

# Agenda

## Audit and Governance Committee

Date: **Monday 27 June 2022**

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Time: **2.00 pm**

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Place: **The Conference Room, Herefordshire Council Offices,  
Plough Lane, Hereford, HR4 0LE**

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Notes: Please note the time, date and venue of the meeting.

For any further information please contact:

**Ben Baugh, Democratic Services Officer**

Tel: 01432 261882

Email: [ben.baugh2@herefordshire.gov.uk](mailto:ben.baugh2@herefordshire.gov.uk)

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If you would like help to understand this document, or would like it in another format, please contact Ben Baugh, Democratic Services Officer, on 01432 261882 or e-mail [ben.baugh2@herefordshire.gov.uk](mailto:ben.baugh2@herefordshire.gov.uk) in advance of the meeting.

# **Agenda for the meeting of the Audit and Governance Committee**

## **Membership**

**Chairperson**            **Councillor Nigel Shaw**  
**Vice-Chairperson**   **Councillor Jenny Bartlett**

**Councillor Christy Bolderson**  
**Councillor Dave Boulter**  
**Councillor Clare Davies**  
**Councillor Peter Jinman**  
**Vacancy to be confirmed**

## Agenda

		Pages
1.	<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive apologies for absence.</p>	
2.	<p><b>NAMED SUBSTITUTES (IF ANY)</b></p> <p>To receive details of any member nominated to attend the meeting in place of a member of the committee.</p>	
3.	<p><b>DECLARATIONS OF INTEREST</b></p> <p>To receive declarations of interests in respect of Schedule 1, Schedule 2 or Other Interests from members of the committee in respect of items on the agenda.</p>	
4.	<p><b>MINUTES</b></p> <p>To approve and sign the minutes of the meeting held on Tuesday 10 May 2022. The updated action log for the committee is also attached.</p> <p><b>HOW TO SUBMIT QUESTIONS</b></p> <p>Deadline for receipt of questions is 5.00 pm on Tuesday 21 June 2022.</p> <p>Questions must be submitted to <a href="mailto:councillorservices@herefordshire.gov.uk">councillorservices@herefordshire.gov.uk</a>. Questions sent to any other address may not be accepted.</p> <p>Accepted questions and the response to them will be published as a supplement to the agenda papers prior to the meeting. Further information and guidance is available at <a href="http://www.herefordshire.gov.uk/getinvolved">www.herefordshire.gov.uk/getinvolved</a></p>	11 - 28
5.	<p><b>QUESTIONS FROM MEMBERS OF THE PUBLIC</b></p> <p>To receive any questions from members of the public.</p>	
6.	<p><b>QUESTIONS FROM COUNCILLORS</b></p> <p>To receive any questions from councillors.</p>	
7.	<p><b>EXTERNAL AUDITOR'S DRAFT ANNUAL PLAN 2021/22</b></p> <p>To review and agree the external auditor's draft audit plan for 2021/22. The external audit of the council's statement of accounts for 2021/22 is due to commence in July 2022 and their approach and plan is attached at Appendix A.</p>	29 - 92
8.	<p><b>UPDATE ON INTERNAL AUDIT RECOMMENDATIONS</b></p> <p>To review the progress of audit recommendations implementation. The committee receives periodic reports on progress made in implementing audit recommendations to enable it to fulfil its role of monitoring the effective development and operation of risk management and corporate governance in the council.</p>	93 - 136

**9. ANTI-FRAUD, BRIBERY AND CORRUPTION POLICY**

137 - 158

For the committee to review and approve the updated Anti-Fraud, Bribery and Corruption Policy attached at Appendix A and consider recommendations for improvements.

**10. WORK PROGRAMME UPDATE**

159 - 162

To consider the work programme for the committee.

**11. DATE OF NEXT MEETING**

Monday 25 July 2022, 11.00 am