</b></p> <p>To provide further general information relevant to the committee's wish to 'explore issues around disaster recovery and related risks in greater depth' and to 'consider matters in relation to ICT business continuity and cyber security resilience'.</p>	43 - 48

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| <b>9. ENERGY FROM WASTE LOAN UPDATE</b>  | 49 - 54 |
| <p>To update the committee on the current status of the energy from waste loan arrangement to enable the committee to fulfil its delegated functions.</p>  |         |
| <b>10. WORK PROGRAMME</b>  | 55 - 60 |
| <p>To consider the committee's work programme. Since the last meeting, the work programme has been updated to reflect that the Corporate Risk Register item has been moved to the scheduled meeting on 31 October 2022 and the 2021/22 Auditor's Annual Report has been moved to the scheduled meeting on 30 January 2023.</p> |         |
| <b>11. DATE OF NEXT MEETING</b>  |         |
| <p><a href="#"><u>Monday 31 October 2022, 2.00 pm</u></a></p>  |         |