



Herefordshire
Application to vary a premises licence
Licensing Act 2003

For help contact
ethelpline@herefordshire.gov.uk
Telephone: 01432 261761

* required information

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You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

* Is the applicant's business registered in the UK with Companies House? Yes No

* Is the applicant's business registered outside the UK? Yes No

* Business name

If the applicant's business is registered, use its registered name.

* VAT number

Put "none" if the applicant is not registered for VAT.

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* Legal status

* Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Applicant Business Address

* Building number or name

* Street

District

* City or town

County or administrative area

* Postcode

* Country

If the applicant has one, this should be the applicant's official address - that is an address required of the applicant by law for receiving communications.

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

An agent that is a business or organisation, including a sole trader

A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

* Is your business registered in the UK with Companies House? Yes No

* Is your business registered outside the UK? Yes No

* Business name

If your business is registered, use its registered name.

* VAT number

Put "none" if you are not registered for VAT.

* Legal status

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* Your position in the business

Home country

The country where the headquarters of your business is located.

Agent Business Address

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

* Building number or name

* Street

District

* City or town

County or administrative area

* Postcode

* Country

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APPLICATION DETAILS

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

I/we, as named in section 1, being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in section 2 below.

* Premises Licence Number

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Premises Contact Details

Telephone number

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Non-domestic rateable
value of premises (£)

8,000

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VARIATION

Do you want the proposed
variation to have effect as
soon as possible?

Yes No

Do you want the proposed variation to have effect in relation to the
introduction of the late night levy?

Yes No

You do not have to pay a fee if the only
purpose of the variation for which you are
applying is to avoid becoming liable to the
late night levy.

If your proposed variation
would mean that 5,000 or
more people are expected to
attend the premises at any
one time, state the number
expected to attend

Describe Briefly The Nature Of The Proposed Variation

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

The premises are a lock up restaurant and hot take away fast food premises situated in Commercial Street Hereford and are used by customers for sustenance and refreshment throughout the day and night. The Premises is situated within the CIZ and it is intended to promote the licensed objectives by providing a much needed service to customers in a responsible manner ensuring that appropriate staffing levels are maintained including:

1. the provision of qualified door staff on a risk managed basis and at busy times such as Friday and Saturday nights between 0100 hours and closing time to ensure that the risk of crime and disorder is monitored and regulated. This will also have the benefit of enabling the premises to encourage those customers accessing and leaving the premises to respect the neighbourhood and to keep noise and disturbance to a minimum. A register of Door supervisors will be kept on the premises.
2. the existing CCTV is capable of monitoring the premises and is of a standard approved by the authorities and can also be used to record and provide information to the authorities with a view to promoting the licensing objectives of reducing crime and disorder
3. Appropriate notices and signage will also be displayed at the premises to remind customers of the need to leave peaceably and to respect the neighbourhood and to minimise the risk of noise nuisance
4. The premises will ensure that sufficient waste bins and receptacles are available to minimise the risk of littering and staff will monitor throughout the evening and clear any waste after the premises are closed
5. The premises licence holder recognises that the nature of the premises business may attract those who are vulnerable such as youth and will take appropriate steps to monitor and inform the relevant authorities in the event that they become aware of those under the age of 18 on the premises with a view to promoting the licensing objectives.

The Premises licence holder agrees to the specific conditions attached to this application as required by the police and licensing authorities at other premises situated within the CIZ as it recognizes that the conditions are both appropriate and necessary to promote the licensing objectives.

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PROVISION OF PLAYS

Will the schedule to provide plays be subject to change if this application to vary is successful?

- Yes No

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PROVISION OF FILMS

Will the schedule to provide films be subject to change if this application to vary is successful?

- Yes No

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PROVISION OF INDOOR SPORTING EVENTS

Will the schedule to provide indoor sporting events be subject to change if this application to vary is successful?

- Yes No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

Will the schedule to provide boxing or wrestling entertainments be subject to change if this application to vary is successful?

- Yes No

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PROVISION OF LIVE MUSIC

Will the schedule to provide live music be subject to change if this application to vary is successful?

- Yes No

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PROVISION OF RECORDED MUSIC

Will the schedule to provide recorded music be subject to change if this application to vary is successful?

- Yes No

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PROVISION OF PERFORMANCES OF DANCE

Will the schedule to provide performances of dance be subject to change if this application to vary is successful?

- Yes No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

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Will the schedule to provide anything similar to live music, recorded music or performances of dance be subject to change if this application to vary is successful?

Yes No

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PROVISION OF LATE NIGHT REFRESHMENT

Will the schedule to provide late night refreshment be subject to change if this application to vary is successful?

Yes No

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SUPPLY OF ALCOHOL

Will the schedule to supply alcohol be subject to change if this application to vary is successful?

Yes No

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Provide information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Not applicable

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

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THURSDAY

Start 10:00

End 03:30

Start

End

FRIDAY

Start 10:00

End 03:30

Start

End

SATURDAY

Start 10:00

End 03:30

Start

End

SUNDAY

Start 10:00

End 03:30

Start

End

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

The Premises would wish to vary the hours for the premises to allow for the traditional non standard hours until 04:30 on bank holidays at Spring Bank, May day, Easter, August Bank holiday Christmas and New Year

Identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

It is requested that the existing condition requiring door supervision should be replaced to reflect the new hours and also to provide for door supervision in conjunction with other premises in Commercial Street to ensure a measured and even approach for all premises

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

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a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Nothing beyond the existing arrangements relating to Health and Safety and Fire Safety Etc requirements and the existing arrangements which are in place. Save for those additional proposals relating to the CIZ and minimising the risk of any breach of the Licensed objectives

b) The prevention of crime and disorder

SEE ABOVE the premises have their own CCTV which has been installed to the specifications and recommendations of the local police. Images will be retained for thirty one days and are downloadable on request. CCTV will also be recording at all times the premises are open for licensable activity with times and dates visible and accurate. Door supervisors are to be provided as indicated within the application on a risk assessed basis with required times at busy periods and on Friday and Saturday nights at set times. Records of door supervisors to be kept in accordance with the local police recommendations

c) Public safety

SEE ABOVE and also CCTV is available. Premises is adequately protected in relation to risk of fire and for health and safety purposes already in place

d) The prevention of public nuisance

SEE ABOVE - CCTV is in place which is a proven deterrent in terms of anti social activities and also signage is to be provided to remind customers to respect the neighbourhood in terms of noise and litter-see proposed conditions recommended by the local police

e) The protection of children from harm

The staff are particularly aware of the need to monitor and report the vulnerable to the authorities where appropriate

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Variation Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300	£100.00
Band B - £4301 to £33000	£190.00
Band C - £33001 to £87000	£315.00
Band D - £87001 to £125000	£450.00*
Band E - £125001 and over	£635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £125000 £900.00

Continued from previous page...

Band E - £125001 and over £1,905.00

If you own a large premise you are subject to additional fees based upon the number in attendance at any one time

Capacity 5000-9999	£1,000.00
Capacity 10000 -14999	£2,000.00
Capacity 15000-19999	£4,000.00
Capacity 20000-29999	£8,000.00
Capacity 30000-39999	£16,000.00
Capacity 40000-49999	£24,000.00
Capacity 50000-59999	£32,000.00
Capacity 60000-69999	£40,000.00
Capacity 70000-79999	£48,000.00
Capacity 80000-89999	£56,000.00
Capacity 90000 and over	£64,000.00

* Fee amount (£)

ATTACHMENTS

AUTHORITY POSTAL ADDRESS

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

Date (dd/mm/yyyy)

* Full name

* Capacity