## Williams, Rebecca

From:

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Sent:

09 March 2011 15:35

To:

Licensing; Spriggs, Fred

Subject:

Premises licence application - Malthouse Northside, Hope under Dinmore

Follow Up Flag: Follow up

Flag Status:

Red

## **PROTECT - DESCRIPTOR**

West Mercia Police are in receipt of an application to vary the premises licence for Malthouse Northside, Hope under Dinmore. This premises is a garage and convenience store which has operated with a premise licence for a number of years without any significant issues reported or recorded.

West Mercia Police has the following representations for this application, in order to address the licensing objectives, for consideration for any variation granted -

- (1) An incident log must be kept at the premises, and made immediately available on request to an authorised officer of the Council or the Police, which must record the following:
  - (a) all crimes reported to the venue
  - (b) all ejections of patrons
  - (c) any complaints received
  - (d) any incidents of disorder
    - (e) any faults in the CCTV system or searching equipment or scanning equipment
    - (f) any refusal of the sale of alcohol
    - (g) any visit by a relevant authority or emergency service
- (2) CCTV will be provided in the form of a recordable system, capable of providing pictures of EVIDENTIAL QUALITY in all lighting conditions particularly facial recognition

Cameras shall encompass all ingress and egress to the premises, fire exits, outside areas, and all areas where the sale/ supply of alcohol occurs.

Equipment MUST be maintained in good working order, be correctly time and date stamped, recordings MUST be kept in date order, numbered sequentially and kept for a period of 31 days and handed to Police on demand.

The Premises Licence Holder must ensure at all times a DPS or appointed member of staff is capable and competent at downloading CCTV footage in a recordable format EITHER DISC or VHS to the Police/Local Authority on demand.

The Recording equipment and tapes/discs shall be kept in a secure environment under the control of the DPS or other responsible named individual. An operational daily log report must be maintained endorsed by signature, indicating the system has been checked and is compliant, in the event of any failings actions taken are to be recorded.

In the event of technical failure of the CCTV equipment the Premises Licence holder/DPS MUST report the failure to the Police on contact number 0300 333 3000 immediately.

(3) All staff shall be trained within 2 weeks of taking up employment. The training shall included -

Drugs Awareness Conflict resolution Selling to under age person Selling to drunks

Such training will be recorded and records shall be kept at the premises which will be produced to an authorised officer the licensing authority or the police on demand.

- (4) The premises shall operate a Challenge 21 Policy. Such policy shall be written down and kept at the premises. The policy shall be produced on demand of the Licensing Authority or Police. Prominent, clear and legible signage (in not less than 32 font bold) shall also be displayed at all entrances to the premises as well as at, at least one location behind any bar advertising the scheme operated.
- (5) The premises licence holder will ensure that with regards to age verification, that all staff will be aware that the only acceptable means of age verification, is that as stated in Herefordshire District Council Licensing Policy that is a photographic driving licence or passport with hologram photograph. Signs indicating such will be displayed in a prominent position in the store.

Some of the above conditions already apply to the current premises licence and are stated in order to greater clarity to any licence issued. These are the minimum conditions that are requested to any licence granted.

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