

# Agenda

## General scrutiny committee

Date: **Friday 11 June 2021**

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Time: **10.15 am**

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Place: **Three Counties Hotel, Belmont Road, Belmont,  
Hereford, HR2 7BP**

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Notes: Please note the time, date and venue of the meeting.

For any further information please contact:

**Ben Baugh, Democratic Services**

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If you would like help to understand this document, or would like it in another format, please call Ben Baugh, Democratic Services on 01432 261882 or e-mail [ben.baugh2@herefordshire.gov.uk](mailto:ben.baugh2@herefordshire.gov.uk) in advance of the meeting.

# **Agenda for the meeting of the General scrutiny committee**

## **Membership**

**Chairperson            Councillor Jonathan Lester**

**Vice-chairperson    Councillor Tracy Bowes**

**Councillor Sebastian Bowen**

**Councillor Barry Durkin**

**Councillor Louis Stark**

**Councillor William Wilding**

**Vacancy (Independents for Herefordshire)**

## Agenda

		Pages
1.	<b>APOLOGIES FOR ABSENCE</b> To receive apologies for absence.	
2.	<b>NAMED SUBSTITUTES</b> To receive details of any member nominated to attend the meeting in place of a member of the committee.	
3.	<b>DECLARATIONS OF INTEREST</b> To receive any declarations of interests in respect of schedule 1, schedule 2 or other interests from members of the committee in respect of items on the agenda.	
4.	<b>MINUTES</b> To approve the minutes of the meeting held on 26 April 2021.  <b>How to submit questions</b> The deadline for the submission of questions for this meeting is 5.00 pm on Monday 7 June 2021. Questions must be submitted to <a href="mailto:councillorservices@herefordshire.gov.uk">councillorservices@herefordshire.gov.uk</a> . Questions sent to any other address may not be accepted. Accepted questions and the responses will be published as a supplement to the agenda papers prior to the meeting. Further information and guidance is available at <a href="http://www.herefordshire.gov.uk/council/get-involved/3">www.herefordshire.gov.uk/council/get-involved/3</a>	11 - 14
5.	<b>QUESTIONS FROM MEMBERS OF THE PUBLIC</b> To receive any written questions from members of the public.	
6.	<b>QUESTIONS FROM COUNCILLORS</b> To receive any written questions from councillors.	
7.	<b>HEREFORDSHIRE COUNCIL'S RESPONSE TO THE COVID PANDEMIC</b> To advise scrutiny on the work undertaken and the lessons learned from the response to the pandemic.	To follow
8.	<b>COMMITTEE WORK PROGRAMME</b> To consider the committee's work programme.	15 - 56
9.	<b>DATE OF NEXT MEETING</b> Monday 12 July 2021, 10.15 am	



## The public's rights to information and attendance at meetings

In view of the continued prevalence of COVID-19, we have introduced changes to our usual procedures for accessing public meetings. These will help to keep our councillors, staff and members of the public safe.

Please take time to read the latest guidance on the council website by following the link at [www.herefordshire.gov.uk/meetings](http://www.herefordshire.gov.uk/meetings) and support us in promoting a safe environment for everyone. If you have any queries please contact the governance support team on 01432 260201 / 261699 or at [governancesupportteam@herefordshire.gov.uk](mailto:governancesupportteam@herefordshire.gov.uk)

We will review and update this guidance in line with Government advice and restrictions.

Thank you very much for your help in keeping Herefordshire Council meetings safe.

### You have a right to:

- Attend all council, cabinet, committee and sub-committee meetings unless the business to be transacted would disclose 'confidential' or 'exempt' information.
- Inspect agenda and public reports at least five clear days before the date of the meeting. Agenda and reports (relating to items to be considered in public) are available at [www.herefordshire.gov.uk/meetings](http://www.herefordshire.gov.uk/meetings)
- Inspect minutes of the council and all committees and sub-committees and written statements of decisions taken by the cabinet or individual cabinet members for up to six years following a meeting.
- Inspect background papers used in the preparation of public reports for a period of up to four years from the date of the meeting (a list of the background papers to a report is given at the end of each report). A background paper is a document on which the officer has relied in writing the report and which otherwise is not available to the public.
- Access to a public register stating the names, addresses and wards of all councillors with details of the membership of cabinet and of all committees and sub-committees. Information about councillors is available at [www.herefordshire.gov.uk/councillors](http://www.herefordshire.gov.uk/councillors)
- Have access to a list specifying those powers on which the council have delegated decision making to their officers identifying the officers concerned by title. The council's constitution is available at [www.herefordshire.gov.uk/constitution](http://www.herefordshire.gov.uk/constitution)
- Access to this summary of your rights as members of the public to attend meetings of the council, cabinet, committees and sub-committees and to inspect documents.

## **Recording of meetings**

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Members of the public are advised that if you do not wish to be filmed or photographed you should let the governance services team know before the meeting starts so that anyone who intends filming or photographing the meeting can be made aware.

The reporting of meetings is subject to the law and it is the responsibility of those doing the reporting to ensure that they comply.

The council may make a recording of this public meeting or stream it live to the council's website. Such recordings form part of the record of the meeting and are made available for members of the public via the council's website.

## **Public transport links**

The Three Counties Hotel is accessible by bus; bus stops in each direction are positioned on the Belmont Road at the front of the hotel.

## **The seven principles of public life**

### **(Nolan principles)**

#### **1. Selflessness**

Holders of public office should act solely in terms of the public interest.

#### **2. Integrity**

Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships.

#### **3. Objectivity**

Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.

#### **4. Accountability**

Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.

#### **5. Openness**

Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.

#### **6. Honesty**

Holders of public office should be truthful.

#### **7. Leadership**

Holders of public office should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs.





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## Guide to general scrutiny committee

Scrutiny is a statutory role fulfilled by councillors who are not members of the cabinet.

The role of the scrutiny committees is to help develop policy, to carry out reviews of council and other local services, and to hold decision makers to account for their actions and decisions.

Council has decided that there will be three scrutiny committees. The committees reflect the balance of political groups on the council.

The general scrutiny committee consists of 7 councillors.

Councillor Sebastian Bowen	True Independents
Councillor Tracy Bowes (vice-chairperson)	Independents for Herefordshire
Councillor Barry Durkin	Conservatives
Councillor Jonathan Lester (Chairperson)	Conservatives
Councillor Louis Stark	Liberal Democrats
Councillor William Wilding	Independents for Herefordshire
Vacancy	Independents for Herefordshire

The committees have the power:

- (a) to review or scrutinise decisions made, or other action taken, in connection with the discharge of any functions which are the responsibility of the executive,
- (b) to make reports or recommendations to the authority or the executive with respect to the discharge of any functions which are the responsibility of the executive,
- (c) to review or scrutinise decisions made, or other action taken, in connection with the discharge of any functions which are not the responsibility of the executive,
- (d) to make reports or recommendations to council or the cabinet with respect to the discharge of any functions which are not the responsibility of the executive,
- (e) to make reports or recommendations to council or the cabinet on matters which affect the authority's area or the inhabitants of that area
- (f) to review or scrutinise decisions made, or other action taken, in connection with the discharge by the responsible authorities of their crime and disorder functions and to make reports or recommendations to the council with respect to the discharge of those functions. In this regard crime and disorder functions means:

- (i) a strategy for the reduction of crime and disorder in the area (including anti-social and other behaviour adversely affecting the local environment); and
  - (ii) a strategy for combatting the misuse of drugs, alcohol and other substances in the area; and
  - (iii) a strategy for the reduction of re-offending in the area
- (g) to review and scrutinise any matter relating to the planning, provision and operation of the health service in its area and make reports and recommendations to a responsible person on any matter it has reviewed or scrutinised or to be consulted by a relevant NHS body or health service provider in accordance with the Regulations (2013/218) as amended. In this regard *health service* includes services designed to secure improvement—
  - (i) in the physical and mental health of the people of England, and
  - (ii) in the prevention, diagnosis and treatment of physical and mental illness
  - (iii) and any services provided in pursuance of arrangements under section 75 in relation to the exercise of health-related functions of a local authority.
- (h) to review and scrutinise the exercise by risk management authorities of flood risk management functions or coastal erosion risk management functions which may affect the local authority's area.

The specific remit of the general scrutiny committee includes:

- services within the economy and place directorate and corporate centre
- corporate performance
- budget and policy framework matters
- statutory flood risk management scrutiny powers
- statutory community safety and policing scrutiny powers

### **Who attends general scrutiny committee meetings?**

The following attend the committee:

- Members of the committee, including the chairperson and vice-chairperson.
- Cabinet members, they are not members of the committee but attend principally to answer any questions the committee may have and inform the debate.
- Officers of the council to present reports and give technical advice to the committee
- People external to the Council invited to provide information to the committee.

(Other councillors may attend as observers but are only entitled to speak at the discretion of the chairman.)

## **Minutes of the meeting of General scrutiny committee held at online on Monday 26 April 2021 at 10.15 am**

**Present:** Councillor Jonathan Lester (chairperson)  
Councillor Tracy Bowes (vice-chairperson)

**Councillors:** Barry Durkin, Jennie Hewitt and Louis Stark

**In attendance:** Councillors Ellie Chowns (Cabinet Member), Gemma Davies (Cabinet Member) and David Hitchiner (Cabinet Member)

**Officers:** Richard Ball – Director for Economy and Place, Ben Boswell – Head of Environment Climate Emergency and Waste Services, Nicola Percival – Waste Operations Team Leader, and Richard Vaughan – Sustainability and Climate Change Manager.

### **56. APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Matthews and Wilding.

### **57. NAMED SUBSTITUTES**

None

### **58. DECLARATIONS OF INTEREST**

None.

### **59. MINUTES**

**RESOLVED:** That the minutes of the meeting held on 22 March 2021 be approved.

### **60. QUESTIONS FROM MEMBERS OF THE PUBLIC**

None.

### **61. QUESTIONS FROM MEMBERS OF THE COUNCIL**

None.

### **62. UPDATE ON EXECUTIVE RESPONSES TO THE COMMITTEE'S WASTE MANAGEMENT STRATEGIC REVIEW AND THE REVIEW OF THE CLIMATE AND ECOLOGICAL EMERGENCY**

The Committee received an update on the executive responses to the recommendations of the Committee's Waste Management Strategic Review and the review of the Climate and Ecological Emergency.

## **Climate and Ecological Emergency**

The Sustainability and Climate Change Manager introduced the report.

The Head of Environment, Climate Emergency and Waste Services commented on the recommendations that were listed as having being rejected explaining the reasoning behind this and the action that had been taken on each aspect.

The Cabinet Member – Environment, Economy and Skills emphasised that careful consideration had been given to the report. Whilst not all the recommendations had been accepted she considered that the climate and ecological change agenda was being driven forward.

The Committee discussed the response asking a number of questions to which answers were given and made a number of additional recommendations as set out below.

*(The meeting adjourned between 12 noon and 12.10pm.)*

## **Waste Management Strategic Review**

The Head of Environment, Climate Emergency and Waste Services introduced the report.

The Waste Operations Team Leader reminded the Committee of the background to the review.

The Cabinet Member - Commissioning, Procurement and Assets invited questions.

The Committee discussed the response, asking a number of questions to which answers were given and made a number of recommendations as set out below.

A motion that consideration be given to fortnightly collection of black bin waste rather than 3 weekly in pursuing option 2 was lost.

## **RESOLVED:**

## **Climate and Ecological Emergency**

*(number references in brackets are to the recommendations made to the executive to which the executive responses referred)*

- That**
- (a) the Committee requests the executive to reconsider its response to those recommendations that have been rejected or accepted in part and the recommendations made during the debate and an updated response be presented to the Committee's next scheduled meeting, clarifying in particular the misunderstanding that appeared to have been caused by the use of the word "rejected" which in several cases appeared misleading in the context of the detailed response;**
  - (b) subject to confirmation from the solicitor to the Council, the committee establish a standing Panel to monitor the executive response to the Committee's recommendations, the members of the former task and finish group being invited to consider if they would wish to serve on this Panel in the first instance, with the Panel's terms of reference to be reported to the Committee's next scheduled meeting;**

- (c) further consideration be given by the executive to whether sufficient resources have been allocated to implement the recommendations of the review, mindful also of the need to manage the workload of officers;
- (d) (17) it be noted that this recommendation has not in effect been rejected but partly accepted and particular re-consideration be given to the production of a local list more swiftly than currently proposed;
- (e) consideration be given to the extent to which notes of meetings between the council and the Environment Agency and others can be made public, even if an abbreviated form to avoid disclosure of confidential information and included in the NMB agenda papers;
- (f) (20) consideration be given to introducing a mechanism to seek responses from Parish Councils to measure the effectiveness of the advisory notes issued by the Neighbourhood Planning Team in effecting change;
- (g) (30d) this recommendation should be revisited and explored more imaginatively and constructively, for example proactively working with Verging in Wild and any other groups within the County that can promote such schemes;
- (h) (32b) greater clarification be provided on the operation of a phosphate trading platform and what it entails as a briefing to Councillors and the NMB be invited to review the merits of the proposal with a view to information being added to the relevant section of the council's website in due course;
- (i) (33) the committee encourages the executive to continue to explore all solutions to protecting the River Wye SAC catchment including that the possibility for a Water Protection Zone to be proactively discussed with the Environment Agency;
- (j) (42) work is undertaken in conjunction with the transport team to undertake surveys with schools, to identify barriers and opportunities for active travel. A full survey to commence and report back with opportunities and recommendations by November 2021; and
- (k) (54) that this response be reconsidered with a view to developing a county-wide policy.

**RESOLVED:**

**Waste Management Strategic Review**

*(number reference in brackets is to the recommendations made to the executive to which the executive responses referred)*

- That (a) the executive's review of link between collection and disposal be welcomed.
- (b) a unified waste strategy be drawn up by the executive with an aim to provide an end to end waste service for residents

spanning from repair and reuse right through to collection and disposal;

- (c) there be greater clarity as to what happens to recycled waste generated within the County;
- (d) there be greater information and clarity as to what happens to all waste generated within the County;
- (e) any new contract should maximise the scope to reduce waste to landfill;
- (f) the executive explores options for disposal of waste likely to cause nuisance because of smell or other potential nuisance/hazard; and
- (g) (22) the executive be encouraged to explore the opportunity for the public to reuse material from HRCs on existing sites and elsewhere and via the website.

### **63. WORK PROGRAMME**

The Committee reviewed its work programme.

In discussion the Committee clarified what information it wished to see included in the report it had requested on the Council's response to the Covid19 pandemic.

The Committee agreed to establish a task and finish group to examine reduction of littering.

Reference was also made to the wish to bring forward items on NMiTE and the Police and Crime Commissioner, as listed on the programme, noting the possibility of also considering the Commissioner's proposals to combine the governance of the police and fire services.

#### **RESOLVED:**

- That
- (a) the draft work programme as set out at appendix 1 to the report be approved, subject to noting the wish to bring forward items on NMiTE and the Police and Crime Commissioner, as listed on the programme, noting the possibility of also considering the Commissioner's proposals to combine the governance of the police and fire services; and
  - (b) a task and finish group on litter be established and officers be requested to prepare a scoping statement for consideration at the committee's next meeting and to take action to progress the establishment of the group to enable it to commence work swiftly following the approval of that scoping statement.

The meeting ended at 1.44 pm

Chairperson



## **Title of report: Committee work programme**

**Meeting: General scrutiny committee**

**Meeting date: Friday 11 June 2021**

**Report by: Democratic services officer**

### **Classification**

Open

### **Decision type**

This is not an executive decision.

### **Wards affected**

(All Wards)

### **Purpose**

To review the committee's work programme.

### **Recommendation(s)**

**That:**

- (a) the draft work programme as set out at appendix 1 to the report be approved subject to any amendments the committee wishes to make;**
- (b) the terms of reference for the standing panel on the climate and ecological emergency as set out at paragraph 15 of the report be considered, the membership be agreed, and the chairperson be confirmed;**
- (c) the committee determines any other matter in relation to the appointment of task and finish groups, their chairmanship and any special responsibility allowance, or the undertaking of a spotlight review.**

### **Alternative options**

1. It is for the committee to determine its work programme to reflect the priorities facing Herefordshire. The committee needs to be selective and ensure that the work programme is focused, realistic and deliverable within existing resources.

## **Key considerations**

2. The work programme needs to focus on the key issues of local concern and be manageable. It must also be ready to accommodate urgent items or matters that have been called-in.
3. Should committee members become aware of any issue they think should be considered by the committee they are invited to discuss the matter with the chairperson, vice-chairperson and the statutory scrutiny officer.
4. The draft work programme is attached at appendix 1.
5. The committee on 23 July 2019 authorised the statutory scrutiny officer, following consultation with the chairperson and vice-chairperson, to add items to the work programme where it is necessary to ensure their timely consideration where there is no scheduled meeting to approve their inclusion.

## **Constitutional matters**

### **Task and finish groups**

6. A scrutiny committee may appoint a task and finish group for any scrutiny activity within the committee's agreed work programme. A committee may determine to undertake a task and finish activity itself as a spotlight review where such an activity may be undertaken in a single session; the procedure rules relating to task and finish groups will apply in these circumstances.
7. The relevant scrutiny committee will approve the scope of the activity to be undertaken, the membership, chairperson, timeframe, desired outcomes and what will not be included in the work. A task and finish group will be composed of a least two members of the committee, other councillors (nominees to be sought from group leaders with un-affiliated members also invited to express their interest in sitting on the group). This may include, as appropriate, co-opted people with specialist knowledge or expertise to support the task. In appointing a chairman of a task and finish group the committee will also determine, having regard to the advice of the council's monitoring officer and statutory scrutiny officer, whether the scope of the activity is such as to attract a special responsibility allowance.
8. The committee is asked to determine any matters relating to the appointment of a task and finish group and the chairperson and any special responsibility allowance or undertaking a spotlight review including co-option.

### **Task and finish group - litter**

9. The committee agreed on 26 April 2021 to establish a task and finish group to contribute to an updated litter strategy.
10. At the date of publication of this agenda, one member of the committee has indicated a firm interest in serving on the task and finish group. As referenced in paragraph 7 above, a task and finish group needs to be composed of at least two members of the relevant committee.



11. Following the recent Annual Meeting of Council, some committee membership changes are expected and the new members of the committee will also be approached to serve on the task and finish group.
12. A draft scoping statement will be prepared for consideration at the committee meeting on 12 July 2021.

### **Standing panel – climate and ecological emergency**

13. On 26 April 2021, in considering the executive's response to the task and finish group report on the climate and ecological emergency, this committee agreed: 'subject to confirmation from the Solicitor to the Council, the committee establish a standing panel to monitor the executive response to the committee's recommendations, the members of the former task and finish group being invited to consider if they would wish to serve on this panel in the first instance, with the panel's terms of reference to be reported to the committee's next scheduled meeting'.
14. The Solicitor to the Council has confirmed that the committee can establish this panel.
15. The following terms of reference are proposed:
  - To maintain a watching brief as proposals develop.
  - As part of the above role to act as a sounding board and express comments to the executive for consideration as the executive's response to the climate and ecological emergency is developed.
  - To request a report to be made to the general scrutiny committee should it be considered that any matter warrants public consideration
  - To lead on informing debate at the general scrutiny committee prior to the committee making any recommendations to the executive or to council.
16. The members of the former task and finish group on the climate ecological emergency have all confirmed that they would like to serve on this panel; namely, Councillors Fagan, Hewitt, Stark, Swinglehurst and Wilding.
17. The committee is asked to consider the proposed terms of reference above, to agree the membership, and to confirm a chairperson of the panel.

### **Suggestions for scrutiny**

18. Suggestions for scrutiny are invited from members of the public through the council's website, accessible through the link below.

[https://www.herefordshire.gov.uk/info/200148/your\\_council/61/get\\_involved/4](https://www.herefordshire.gov.uk/info/200148/your_council/61/get_involved/4)

### **Tracking of recommendations made by the committee**

19. A schedule of recommendations made and action in response is attached at appendix 2.
20. On 26 April 2021 and in relation to an update on executive responses to the review of the climate and ecological emergency, the committee requested 'the executive to

reconsider its response to those recommendations that have been rejected or accepted in part and the recommendations made during the debate and an updated response be presented to the committee's next scheduled meeting'.

21. In view of the necessary governance process for a further executive decision, it is intended that the further update will be provided to the committee meeting on 12 July 2021.
22. The sustainability and climate change manager has provided the following update for this meeting 'Officers are making good progress on responses to recommendations with the Cabinet member for environment, economy and skills currently reviewing the draft responses to recommendations 1 & 4-10. Draft recommendations for 3 and 11 are close to completion.'

### **Forward plan**

23. The constitution states that scrutiny committees should consider the forward plan as the chief source of information regarding forthcoming key decisions. Forthcoming decisions can be viewed under the forthcoming decisions link on the council's website:

<http://councillors.herefordshire.gov.uk/mgdelegateddecisions.aspx?XXR=0&DAYS=28&RP=0&K=0&DM=0&HD=0&DS=1&META=mgdelegateddecisions&V=0>

24. An extract from the plan containing items within the remit of this committee is attached at appendix 3.

### **Community impact**

25. In accordance with the adopted code of corporate governance, Herefordshire Council is committed to promoting a positive working culture that accepts and encourages constructive challenge and recognises that a culture and structure for scrutiny are key elements for accountable decision making, policy development and review. Topics selected for scrutiny should have regard to what matters to residents.

### **Environmental impact**

26. Herefordshire Council provides and purchases a wide range of services for the people of Herefordshire. Together with partner organisations in the private, public and voluntary sectors we share a strong commitment to improving our environmental sustainability, achieving carbon neutrality and to protect and enhance Herefordshire's outstanding natural environment.
27. The topics selected for scrutiny will take environmental impact into account.

### **Equality duty**

28. Under section 149 of the Equality Act 2010, the 'general duty' on public authorities is set out as follows:

A public authority must, in the exercise of its functions, have due regard to the need to:

- (a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;

- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;
  - (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.
29. The public sector equality duty (specific duty) requires us to consider how we can contribute positively to the advancement of equality and good relations, and demonstrate that we are paying 'due regard' in our decision making in the design of policies and in the delivery of services. As this report concerns the administrative function of the committee, it is not considered that it will have an impact on the equality duty.
30. The topics selected for scrutiny need to have regard to equality and human rights issues.

## **Resource implications**

31. The costs of the work of the committee will have to be met within existing resources. It should be noted that the costs of running scrutiny can be subject to an assessment to support appropriate processes.

## **Legal implications**

32. The council is required to deliver an overview and scrutiny function. The development of a work programme that is focused and reflects priorities facing Herefordshire will assist the committee and the council to deliver the scrutiny function.

## **Risk management**

33. There is a reputational risk to the council if the overview and scrutiny function does not operate effectively. The arrangements for the development of the work programme should help to mitigate this risk.

## **Consultees**

34. The work programme is reviewed at every committee meeting. The chairperson, vice-chairperson and statutory scrutiny officer also review the work programme.

## **Appendices**

Appendix 1 – Draft work programme

Appendix 2 – Schedule of recommendations made and action in response 2020-21

Appendix 3 – Forward plan of forthcoming decisions, extract as at 6 May 2021

## **Background papers**

None identified.



## General scrutiny committee work programme

## A: Matters currently scheduled

Currently scheduled meetings and business	Purpose	Type of scrutiny	Notes
Report on options for scrutiny of contract management / performance management (see minutes of 7 December)			<p>T&amp;F Group suggested as one option for contract management. First step would be approval of scoping statement.</p> <p>7 December: That a task and finish group be established to examine why the council had previously not been able to meet project deadlines for council projects, the reasons for delays, what measures needed to be put in place including arrangements with LEP partners, governance, and processes to ensure projects could be delivered on time, budgeted and to the appropriate quality.</p> <p>25 January: Requested that consideration be given to a spotlight review.</p>

Other matters already agreed for inclusion but not yet scheduled	Purpose	Type of scrutiny	Notes
Purchase of Maylord Orchards Shopping Centre	To review the decision	Policy review	Request from member of the public (accepted by Committee on 28 September)
NMiTE	To review progress with the scheme		26 April 2021: Requested that the item be brought forward.
Police and Crime Commissioner			<p>Suggested performance indicator - killed and seriously injured on roads as one possible topic.</p> <p>26 April 2021: Requested that the item be brought forward, noting the possibility of also considering the Commissioner's proposals to combine the governance of the police and fire services.</p>

## B: Outstanding issues raised during work programming session

The committee has addressed some of the matters raised during the 2020 work programming session. Consideration needs to be given to including these remaining items and, if they are to be included, allocating a target date.

Outstanding item / issues raised / proposed during scrutiny workshop 20 November 2020	Purpose	Type of scrutiny	Notes
Scrutiny of the planning service			Particularly enforcement strategy.
Consideration of use to which S106 monies/Community Infrastructure Levy are put			
Devolution of control over parking charges and income to market towns		Policy review	
Partnership working			

## C: Issues previously logged on work programme for possible future consideration

Outstanding item / issues raised	Purpose	Type of scrutiny	Notes
Sustainable transport			To explore planned and implemented sustainable transport measures.
Public realm service provision (council contract arrangements with Balfour Beatty Living Places – and stakeholder communication)			<p>To explore how councils communicate effectively with the public, explaining service levels, costs and delivery that can be expected under the contract, performance measures in place, and evidence that the contract is delivering to the required standard within the agreed framework.</p> <p>Consider results of customer satisfaction performance data.</p> <p>Ways of improving feedback to the public – so that they know when they can expect work that has been requested and can track delivery.</p>

			Noted that decision on extension of contract pending.
Budget and policy framework items to be scheduled		Policy development and review	
• Hereford area plan			
• Rural areas development plan document			
• Core strategy			
• Community safety remit			





## General scrutiny committee schedule of recommendations made and action in response (municipal year 2020-21)

Meeting	item	Recommendations	Action	Status
28 September 2020	Minerals and Waste Local Plan	<p><b>RESOLVED TO RECOMMEND TO THE EXECUTIVE:</b></p> <p><b>That</b></p> <p>(a) a plain English and practical guidance / executive summary document be produced to support the report;</p> <p>(b) a more explicit definition, with links to the examples of acceptable sustainable development - within the context of this report - be included</p> <p>(c) while it recognises that the insertion of a stronger line on preventing fracking/unconventional hydrocarbon extraction in Herefordshire may make the MWLP 'unsound' due to national policy guidelines - the committee wishes to voice its view and see a clearer statement from government that fracking/extraction of unconventional hydrocarbons is unacceptable in Herefordshire; and</p> <p>(d) the current draft MWLP be endorsed to go forward to public consultation.</p>	<p>Agreed. It would be useful to provide a non-technical summary of the MWLP, in order to reach as wide an audience as possible.</p> <p>Sustainable development has been defined in the glossary of the MWLP. In sections of the text which directly mention sustainable development, references to the glossary will be added to aid technical understanding of this phrase.</p> <p>No changes to the MWLP are required in response to this recommendation, however, officers will work with the Cabinet Member Infrastructure and Transport to lobby Government for a stronger statement on fracking to be issued.</p>	completed
28 September 2020	Task and finish group report - waste management strategic review	<p><b>RESOLVED:</b></p> <p><b>That</b></p> <p>(a) the Task and Finish Group report and all of its recommendations be approved, subject to including:</p> <p>1. that, as part of the consultation process, there is clear explanation</p>	<p>Decision by cabinet member – commissioning, procurement and assets 26 October 2020</p> <p><a href="http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7273">http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7273</a></p> <p>Response to review on agenda for 26 April 2021</p> <p>(a) accept the recommendations around consulting on options 2 &amp; 3 from General Scrutiny Committee held on 28 September 2020</p>	Update to Committee in April 2021

Meeting	item	Recommendations	Action	Status
		<p>given as to why option one is not being put forward as an option;</p> <p>2. the Waste Team continue to work with and lead the communications on each of the schemes to ensure public understanding for the preferred options is secured;</p> <p>3. asking that the reuse of waste is brought forward as quickly as possible at our local household recycling centres; and</p> <p>4. that the Task and Finish group report is shared with Defra; and</p> <p>(b) the findings and recommendations be submitted to the executive for consideration.</p>	<p>(b) consent be given for expenditure up to the value of £75,000 is allocated from the council's waste revenue reserves to the Economy &amp; Place Directorate's revenue budget for 2020/21 to award a tender and include expenditure required for resources to allow the council to carry out an effective and engaging consultation on the future of its Waste Management Service;</p> <p>(c) a further report is brought back to the cabinet member for procurement and assets outlining the resources required to deliver the waste services management review;</p> <p>(d) a further report is brought back to cabinet in Spring 2021 with a recommendation on future collection services and outlining future resources required to implement the recommendation; and</p> <p>(e) Subject to the provisions of the Financial Procedure Rules, the Assistant Director for Regulatory, Environment and Waste be authorised to take all operational decisions required to implement the above recommendations.</p>	
9 November 2020	Hereford Transport Strategy Review	<p><b>RESOLVED TO RECOMMEND TO THE EXECUTIVE:</b></p> <p><b>That</b></p> <p>(a) more detailed studies are undertaken on the benefits and dis-benefits of traffic light management in more locations in Hereford;</p> <p>(b) as a result of this review, the committee recommends that the cabinet consider 'weighting of the preferred outcomes' to help determine the preferred package to take forward;</p>	<p>(As reported to cabinet on 3 December)</p> <p>Whilst the removal of traffic signals along the A49 was looked at and discarded by the review due to negative impacts on pedestrians and cyclists, traffic light management would form an element of the Intelligent Transport Systems option (page 53 of the review) which is included in Package C.</p> <p>If cabinet is minded to support this recommendation this would be additional work which the cabinet could ask officers to consider and set out the resource requirements to progress.</p> <p>The review has specifically chosen not to weight the 4 objectives or 16 outcomes which underpin these objectives. This provides a comparative view of performance for all of the six packages. Cabinet may choose to assign its own strategic priorities in respect</p>	completed

Meeting	item	Recommendations	Action	Status
		<p>(c) <b>support is given to promoting more ‘park and choose’ options in combination with more investment into public transport options and cycle routes to reduce demand for car journeys into or through the city centre with a particular focus given to the limited transport options currently experienced by Herefordshire’s rural communities and that the executive set up a transport team as a matter of priority to implement the planning of cycling and walking, and that the road schemes are reconfigured to accommodate walking and cycling safely within the city;</b></p>	<p>of objectives and outcomes and reference these priorities in determining its preferred package.</p> <p>If cabinet wished for weightings to be applied to the package assessments it could ask for this as a further step to the review. Cabinet would need to confirm its preferred weightings or instruct that alternative weightings are assessed. If cabinet wished to progress this work it would need to defer its decision on the preferred packages and this would extend the review.</p> <p>The recommendation is noted. Package A includes investment in park and choose options (identified as mobility hubs at page 51 of the review) and cycle routes (Page 45) and Package A+B includes significant investment in public transport options within the Hereford’s urban area and urban fringe (options set out at pages 45, 46, 47 and 49 of the review) and these will support longer distance travel needs. Cabinet will be able to select this combination of package options noting the support indicated by committee.</p> <p>Whilst this review has focused on transport issues in Hereford in line with the scope set out in the cabinet member decision of January 2020 it is appreciated that it would be helpful to review transport challenges and solutions countywide. The cabinet report sets out the original intention to review the Local Transport Plan within 5 years of its adoption which would be by 2021. It is also important to note that the core strategy update is due to comment in the next few months. As such, the intention would be to undertake a wider review of transport strategy for the whole county over the coming year.</p> <p>Cabinet may ask officers to consider the approach to designing and delivering transport schemes and report back on options and funding implications for different approaches.</p>	

Meeting	item	Recommendations	Action	Status
		<p><b>(d) the cabinet follow up on the suggestion for a 'River-Bus Service' in ongoing refinement and review of the Hereford transport package options;</b></p> <p><b>(e) consideration is given to a wider, more in depth study, on the transport options that address countywide transport challenges and solutions, not just in Hereford City;</b></p> <p><b>(f) cabinet should not feel constrained by having to consider just the package of options that has been presented to them as part of this review.</b></p> <p><b>(g) the committee considers that further analysis is undertaken to assess further the mitigation measures of traffic utilising an eastern crossing before the dis-benefits of an eastern crossing rule it out as an option.</b></p>	<p>Whilst this proposal was not considered in the review or suggested by members or stakeholders during the engagement stages of the review cabinet could include this option in its preferred package combination and instruct that this is considered further in the context of package development work. The cost of undertaking this work would need to be confirmed and set out in a subsequent report to the cabinet member</p> <p>Whilst this review has focused on transport issues in Hereford in line with the scope set out in the cabinet member decision of January 2020 it is appreciated that it would be helpful to review transport challenges and solutions countywide. The cabinet report sets out the original intention to review the Local Transport Plan within 5 years of its adoption which would be by 2021. It is also important to note that the core strategy update is due to comment in the next few months. As such, the intention would be to undertake a wider review of transport strategy for the whole county over the coming year.</p> <p>The recommendation to cabinet sets out that cabinet may consider the packages as assessed in the review or combination of package options.</p> <p>Cabinet may choose to agree a package which includes an eastern river crossing noting that 2 eastern river crossing options have been assessed within the 6 packages. If cabinet considers that further technical work is required to understand the impacts and potential mitigations of these elements (or any other transport elements) it could ask officers ask officers to consider and set out the resource requirements for any additional technical work.</p>	

Meeting	item	Recommendations	Action	Status
		<p><b>(h) school travel and transport is given greater priority and that more work is done to undertake survey work with schools and parents to gain a better understanding to what the barriers to uptake of school transport are;</b></p> <p><b>(i) carbon offsetting is looked at in relation to offsetting on major infrastructure projects.</b></p> <p><b>(j) the impact of assessing routes over other river crossings, in particular, the Bridge Sollars crossing, is built into the analysis of options and packages under review.</b></p> <p><b>(k) that the executive abandon the Western Bypass and reject other major road infrastructure schemes, barring only the eastern river crossing option;</b></p> <p><b>(l) the executive take a look again at the robustness of the qualitative assessment of the evidence presented; and</b></p>	<p>Whilst an assessment of the barriers to uptake of different modes of travel to school (other than by car) was not part of this review and the review did not undertake fresh and comprehensive surveys of travel to school for county schools. This is additional work which the cabinet could ask officers to consider and set out the resource requirements to progress.</p> <p>Carbon offsetting is being considered in the work being undertaken on the carbon management plan – Pathway to Carbon Neutral. The Plan indicates that offsetting is likely to follow in the 5 years following the current management plan and between 2025 and 2030.</p> <p>Cabinet is invited to consider whether or not it wishes to instruct that further work is done to understand wider traffic movements through the county and outside of the Hereford transport network in the context further development of a preferred package. This is additional work which the cabinet could ask officers to consider and set out the resource requirements to progress.</p> <p>The recommendations for cabinet include the option to stop work on the western bypass and southern link road and the western bypass as also include in package A+C+D. Two of the package options include eastern river crossings and cabinet may determine to progress either of these options. Any decision which would result in a significant change to current adopted policy and strategy may require the need for consideration by full council.</p> <p>If cabinet wished to look again at the robustness of the qualitative assessment this would extend the review and would require it to defer any decision.</p> <p>Cabinet have been briefed on the review at various stages of its development and also requested the</p>	

Meeting	item	Recommendations	Action	Status
		<p>(m) <b>Herefordshire Council should immediately implement a well-designed comprehensive safe and attractive network of active travel measures across the entire county to reduce the effect of climate change and the risk of surface flooding.</b></p>	<p>engagement of a critical friend in the form of an independent transport consultant to review the draft report and inform final reporting. The critical friend has confirmed that in their view the details of the assessment have been done at a level appropriate to the stage of work, noting that further detailed work would be required. The review includes both qualitative assessment and assessment which is based on modelled outputs. The qualitative assessment was undertaken by transport planners with experience of strategy development and scheme delivery across a range of transport interventions and work was subject to discussion and challenge with council officers, stakeholders and members through the engagement sessions.</p> <p>This aligns with policy and the types of measures identified in Package A. A number of active travel measures are being progressed which will include improvements for pedestrians, cyclists, bus and rail users and we are continuing to deliver the choose how you move behavioural change programme countywide. Clearly, more of these measures could be introduced more quickly if additional funding is available and it is anticipated that there will be further opportunities to bid for external funds over the coming months as government provides more details following its publication of 'Decarbonising Transport' and 'Gear Change' earlier in 2020.</p>	
7 December 2020	Marches Local Enterprise Partnership - Update	<p><b>That</b></p> <p>(a) <b>the update from the Marches LEP including current priorities and projects be noted;</b></p> <p>(b) <b>the executive be recommended that:</b></p> <p>(1) <b>the LEP be asked to bear in mind the importance of having regard to the needs of the market towns and the rural areas when considering allocating funding for projects;</b></p>	<p>The important economic role of the market towns is recognised in the Marches LEP Strategic Economic Plan and the draft Local Industrial Strategy. The LEP also recognises the significant impact of Covid 19 has had on town centres, particularly retail and hospitality. At this time it is not clear what future government</p>	Recommendations f and g outstanding

Meeting	item	Recommendations	Action	Status
		<p>(2) <b>the LEP be encouraged in its stated intention to revisit its Strategic Economic Plan and other policies to ensure that they are sustainable and resilient having regard, for example, to the impact of transport schemes in the context of the declared climate emergency;</b></p> <p>(3) <b>the LEP be asked to consider how it can improve its engagement with creative industries;</b></p> <p>(4) <b>the LEP be asked to consider appointing a creative industries champion to the LEP Board;</b></p> <p>(5) <b>the LEP Board be recommended to appoint a rural and market Towns Champion;</b></p>	<p>funding will be made available via the LEPs, in terms of the amount of funding or the related criteria. However, wherever possible, in meeting the priorities of the Strategic Economic Plan, the draft Local Industrial Strategy and in supporting the recovery of Covid 19, the LEP will ensure that the needs of the market towns are fully considered in future calls for project applications.</p> <p>It is welcomed that the Marches LEP will be revisiting the SEP and other policies to review in the context of the climate emergency. The Marches LEP will confirm the timetable for these reviews but it will be dependent on the government making resources available in 2020/21 to enable the LEP to do this work in consultation with partners.</p> <p>The Marches LEP recognises the important contribution creative industries make to the local economy. The LEP are currently considering how it can improve (with the respective local authorities) sector based engagement in each area. The LEP will ensure that engagement with the creative industries sector is fully considered and improved through this process.</p> <p>In accordance with the Articles of Association, with the exception of the Local Authority representation on the LEP Board (which is subject to the local election process), all of the remaining Board positions are openly recruited. Therefore, the LEP don't currently have a means to directly appoint a representative for a specific sector or geography, but do seek to ensure the Board is representative through the recruitment and selection process.</p> <p>As above, in accordance with the Articles of Association, with the exception of the Local Authority</p>	

Meeting	item	Recommendations	Action	Status
		<p>(6) <b>the LEP be asked to bid for funding to address the impacts of flooding, noting that these are of a significance comparable to the impacts of Covid 19 for which the Government has provided funding;</b></p> <p>(c) <b>the Executive considers how it can facilitate better engagement between the Herefordshire Cultural Partnership and the LEP;</b></p> <p>(d) <b>the Executive work with the LEP to make representations for there to be a small towns LEP group along the lines of the national rural LEP Group;</b></p>	<p>representation on the LEP Board (which is subject to the local election process), all of the remaining Board positions are openly recruited. Therefore, the LEP don't currently have a means to directly appoint a representative for a specific sector or geography, but do seek to ensure the Board is representative through the recruitment and selection process. As a predominately rural LEP area, a number of the existing Board members either have business interests in and/or themselves live in a rural area or market town, representing these needs.</p> <p>The LEP are a member of the River Severn Partnership alongside the local authorities, seeking to lobby government for funding to support improved infrastructure to reduce flooding and enable the growth of the local economy. Should the government provide an opportunity for the LEPs to seek funding for flood prevention, the LEP would commit to doing so. At this time, it is not yet clear what future government funding will be made available via the LEP network.</p> <p>The LEP are not currently members of the Herefordshire Cultural Partnership, but are represented on a number of cross cutting Herefordshire partnerships such as the Herefordshire Business Board (where the cultural partnership is represented) and the Hereford Towns Board. Herefordshire council are represented on the Cultural Partnership, and can ensure enhanced engagement and improved co-ordination with the LEP.</p> <p>The council and the LEP will work in partnership to encourage government and the LEP network to consider establishing a small towns LEP group. It is noted that over the last 12 months government has launched a number of council led initiatives to support towns, such as Stronger Towns Funding (Hereford and Telford currently selected), Future High Street</p>	



Meeting	item	Recommendations	Action	Status
		<p>(e) <b>the Executive ensures that it has a number of approved prioritised projects available for submission to the LEP in order to take advantage of funding opportunities when they arise; and</b></p> <p>(f) <b>Committee establishes a task and finish group to review the processes in place to deliver projects, ensuring that the reasons that have led to delays in the past on council managed projects have been addressed and that the current processes are fit for purpose; and</b></p> <p>(g) <b>the LEP be asked to report to the Committee on the level of inward investment achieved.</b></p>	<p>Funding, and Heritage Action Zone (Leominster selected).</p> <p>The council will ensure that a pipeline of high quality, worked up shovel ready projects are established in order to apply for funding opportunities. The council is currently working with the Hereford Towns Board to develop a Town Investment Plan, and is leading the development of Economic Development Investment Plans for each of the five market towns. These plans will identify the strategic needs/ opportunities for these areas and develop project proposals in anticipation of future government funding. A similar investment plan for the wider rural areas is also planned, identified as an action in the County Plan Delivery Plan 2020 to 2022.</p> <p>For consideration in the work before.</p> <p>The LEP and the Local Authorities work with the Department for International Trade to engage foreign owned businesses and support investment. The LEP and Herefordshire Council will work together to better monitor and report against inward investment into the county.</p>	
7 December 2020	Work Programme	<b>(d) the executive be requested to provide a fuller explanation of its response to the Committee's recommendation (b) in its consideration of the Hereford Transport Package review on 9 November that the cabinet consider 'weighting of the preferred outcomes' to help determine the preferred package to take forward'.</b>	In considering the General Scrutiny Committee's recommendation (b) of its meeting of 9 November 2020 the cabinet member confirmed at the cabinet meeting of 3 December 2020 that it was not proposed to delay making a determination on the preferred strategy to introduce a system to weight preferred outcomes. The cabinet member confirmed that cabinet was able to consider its preferred strategic packages in the context of the information provided by the review	completed

Meeting	item	Recommendations	Action	Status
			and its priorities. The priorities for the review were clear and the detailed information and analysis set out in the review documents were considered sufficient to inform the decision taken by cabinet.	
15 January 2021	2021/22 Budget Setting	<p><b>The recommendations and the responses to them are set out in the 2021/22 budget setting report to council on 12 February 2021 (paragraph 51)</b></p> <p><a href="http://councillors.herefordshire.gov.uk/documents/s50086885/202122%20Budget%20Setting.pdf">http://councillors.herefordshire.gov.uk/documents/s50086885/202122%20Budget%20Setting.pdf</a></p> <p><a href="http://councillors.herefordshire.gov.uk/documents/s50086885/202122%20Budget%20Setting.pdf">http://councillors.herefordshire.gov.uk/documents/s50086885/202122%20Budget%20Setting.pdf</a></p> <p><b>The following recommendations are for the Committee itself to address:</b></p> <p>(b) In its review of Covid measures the Committee consider how grants have been used and seek comparative information from other authorities;</p> <p>(c) the committee makes arrangements to include monitoring of savings plans in work programme; and</p> <p>(d) mindful of the impact of the budget proposals on the Economy and Place Budget briefings be provided to the Committee on progress in achieving the proposed savings and their impact and the Committee be informed of other savings proposals that have been identified with a view to ensuring appropriate contingency plans are in place.</p>	See report to Council 12 February 2021	
25 January 2021	Task and Finish Group Report – Climate Emergency Review	<p><b>RESOLVED: That the findings of the report, and recommendations as amended and set out at appendix 3 to the minutes, be submitted to the executive.</b></p> <p><a href="http://councillors.herefordshire.gov.uk/documents/g8054/Public%20minutes%20Monday%2025-Jan-">http://councillors.herefordshire.gov.uk/documents/g8054/Public%20minutes%20Monday%2025-Jan-</a></p>	<p>Executive response on agenda for 26 April 2021</p> <p><a href="http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7731">http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7731</a></p>	

Meeting	item	Recommendations	Action	Status
		<a href="http://councillors.herefordshire.gov.uk/documents/g8054/Public%20minutes%20Monday%2025-Jan-2021%2014.00%20General%20scrutiny%20committee.pdf?T=11">2021%2014.00%20General%20scrutiny%20committee.pdf?T=11</a> <a href="http://councillors.herefordshire.gov.uk/documents/g8054/Public%20minutes%20Monday%2025-Jan-2021%2014.00%20General%20scrutiny%20committee.pdf?T=11">http://councillors.herefordshire.gov.uk/documents/g8054/Public%20minutes%20Monday%2025-Jan-2021%2014.00%20General%20scrutiny%20committee.pdf?T=11</a>		
22 March 2021	Fownhope Flood Repair Work	<p><b>RESOLVED to recommend to the executive:</b></p> <p><b>That</b></p> <p>(a) the executive support and encourage the delivery by BBLP of projects for the benefit of the Fownhope and Woolhope communities;</p> <p>(b) repairs to restore roads in the locality damaged by their use as a diversion route during the closure of the Fownhope Road are prioritised;</p> <p>(c) the executive encourage Fownhope and Woolhope Parish Councils to make representations to local MPs to seek funding for highway maintenance, and highlight shortcomings in the Bellwin scheme that appear to have been revealed, and the need for that scheme to be reviewed and for other funding sources to be provided if it is concluded that the Bellwin Scheme itself does not require revision;</p> <p>(d) the executive make further representations to local MPs to seek additional grant funding for highway maintenance, and highlight shortcomings in the Bellwin scheme that appear to have been revealed, and the need for that scheme to be reviewed and for other funding sources to be provided if it is concluded that the Bellwin Scheme itself does not require revision;</p>	Update anticipated for the committee meeting on 12 July 2021.	

Meeting	item	Recommendations	Action	Status
		<p><b>(e)</b> consideration be given to whether the situation could be presented to Government as a case study highlighting the adverse impact on the local community as a result of lack of funding;</p> <p><b>(f)</b> a robust review of the risks to other lengths of the B4224 of similar topography be conducted to establish if there is a need for preventative measures;</p> <p><b>(g)</b> given the experiences on the B4224 consideration be given to whether there any other sites in the county that could be similarly problematic in the event of flooding with a view to adopting a more preventative approach to maintenance across the county;</p> <p><b>(h)</b> action be taken to progress broadband works in the county delayed as a result of the B4224 works;</p> <p><b>(i)</b> It be ensured that parish councils and communities concerns are recognised and taken into account by the Council and their partners when taking forward repairs to infrastructure;</p> <p><b>(j)</b> the independent review be welcomed; and the following matters be considered for inclusion and if they are not included in the review they be responded to in any event by the executive:</p> <ol style="list-style-type: none"> <li>1. The issues that arose because of the nature of vehicles using the diversion routes;</li> <li>2. The potential for weight restrictions on traffic in the locality and other traffic management measures;</li> <li>3. Was enough priority given to ongoing repairs needed to the routes forming the diversions;</li> </ol>		

Meeting	item	Recommendations	Action	Status
		<ol style="list-style-type: none"> <li>4. Pace of decision making particularly from April to August;</li> <li>5. The focus be on identifying lessons learned that can be applied generally to future schemes, whilst noting that matters unique to the specific sites also need to be identified;</li> <li>6. Fownhope and Woolhope Parish Councils be consulted on matters for inclusion in the review;</li> <li>7. Project management and processes, the timeframes involved, for example the time between identifying work needed, specification, commissioning the contract, to commencing work, and the incremental nature of delays. The ability of the council to have oversight of such projects and whether additional technical and project management resource in-house is required;</li> <li>8. The time taken to establish whether it was possible to proceed without going to open tender;</li> <li>9. Has there been sufficient assessment of the risk of further failure in the highway network in the locality;</li> <li>10. Were the solutions adopted appropriate and proportionate;</li> <li>11. Managing working relationships with utility providers such as BT and gas providers and the approach to specifying works for them to undertake, including the potential benefit of a protocol for managing works in particular those of an emergency nature;</li> </ol>		

Meeting	item	Recommendations	Action	Status
		<p>12. Clarification as to how the issue with the size of the crane required for the Stone Cottage works arose and assurance measures to avoid such occurrences in the future;</p> <p>13. Review of the robustness of the effectiveness of the liaison between the Council and BBLP in managing projects;</p> <p>14. Effectiveness of communication with the local community and speed thereof especially from the outset of an incident; and</p> <p>15. Review appropriateness of diversion routes and their signing and facilitating of road safety management.</p>		
22 March 2021	Local Flood Risk Management Strategy Action Plan	<p><b>RESOLVED: to recommend to the executive:</b></p> <p><b>That:</b></p> <p>(a) prioritisation of actions in the action plan be re-evaluated;</p> <p>(b) the council strengthen efforts with the Environment Agency to focus on flood mitigation measures for all watercourses;</p> <p>(c) further efforts be made to reinforce the message to landowners to emphasise their riparian responsibilities as riparian owners to maintain drainage and make them aware of support and assistance available through the Council;</p> <p>(d) consider how the Council can increase resources to manage drainage issues and invest in the drainage asset;</p> <p>(e) review weighting given to the threshold for action to implement measures to address flooding on lengths of highway known to</p>	Update anticipated for the committee meeting on 12 July 2021.	

Meeting	item	Recommendations	Action	Status
		<p>flood frequently, having regard to the need to ensure access for emergency vehicles;</p> <p>(f) the liaison between the EA and the Council to disseminate flooding information to residents taking advantage of the Council's communication networks be kept under review to ensure that it is as effective as possible, noting the role parish councils and community groups can play;</p> <p>(g) consideration be given to whether the website content on flooding is readily accessible and sufficient or can be improved, with consideration given to use of apps and other methods;</p> <p>(h) improve information to local residents on respective responsibilities of residents themselves, the Council and the Environment Agency;</p> <p>(i) consideration be given to an annual survey of Parish Councils to establish information on their flooding experiences and any suggestions for improvements;</p> <p>(j) regard be had to knowledge of local residents and Parish Councils on areas subject to flooding and residents and Parish Councils be invited and encouraged to submit information;</p> <p>(k) review highways maintenance plan to see if there should be greater focus on roads subject to flooding;</p> <p>(l) consideration be given to raising awareness of the contribution to flooding made by climate change and information available via a link on the council's website; and</p> <p>(m) the mechanism for the production of Section 19 reports be reviewed and</p>		

Meeting	item	Recommendations	Action	Status
		<b>streamlined to seek to ensure the pace of completion is improved and appropriate resource allocated to support this aim.</b>		
26 April 2021	Update on the executive responses to the committee's waste management strategic review and the review of the climate and ecological emergency	<p><i>(number references in brackets are to the recommendations made to the executive to which the executive responses referred)</i></p> <p><b>the review of the climate and ecological emergency</b></p> <p><b>That</b></p> <p><b>(a) the Committee requests the executive to reconsider its response to those recommendations that have been rejected or accepted in part and the recommendations made during the debate and an updated response be presented to the Committee's next scheduled meeting, clarifying in particular the misunderstanding that appeared to have been caused by the use of the word "rejected" which in several cases appeared misleading in the context of the detailed response;</b></p> <p><b>(b) subject to confirmation from the solicitor to the Council, the committee establish a standing Panel to monitor the executive response to the Committee's recommendations, the members of the former task and finish group being invited to consider if they would wish to serve on this Panel in the first instance, with the Panel's terms of reference to be reported to the Committee's next scheduled meeting;</b></p> <p><b>(c) further consideration be given by the executive to whether sufficient resources have been allocated to implement the recommendations of the review, mindful also of the need to manage the workload of officers;</b></p>	Update anticipated for the committee meeting on 12 July 2021.	



Meeting	item	Recommendations	Action	Status
		<p>(d) (17) it be noted that this recommendation has not in effect been rejected but partly accepted and particular re-consideration be given to the production of a local list more swiftly than currently proposed;</p> <p>(e) consideration be given to the extent to which notes of meetings between the council and the Environment Agency and others can be made public, even if an abbreviated form to avoid disclosure of confidential information and included in the NMB agenda papers;</p> <p>(f) (20) consideration be given to introducing a mechanism to seek responses from Parish Councils to measure the effectiveness of the advisory notes issued by the Neighbourhood Planning Team in effecting change;</p> <p>(g) (30d) this recommendation should be revisited and explored more imaginatively and constructively, for example proactively working with Verging in Wild and any other groups within the County that can promote such schemes;</p> <p>(h) (32b) greater clarification be provided on the operation of a phosphate trading platform and what it entails as a briefing to Councillors and the NMB be invited to review the merits of the proposal with a view to information being added to the relevant section of the council's website in due course;</p> <p>(i) (33) the committee encourages the executive to continue to explore all solutions to protecting the River Wye SAC catchment including that the possibility for a Water Protection Zone to be proactively discussed with the Environment Agency;</p>		

Meeting	item	Recommendations	Action	Status
		<p>(j) (42) work is undertaken in conjunction with the transport team to undertake surveys with schools, to identify barriers and opportunities for active travel. A full survey to commence and report back with opportunities and recommendations by November 2021; and</p> <p>(k) (54) that this response be reconsidered with a view to developing a county-wide policy.</p>		
		<p><b>Waste Management Strategic Review</b></p> <p><b>That</b></p> <p>(a) the executive's review of link between collection and disposal be welcomed.</p> <p>(b) a unified waste strategy be drawn up by the executive with an aim to provide an end to end waste service for residents spanning from repair and reuse right through to collection and disposal;</p> <p>(c) there be greater clarity as to what happens to recycled waste generated within the County;</p> <p>(d) there be greater information and clarity as to what happens to all waste generated within the County;</p> <p>(e) any new contract should maximise the scope to reduce waste to landfill;</p> <p>(f) the executive explores options for disposal of waste likely to cause nuisance because of smell or other potential nuisance/hazard; and</p> <p>(g) (22) the executive be encouraged to explore the opportunity for the public to reuse material from HRCs on existing sites and elsewhere and via the website.</p>	Update anticipated for the committee meeting on 12 July 2021.	

## Forward plan of forthcoming decisions, extract as at 6 May 2021 for general scrutiny committee

## Cabinet

Report title and purpose	Decision Maker and Due date	Lead officer and lead cabinet member	Directorate	Notice of decision first published / ID	Issue Type and exemptions
<p><b>Nature and Climate Partnership</b> This report seeks approval to establish a new countywide partnership to facilitate the aim of achieving countywide net zero-carbon by 2030 and to further protect and enhance local biodiversity.</p> <p>This is key objective within the County Plan, supports the delivery of the Council's Climate &amp; Ecological Emergency declarations and is in line with the recent recommendation from the scrutiny Task and Finish Group on the Climate and Ecological Emergency.</p>	Cabinet tbc	<p>Richard Vaughan, Principal Energy &amp; Active Travel Officer, Ben Boswell, Head of environment, climate emergency and waste services</p> <p><small>Richard.Vaughan@herefordshire.gov.uk, bboswell@herefordshire.gov.uk Tel: 01432 260192, Tel: 01432 261930</small></p> <p>Cabinet member environment, economy and skills</p>	Economy and Place	I50037042	<b>Non Key</b> Open
<p><b>Major contract performance update</b> To update the Cabinet on the major contract performance review action points reported to Cabinet 24 September 2020</p>	Cabinet tbc	<p>Josie Rushgrove, Head of corporate finance</p> <p><small>jrushgrove@herefordshire.gov.uk Tel: 01432 261867</small></p> <p>Cabinet member commissioning, procurement and assets</p>	Corporate Support Centre	8 March 2021 I50037104	<b>Non Key</b> Open

Report title and purpose	Decision Maker and Due date	Lead officer and lead cabinet member	Directorate	Notice of decision first published / ID	Issue Type and exemptions
<b>Empty Property Strategy for Herefordshire 2021-2024</b> To approve the Empty Property Strategy for Herefordshire	Cabinet 27 May 2021	Sarah Woodhouse, Empty Property and Housing Development Officer <small>Sarah.Woodhouse@herefordshire.gov.uk</small>  Cabinet member housing, regulatory services, and community safety	Economy and Place	2 March 2021 I50037065	<b>KEY</b> Open
<b>Q4 Budget &amp; Performance Report</b> To review the councils final 2020/21 budget output and performance against the 2020-2022 Delivery Plan	Cabinet 27 May 2021	Paul Harris, Head of Corporate Performance <small>Paul.Harris1@herefordshire.gov.uk</small> <small>Tel: 01432 383675</small>  Cabinet member finance and corporate services	Corporate Support Centre	19 March 2021 I50037206	<b>Non Key</b> Open
<b>Recovery and Investment Fund</b> For Cabinet to approve the establishment of a COVID 19 recovery and investment fund to support Herefordshire businesses.	Cabinet 27 May 2021	Josie Rushgrove, Head of corporate finance <small>jrushgrove@herefordshire.gov.uk</small> <small>Tel: 01432 261867</small>  Cabinet member corporate strategy and budget	Corporate Support Centre	29 April 2021 I50037623	<b>KEY</b> Open

Report title and purpose	Decision Maker and Due date	Lead officer and lead cabinet member	Directorate	Notice of decision first published / ID	Issue Type and exemptions
<b>Hereford Transport Strategy</b> To agree the approach to developing and delivering the transport strategy in 2021/22. To agree the allocation of revenue budget to support the development and delivery of the strategy.	Cabinet 27 May 2021	Steve Burgess, Head of transport and access services <small>sburgess@herefordshire.gov.uk Tel: 01432260968</small>  Cabinet member Infrastructure and transport	Economy and Place	9 February 2021 I50036831	<b>KEY</b> Open
<b>Covid 19 Economic Recovery Plan</b> To approve the county Covid 19 Economic Recovery Plan	Cabinet 24 June 2021	Roger Allonby, Head of economic development <small>Roger.Allonby@herefordshire.gov.uk Tel: 01432 260330</small>  Cabinet member environment, economy and skills	Economy and Place	I50037702	<b>KEY</b> Open
<b>Temporary Accommodation Policy</b> To approve a temporary accommodation policy for Herefordshire.	Cabinet 24 June 2021	Hannah McSherry, Housing Strategy Officer <small>Hannah.McSherry2@herefordshire.gov.uk Tel: 01432 383061</small>  Cabinet member housing, regulatory services, and community safety	Economy and Place	3 December 2020 I50036099	<b>KEY</b> Open

Report title and purpose	Decision Maker and Due date	Lead officer and lead cabinet member	Directorate	Notice of decision first published / ID	Issue Type and exemptions
<b>Annual review of earmarked reserves</b> For Cabinet to note and approve the annual earmarked reserves review.	Cabinet 22 July 2021	Josie Rushgrove, Head of corporate finance <small>jrushgrove@herefordshire.gov.uk Tel: 01432 261867</small>  Cabinet member corporate strategy and budget	Corporate Support Centre	6 October 2020 I50035385	<b>Non Key</b> Open
<b>Housing Strategy 2020-2025</b> To approve the strategy which sets out objectives, targets and policies on how the authority intends to manage and deliver its strategic housing role.	Cabinet 22 July 2021	Hannah McSherry, Housing Strategy Officer <small>Hannah.McSherry2@herefordshire.gov.uk Tel: 01432 383061</small>  Cabinet member housing, regulatory services, and community safety	Economy and Place	5 July 2019 I50030451	<b>KEY</b> Open

Report title and purpose	Decision Maker and Due date	Lead officer and lead cabinet member	Directorate	Notice of decision first published / ID	Issue Type and exemptions
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#### Other executive decisions

<b>Empty Property and Development Capital Budget</b> To approve expenditure and approach to delivering the Empty Property and Development Capital Budget.	Cabinet member housing, regulatory services, and community safety 29 January 2021	Hayley Crane, Strategic Housing Manager <small>hcrane@herefordshire.gov.uk Tel: 01432 261919</small>  Cabinet member housing, regulatory services, and community safety	Economy and Place	28 August 2020 I50034941	<b>KEY</b> Open
<b>Rescheduling of Halo rental charges</b> To seek approval for the rescheduling of rental charges to Halo Leisure Services Limited to reflect the financial impact of local flooding events and the national pandemic, Covid 19.	Cabinet member finance and corporate services 4 June 2021	Josie Rushgrove, Head of corporate finance <small>jrushgrove@herefordshire.gov.uk Tel: 01432 261867</small>  Cabinet member corporate strategy and budget	Corporate Support Centre	6 May 2021 I50037700	<b>KEY</b> Open
<b>Commissioning of S106 projects for the public Realm</b> This decision will enable funding and delivery in the financial year 2020/21 of developer S106 planning contributions for highways and transportation schemes. These schemes have been identified in accordance with the Heads of Terms (HoT) in the S106 Deed of Planning Obligation Heads of Terms for the individual developments which form the S106 contribution	Cabinet member Infrastructure and transport 11 February 2021	John Manterfield, Commercial and Contract Manager <small>John.Manterfield@herefordshire.gov.uk</small>  Cabinet member Infrastructure and transport	Economy and Place	10 June 2020 I50034269	<b>KEY</b> Open

Report title and purpose	Decision Maker and Due date	Lead officer and lead cabinet member	Directorate	Notice of decision first published / ID	Issue Type and exemptions
<b>Acceptance and implementation of Solar PV for schools project</b> To seek approval for the Council to invest capital £941,151 across schools allocated for the solar photovoltaic (PV) project. The Council will install solar PV without any cost to the schools and charge the schools for discounted solar generated electricity.	Cabinet member environment, economy and skills 30 March 2021	Danny Lenain, Principal Sustainability and Climate Change Officer <a href="mailto:daniel.lenain@herefordshire.gov.uk">daniel.lenain@herefordshire.gov.uk</a>  Cabinet member environment, economy and skills	Economy and Place	5 February 2021 I50036775	<b>KEY</b> Open
<b>Electric Vehicle Charge Point Concession Contract</b> To approve the development and procurement of a concession contract to secure a delivery partner to operate and expand the countywide electric vehicle charging network in order to support the anticipated increase in electric vehicle ownership and subsequent demand.	Director of Economy and Place 16 April 2021	Laura Blackwell, Energy and active travel officer <a href="mailto:Laura.Blackwell@herefordshire.gov.uk">Laura.Blackwell@herefordshire.gov.uk</a> Tel: 01432 260530  Cabinet member Infrastructure and transport	Economy and Place	2 March 2021 I50037068	<b>KEY</b> Open
<b>Lugwardine: A438 Improvement scheme:S106 Works Pedestrian Crossing and footway</b> To approve the allocation of highway contributions secured by way of a S106 agreement to deliver works through the public realm contract.  These works are to be undertaken using S106 monies which will deliver a pedestrian crossing and extend a footway to the bus stop. The works are in the vicinity of the school and are aimed to ensure safety for children accessing the school and access for all to the bus waiting facilities	Cabinet member Infrastructure and transport 16 April 2021	Bruce Evans, Engineering manager <a href="mailto:bje@herefordshire.gov.uk">bje@herefordshire.gov.uk</a> Tel: 07792880548  Cabinet member Infrastructure and transport	Economy and Place	5 November 2020 I50035792	<b>Non Key</b> Open



Report title and purpose	Decision Maker and Due date	Lead officer and lead cabinet member	Directorate	Notice of decision first published / ID	Issue Type and exemptions
<b>Public Realm Contract Extension</b> To approve an extension of the public realm service contract, with Balfour Beatty Living Places, in line with contract terms and conditions.	Cabinet member commissioning , procurement and assets 30 April 2021	John Manterfield, Commercial and Contract Manager <small>John.Manterfield@herefordshire.gov.uk</small>  Cabinet member commissioning, procurement and assets	Economy and Place	18 November 2020 I50035893	<b>KEY</b> Open
<b>Hereford City Centre Transport Package (HCCTP) - Development of the remaining elements</b> To confirm next steps to progress the design development and public consultation of the remaining elements of the HCCTP.	Cabinet member Infrastructure and transport 5 May 2021	Mairead Lane, Acting Assistant Director for Highways and Transport / Head of Infrastructure Delivery <small>mlane@herefordshire.gov.uk</small> <small>Tel: 01432 260944</small>  Cabinet member Infrastructure and transport	Economy and Place	15 February 2021 I50036856	<b>KEY</b> Open

Report title and purpose	Decision Maker and Due date	Lead officer and lead cabinet member	Directorate	Notice of decision first published / ID	Issue Type and exemptions
<p><b>To accept and approve the gateway delivery of additional Kickstart scheme placements, providing work experience placements to 16 to 24 year olds</b></p> <p>To gain approval to accept and deliver additional grant funding offered by the Department of Work and Pensions (DWP).</p> <p>The council has successfully applied to DWP to be a gateway organisation for the delivery of the Kickstart scheme across Herefordshire. As part of the Covid 19 recovery programme, the Kickstart scheme funds 6 monthly work experience placements for 16 to 24 year olds receiving universal credit.</p>	<p>Cabinet member environment, economy and skills</p> <p>13 May 2021</p>	<p>Roger Allonby, Head of economic development Roger.Allonby@herefordshire.gov.uk Tel: 01432 260330</p> <p>Cabinet member environment, economy and skills</p>	<p>Economy and Place</p>	<p>4 May 2021 I50037591</p>	<p><b>KEY</b> Open Urgent</p>
<p><b>Affordable Housing Supplementary Planning Document (SPD)</b></p> <p>To seek approval on the adoption of the Affordable Housing Supplementary Planning Document (SPD) following consultation</p>	<p>Cabinet member Infrastructure and transport</p> <p>14 May 2021</p>	<p>Tina Wood, Housing development officer twood2@herefordshire.gov.uk Tel: 01432 261975</p> <p>Cabinet member Infrastructure and transport</p>	<p>Economy and Place</p>	<p>27 January 2021 I50036685</p>	<p><b>KEY</b> Open</p>

Report title and purpose	Decision Maker and Due date	Lead officer and lead cabinet member	Directorate	Notice of decision first published / ID	Issue Type and exemptions
<b>Capital Investment in infrastructure and Assets: Extra Ordinary Highways Maintenance, Bio Diversity Net Gain and Winter Fleet</b> To authorise spend and investment in the highway asset and infrastructure following resolution at the council meeting 12th February 2021 to allocate £2.299m in the 2021/22 councils Public Realm Investment programme.	Cabinet member Infrastructure and transport 21 May 2021	Bruce Evans, Engineering manager <small>bje@herefordshire.gov.uk            Tel: 07792880548</small>  Cabinet member Infrastructure and transport	Economy and Place	22 April 2021 I50037548	<b>KEY</b> Open
<b>Acceptance and implementation of Green Homes Grant Local Authority Delivery (GHG LAD) Phase 2 funding project</b> The report seeks approval for the Council to accept Green Homes Grant Local Authority Delivery Phase 2 (GHG LAD 2) capital funding of up to £1,460,600 via the signing of a Grant Letter agreement with the Midlands Energy Hub.  This funding will be used to enable an estimated 134 fuel poor households across Herefordshire to be supported with home energy efficiency and renewable heating measures.	Cabinet member environment, economy and skills 26 May 2021	Matthew Locking, Energy strategy officer <small>mlocking@herefordshire.gov.uk</small>  Cabinet member environment, economy and skills	Economy and Place	27 April 2021 I50037589	<b>KEY</b> Open

Report title and purpose	Decision Maker and Due date	Lead officer and lead cabinet member	Directorate	Notice of decision first published / ID	Issue Type and exemptions
<p><b>Executive response to the tree strategy and hedgehog protection motions</b></p> <p>To approve the cabinet member response to the Tree Strategy resolution that was passed by council at the meeting of full council on 17 July 2020.</p> <p>To approve the cabinet member response to the Decline in Hedgehog population resolution that was unanimously supported at the meeting of full council on 9 October 2020.</p> <p>To approve the development of a Nature Strategy to enhance and protect biodiversity across the Council's operations</p>	<p>Cabinet member environment, economy and skills</p> <p>27 May 2021</p>	<p>Ben Boswell, Head of environment, climate emergency and waste services</p> <p>bboswell@herefordshire.gov.uk Tel: 01432 261930</p> <p>Cabinet member environment, economy and skills</p>	<p>Economy and Place</p>	<p>6 November 2020 I50035790</p>	<p><b>Non Key</b> Open</p>
<p><b>Freehold Transfer of the Town hall and No 10 into a third sector community organisation</b></p> <p>To approve the Freehold Transfer of the Town Hall and No 10, St Owen's Street, Hereford into a third sector community organisation.</p>	<p>Cabinet member commissioning , procurement and assets</p> <p>1 June 2021</p>	<p>Helen Beale, Senior Estate Manager</p> <p>HBeale@herefordshire.gov.uk Tel: 01432 260688</p> <p>Cabinet member commissioning, procurement and assets</p>	<p>Economy and Place</p>	<p>3 March 2021 I50037054</p>	<p><b>KEY</b> Open</p>

Report title and purpose	Decision Maker and Due date	Lead officer and lead cabinet member	Directorate	Notice of decision first published / ID	Issue Type and exemptions
<b>Freehold Transfer of Hinton Community Centre to a third party community organisation</b> To approve the freehold transfer of Hinton Community centre to a third party community organisation.	Cabinet member commissioning , procurement and assets 1 June 2021	Helen Beale, Senior Estate Manager HBeale@herefordshire.gov.uk Tel: 01432 260688  Cabinet member commissioning, procurement and assets	Economy and Place	22 April 2021 I50037545	<b>Non Key</b> Open
<b>Adoption of CCTV Code of Practice</b> The CCTV Code of Practice provides a framework to officers of the Council and members of the public about how CCTV data is used and processed	Assistant Director for Technical Services 1 June 2021	Debbie Turner, CCTV commissioning officer Debbie.Turner@herefordshire.gov.uk Tel: 01432 261713  Cabinet member housing, regulatory services, and community safety	Economy and Place	24 March 2021 I50037251	<b>Non Key</b> Open
<b>Highways Maintenance Plan 2020</b> To update the original plan, incorporating updates in legislation.	Cabinet member Infrastructure and transport 3 June 2021	Bruce Evans, Engineering manager bje@herefordshire.gov.uk Tel: 07792880548  Cabinet member Infrastructure and transport	Economy and Place	21 January 2020 I50030462	<b>KEY</b> Open

Report title and purpose	Decision Maker and Due date	Lead officer and lead cabinet member	Directorate	Notice of decision first published / ID	Issue Type and exemptions
<p><b>Adoption of the Much Birch neighbourhood plan and consequential updates to the countywide policies map</b></p> <p>To make the Much Birch neighbourhood plan as part of the statutory development plan for Herefordshire and approve the consequential updates to the countywide policies maps. To fulfil the legal duty to make /adopt the Much Birch neighbourhood plan as part of the statutory development plan for Herefordshire.</p> <p><i>NB also a number of other NDPs for various areas around the county to be dealt with on same timescales.</i></p>	<p>Cabinet member Infrastructure and transport 4 June 2021</p>	<p>Samantha Banks, Neighbourhood Planning Manager sbanks@herefordshire.gov.uk Tel: 01432261576</p> <p>Cabinet member Infrastructure and transport</p>	<p>Economy and Place</p>	<p>150037520</p>	<p><b>Non Key</b> Open</p>
<p><b>Herefordshire Community Renewal Fund submission</b></p> <p>To approve the shortlist of bid proposals to be submitted to government from Herefordshire for consideration in the UK Community Renewal Fund (UK SRF). As the nominated Lead Authority for the UK CRF in Herefordshire, the council is required to issue an open invitation for eligible organisations to bid, to receive returned bids, and to select the bids, up to a combined maximum amount of £3m, that will be returned to government for consideration.</p>	<p>Cabinet member environment, economy and skills 11 June 2021</p>	<p>Nick Webster, Economic development manager nwebster@herefordshire.gov.uk Tel: 01432 260601</p> <p>Cabinet member environment, economy and skills</p>	<p>Economy and Place</p>	<p>4 May 2021 150037636</p>	<p><b>KEY</b> Open</p>

Report title and purpose	Decision Maker and Due date	Lead officer and lead cabinet member	Directorate	Notice of decision first published / ID	Issue Type and exemptions
<b>Holmer &amp; Shelwick - Traffic Calming and Pedestrian Improvements</b> To propose and implement highway regulation measures, and associated engineering measures as part of Holmer and Shelwick Traffic Calming & Pedestrian Improvements. The scope and funding for this scheme has been approved and monies received by Herefordshire Council as part of planning process and associated S106 agreements following recent development in the locality.	Cabinet member Infrastructure and transport 14 June 2021	Bruce Evans, Engineering manager <small>bje@herefordshire.gov.uk</small> <small>Tel: 07792880548</small>  Cabinet member Infrastructure and transport	Economy and Place	18 September 2020 I50035199	<b>KEY</b> Open
<b>West Midlands Rail Executive and DfT Collaboration Agreement</b> To set out the changes to the Collaboration Agreement between West Midlands Rail Ltd and the Department for Transport and seek cabinet member approval to support these changes.	Cabinet member Infrastructure and transport 30 July 2021	Victoria Hammond, Transport Planning Officer <small>vhammond@herefordshire.gov.uk</small>  Cabinet member Infrastructure and transport	Economy and Place	5 May 2021 I50037687	<b>KEY</b> Open

