

<b>Meeting:</b>	<b>Audit &amp; Governance Committee</b>
<b>Meeting date:</b>	<b>26 January 2016</b>
<b>Title of report:</b>	<b>A&amp;G committee work programme update</b>
<b>Report by:</b>	<b>Governance Manager</b>

## **Classification**

Open

## **Key Decision**

This is not an executive decision.

## **Wards Affected**

Countywide

## **Purpose**

To provide an update on the Committee's work programme for 2015-16.

## **Recommendation**

**THAT:**

**subject to any updates made by the committee, the updated work programme for 2015-16 for the Audit and Governance Committee be agreed.**

## **Alternative options**

There are no alternative options as regards whether or not to have a work programme as the committee will require such a programme in order to set out its objectives for the coming year.

The programme was discussed and finalised by the committee in March 2015. However, following discussion, adjustments to timescales and content may be required.

## **Reasons for recommendations**

- 1 The work programme is recommended as the committee is required to define and make known its work for the coming year. This will ensure that matters pertaining to audit and governance are tracked and progressed in order to provide sound governance for the council.

- 2 The Committee is asked to note the updates to its work programme, subject to any adjustments, and to note progress on current work.

## **Key Considerations**

- 3 The Committee is asked to note that The Revision to Financial Procedure Rules has been moved from January to March 2016. This is to allow for the approval of administrative changes following job title and role changes to be in place from 1 April.
- 4 A further addition for March is a report on the staff survey for 2015. This has been moved from January to March 2016. The results of the staff survey are due before the Management Board on the 19 January 2016 for consideration. This will allow a more meaningful report to be put before the Committee in March 2016.
- 5 The Committee is asked to consider any changes or additions to the work programme and to consider the preparation and development of the programme for 2016/17.
- 6 A number of items considered by the committee will be ongoing and updates are programmed in to the year. Included in this updated programme are a review of the risk register and updates to the annual governance statement
- 7 The routine business of the committee has been reflected as far as is known including the regular reporting from internal and external auditors.

## **Community impact**

- 8 The work of the committee supports the council in demonstrating its values, and in particular the commitment to being open, transparent and accountable.

## **Equality duty**

- 9 This report does not impact on this area.

## **Financial implications**

- 10 There are no financial implications.

## **Legal implications**

- 11 There are no legal implications.

## **Risk management**

- 12 The programme can be adjusted in year to respond as necessary to risks as they are identified; the committee also provides assurance that risk management processes are robust and effective.

## **Consultees**

- 13 Internal and external auditors.

## **Appendices**

Appendix A – A&G Updated Work Programme 2015-16

### **Background papers**

- None identified.